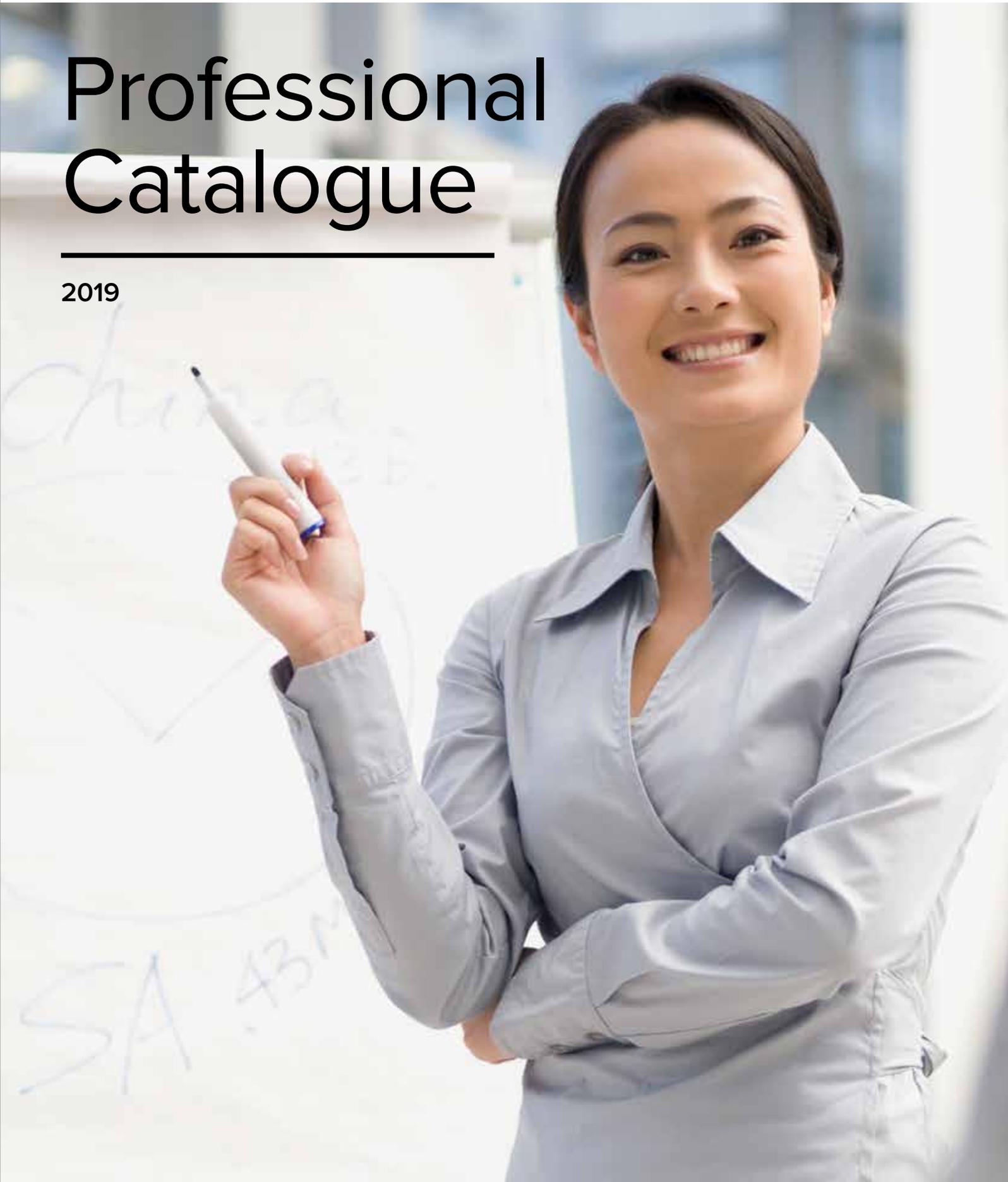


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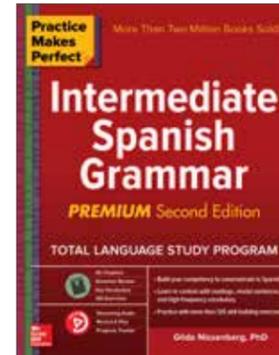
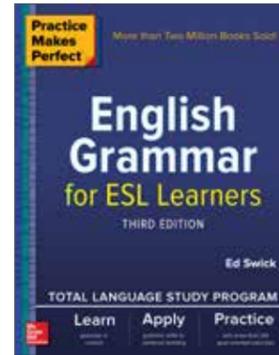
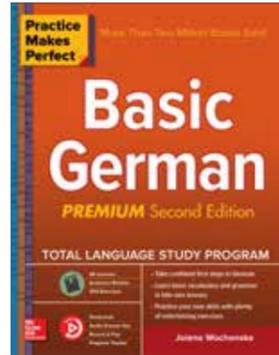
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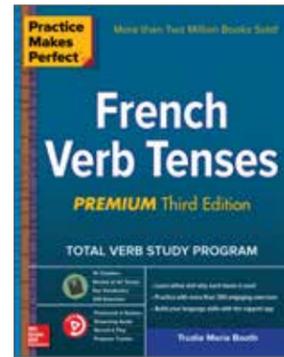
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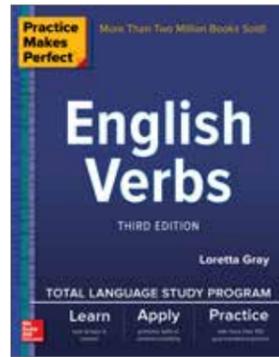
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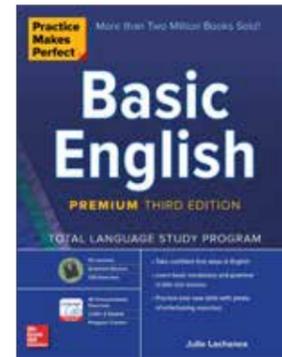
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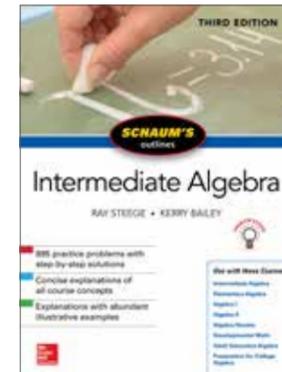
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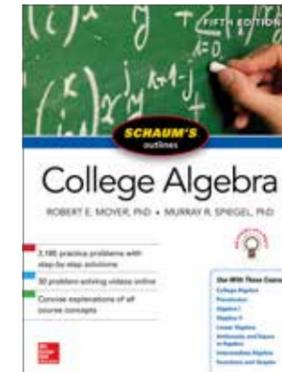
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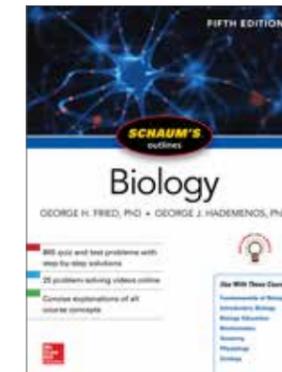
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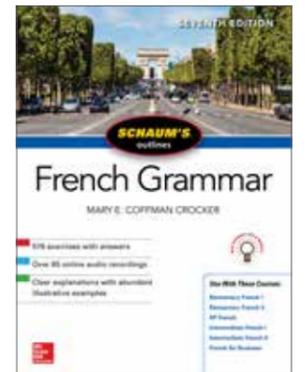
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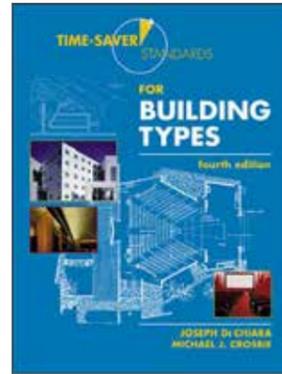
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Schaum's 3,000 Solved
Problems in Physics
9780071763462

ARCHITECTURE

**Time-Saver Standards for Building Types, 4th Edition**

Joseph DeChiara, Michael Crosbie

ISBN: 9780071202411 (ISE) Pub Date: Apr 2001

The only comprehensive reference to all building types

Time-Saver Standards for Building Types, 4th Edition is loaded with all the essential design criteria and standards you need to prepare preliminary designs execute programming requirements and analyze the functions and uses of a building. Authors Joseph DeChiara and Michael Crosbie focus on topical issues of rehabilitation change of use preservation accessibility energy conservation and environmental regulations. Materials in this edition includes home offices, entertainment centers, assisted living primary-care and wellness facilities, day-care and nursery facilities, jails and prisons, places of worship, health clubs, international sports facilities and new rail facilities.

**Time-Saver Standards for Interior Design and Space Planning, 2nd Edition**

Joseph DeChiara, Julius Panero, Martin Zelnik

ISBN: 9780071346160 Pub Date: Jul 2001

- Thoroughly revised, updated and redesigned, this classic interior design reference, known as the "silver bible", is the standard in its field
- New international examples and metrification make the book a truly global publication
- Topics new to this edition: healthcare spaces, educational spaces; home offices; videoconferencing spaces; green design; project forms and schedules

AVIATION

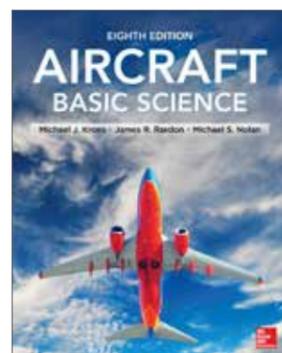
**Ace The Technical Pilot Interview, 2nd Edition**

Gary V. Bristow

ISBN: 9780071793865 Pub Date: May 2012

Fully updated bestsellers maps out a flight plan to success on the technical pilot interview

- More than 1000 questions and answers, including many new and updated entries
- Clarifications and corrections throughout
- New coverage of CPDLC (Controller Pilot Data Link Communications) and ADS (Automatic Dependent Surveillance) air traffic radar and communication technology
- New and updated radar and pilot-to-tower communication Q&A

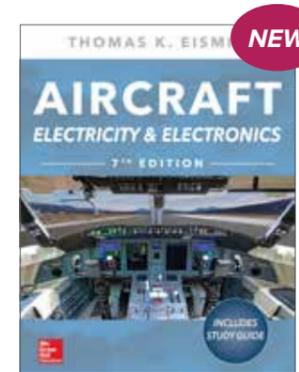
**Aircraft Basic Science, 8th Edition**

Michael J Kroes, James R Rardon, Michael S Nolan

ISBN: 9780071799171 Pub Date: Apr 2013

A thorough update of the gold standard for the basic principles of aircraft theory and operation

- Covers composite structures, hypersonic flight aerodynamics, new alloys and processes, alternative fuels, ground handling, safety, and more
- Includes FAA, ICAO, EASA, and NASA regulations

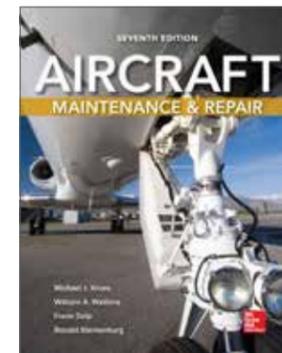
**Aircraft Electricity and Electronics, 7th Edition**

Thomas K Eismin

ISBN: 9781260108217 Pub Date: Feb 2019

Two books in one: a complete textbook plus a full student study guide!

Aircraft Electricity and Electronics is a comprehensive, student-friendly guide to all aspects of the design, maintenance, and repair of the electrical and electronics systems employed in today's aircraft. Thoroughly reviews for the latest technological advances, the Seventh Edition contains detailed coverage of the electrical systems featured in the newest models of commercial carries, including the Boeing B-787 and the Airbus-320, and full details on current types of fiber optic cables and batteries. For the first time, the *Seventh Edition* also includes a complete study guide with hundreds of multiple-choice, fill-in-the-blank, and analysis questions that help students practice the concepts learned and prepare for the FAA Airframe and Powerplant Mechanic certification exam.

**Aircraft Maintenance and Repair, 7th Edition**

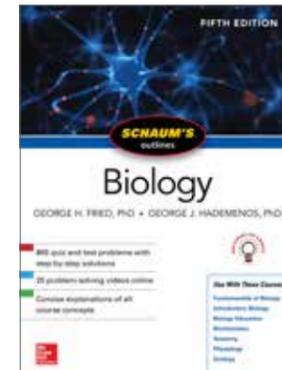
Michael Kroes, William Watkins, Frank Delp, Ronald Sterkenburg

ISBN: 9780071801508 Pub Date: May 2013

Provides all of the up-to-date information needed to perform aircraft maintenance and pass FAA Certification

- Covers modern aircraft developed since the last revision, such as the Boeing 787, Airbus A-380, modern corporate jets, and new light aircraft
- Current FAA regulations and requirements included

BIOLOGY

**Schaum's Outline of Biology, 5th Edition**

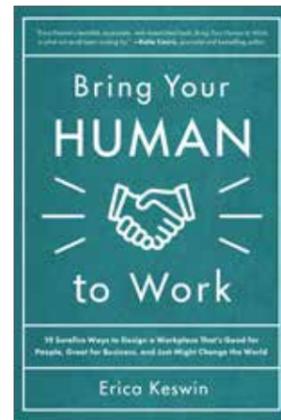
George H. Fried, George J. Hademenos

ISBN: 9781260120783 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of college biology with clear and concise explanations of problems and solutions. This revised edition covers both biochemical and molecular approaches to modern biology as well as the precise characteristics of macromolecules such as DNA, RNA, and protein. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review — this edition also provides access to the improved *Schaums.com* website.

BUSINESS



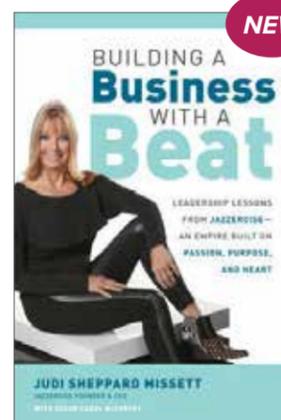
Bring Your Human to Work: 10 Surefire Ways to Design a Workplace That Is Good for People, Great for Business, and Just Might Change the World

Erica Keswin

ISBN: 9781260118094 Pub Date: Sep 2018

10 surefire ways to design a workplace that honors relationships and creates a culture of loyalty and engagement in your business

Bring Your Human to Work is the launch of a workplace movement that strives to foster fairness, loyalty, and joy in the workplace. Throughout her twenty plus years of work as a workplace strategist and business coach, Erica Keswin has found that relationships are the most powerful driver of organizational success and workforce retention. The most successful leaders are those who actively form relationships with their employees and honor those relationships.



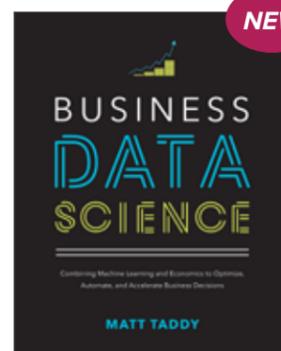
Building a Business with a Beat: Leadership Lessons from Jazzercise — An Empire Built on Passion, Purpose, and Heart

Judi Sheppard Missett, Susan Carol McCarthy

ISBN: 9781260441307 Pub Date: Jun 2019

Proven methods for turning any passion into major profits – from the legendary entrepreneur who turned her idea into a \$100 million global powerhouse

For the first time ever, the founder and CEO of Jazzercise, Inc., reveals the secrets to her staggering success. In *Building a Business with a Beat*, Judi Sheppard Missett describes the principles that made — and continue to make — Jazzercise the worldwide women-owned enterprise it is today. Aspiring entrepreneurs will learn how to build a business devoted to excellence and communal satisfaction, while being inspired by the author's story of turning an exercise class of 15 people in a Chicago dance studio into the world's leading dance fitness program.



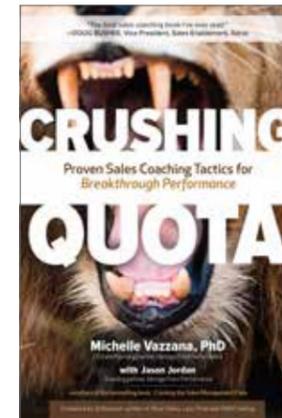
Business Data Science: Combining Machine Learning and Economics to Optimize, Automate, and Accelerate Business Decisions

Matt Taddy

ISBN: 9781260452778 Pub Date: Apr 2019

A first-of-its-kind primer for using machine learning to drive profits and growth

Business Data Science reveals how to utilize machine learning (ML) to make the kind of data-driven decisions that lead to industry dominance. Readers will find everything they need to connect with customer needs, frame decision making, and drive value — all using the most cutting-edge tools available today. They'll learn how ML works, how to use text-as-data for pricing decisions, how to utilize ML for A/B experiments, how to set up the best computing systems for their company's needs, and much more.



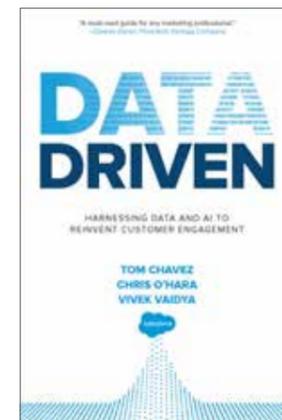
Crushing Quota: Proven Sales Coaching Tactics for Breakthrough Performance

Michelle Vazzana, Jason Jordan

ISBN: 9781260121155 Pub Date: Nov 2018

Groundbreaking research into best sales coaching practices — from the bestselling authors of *Cracking the Sales Management Code*

Sales isn't a one-size-fits-all practice — so neither is sales coaching. Successful managers need to design their own coaching program based on the unique needs of their teams. Based on the authors' own groundbreaking research, *Crushing Quota* reveals day-in and day-out coaching practices that lead to higher levels of quota attainment. It clarifies which coaching practices are most important for different types of sales positions, and how to operationalize those practices into daily life. Readers learn how to design the right coaching approach for their teams and their individual sellers using powerful research-based best practices that work.



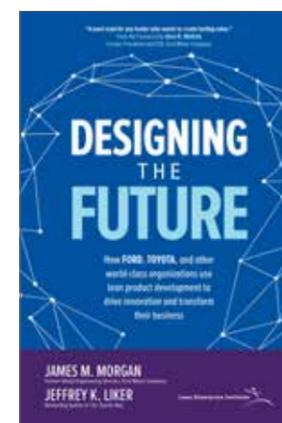
Data Driven: Harnessing Data and AI to Reinvent Customer Engagement

Tom Chavez, Chris O'Hara, Vivek Vaidya

ISBN: 9781260441536 Pub Date: Oct 2018

The indispensable guide to data-powered marketing from the team behind the data management platform (DMP) that helps fuel Salesforce — the #1 customer relationship management (CRM) company in the world.

Data Driven shows businesses how to use that data to target and delight their customers with unprecedented accuracy and success, bringing them closer to their brands and inspiring them to engage, purchase, and remain loyal. It explains how strategies for marketing can be crafted to capture, organize, and analyze data from every source and to activate it across every channel. Readers will learn the three principles for building a successful data strategy, the five sources of data-driven power, and seven forecasts for the future.



Designing the Future: How Ford, Toyota, and other World-Class Organizations Use Lean Product Development to Drive Innovation and Transform Their Business

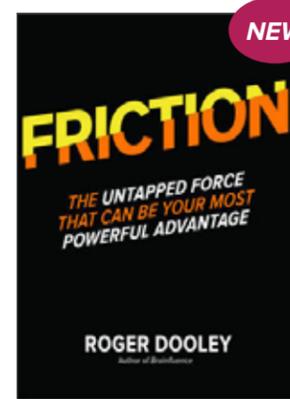
James M. Morgan, Jeffrey K. Liker

ISBN: 9781260128789 Pub Date: Oct 2018

Two of the world's top experts on the subject reveal how world class companies like Ford and Toyota are using Lean product development to drive innovation — and they show how managers in any industry can do the same.

Designing the Future explains how world-class companies have turned a deep understanding of customers into winning products and processes.

Focusing on Ford's epic transformation, Toyota's continued evolution, and several companies in other industries, the authors provide a detailed analysis of how and why these companies succeeded; they also explain why many companies have achieved only moderate success with Lean. The book describes how companies can connect business strategy and superior value delivered to customers — an iterative, integrated process that relies on simultaneous engineering, linking strategy and vision.

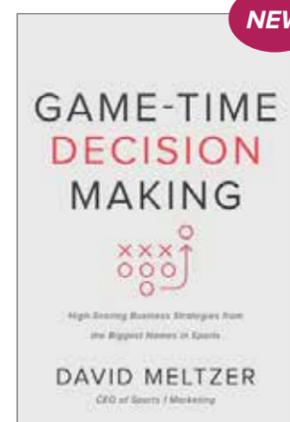


FRICION: The Untapped Force That Can Be Your Most Powerful Advantage

Roger Dooley
ISBN: 9781260135695 Pub Date: Apr 2019

How business leaders can boost profits and growth by reducing “friction” in every customer interaction

This book makes the case that every business has an opportunity to gain competitive edge by reducing those points of friction that impede smooth business exchanges. *Friction* teaches readers how to identify roadblocks, alter them for the benefit of both business and the customer, and create positive, lasting change.



Game-Time Decision Making: High-Scoring Business Strategies from the Biggest Names in Sports

David Meltzer
ISBN: 9781260452617 Pub Date: Jun 2019

Sports marketing guru David Meltzer shows how to make decisions as wisely and confidently as the best coaches and business leaders in the world of sports

Whether they're in a high-pressure, under-the-gun situation or developing a long-term strategy, the winningest coaches are those with the best decision-making process. *Game-Time Decision Making* helps readers “coordinate” decisions relating to things like team building, communication skills, and marketing approaches. They will learn how to apply an offensive or defensive mindset to the problems they face on a daily basis, avoid the most common pitfalls, and create solid strategies for ensuring they don't make the same mistakes twice.

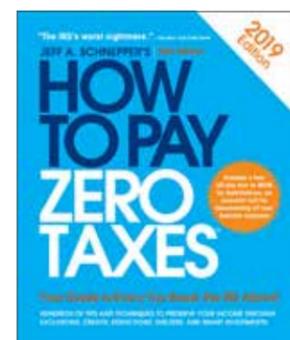


How to Get Ahead: A 6-Step System to Unleash Your Personal Brand and Build a World-Class Network So Opportunities Come To You

Zak Slayback
ISBN: 9781260441840 Pub Date: May 2019

A proven, No-BS program to find your focus, unleash your career, and bring opportunities to you.

How to Get Ahead provides the tools and insights professionals, leaders, and entrepreneurs need to take their professional lives to the next level. This system for continuous career growth sets readers up to develop and unleash their own personal brand, find their professional focus, build a world-class network that helps them get ahead, and much more.



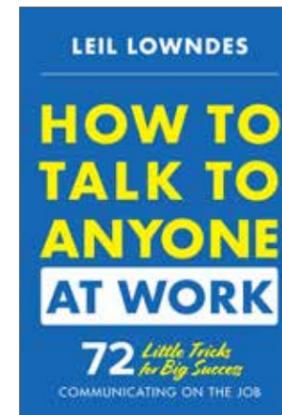
How to Pay Zero Taxes, 2019

Jeff A. Schnepfer
ISBN: 9781260143263 Pub Date: Dec 2018

The popular tax saving guide — updated to reflect the latest changes to the tax code

Covering the latest changes to the tax laws made by Congress, this updated edition of *How to Pay Zero Taxes* shows readers how to take advantage of hundreds of legal deductions, credits, and exemptions.

Readers will find comprehensive coverage of deductions, including deductions related to child care and elder care, medical expenses, charitable contributions expenses, mortgages and points, investment expenses, and more. This accessible book stands apart from the crowd because it's easy to read and apply.



How to Talk to Anyone at Work: 72 Little Tricks for Big Success Communicating on the Job

Leil Lowndes
ISBN: 9781260108439 Pub Date: Oct 2018

From the bestselling author of *How to Talk to Anyone* now comes a book dedicated to helping business professionals at any level communicate effectively in the workplace

In this practical guide to workplace relationships, corporate communications consultant and trainer Leil Lowndes presents proven techniques for the multitude of communication challenges workers face every day. Each chapter tackles a communication problem and includes stories and examples from the corporate world, as well as specific solutions and immediate actions readers can take. The book includes tips on digital communication in the workplace, particularly with regard to e-mail, video and telephone conferencing, texting, and social media.



IoT Inc: How Your Company Can Use the Internet of Things to Win in the Outcome Economy

Bruce Sinclair
ISBN: 9781260025897 Pub Date: May 2017

A timely, essential guide to understanding and monetizing the Internet of Things in any industry

The Internet of Things (IoT) — the integration of physical devices such as wearables, consumer appliances, commercial equipment, industrial machines and even cities into the internet — is not only changing the way people live but how business is conducted. The growing demand for more sophisticated products has led leading businesses to IoT enabling the shift from a product- and service-based economy to an outcome-based economy. *IoT, Inc.* addresses this business revolution and provides expert advice on developing a winning strategy to effectively monetize IoT in virtually any industry.

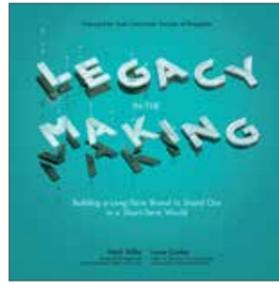


Leading from Your Best Self: Develop Executive Poise, Presence, and Influence to Maximize Your Potential

Rob Salafia
ISBN: 9781260132175 Pub Date: Nov 2018

Proven techniques for building self-confidence, making personal connections, and developing a professional presence that's powerful, authentic, and effective

Great leaders connect with others while always staying true to themselves. The exercises and techniques in this illuminating guide are designed to help readers find, develop, and create a leadership style that is most natural and works best for them at every level and in every situation. Developed by executive coach Rob Salafia, this individualized approach uses many of the techniques employed by actors, martial artists, and mindfulness experts to help unlock a leader's “best self.” Following a simple but powerful action plan, readers will learn how to develop presence and poise, tell compelling stories, and establish long-lasting connections. They'll find proven strategies for sharing visions, goals, and plans in way that is relevant to every person in the room.



Legacy in the Making: Building a Long-Term Brand to Stand Out in a Short-Term World

Mark Miller, Lucas Conley, Yvon Chouinard
ISBN: 9781260117561 Pub Date: Mar 2018

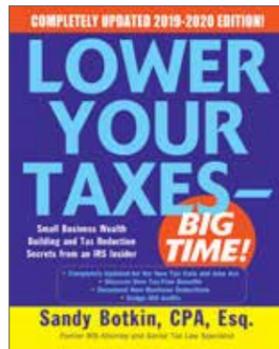
Based on groundbreaking research, this is an essential toolkit for leaders who want their brand to leave a lasting mark on the world

Every organization hopes to be successful, but over time what true leaders want is to create a durable difference and a lasting mark. *Legacy in the Making* reveals the five guiding principles that distinguish the “modern legacy mindset”, which include:

1. **Personal:** Investing in people — beginning with yourself
2. **Behavioral:** Building from the inside out on beliefs and behavior
3. **Influential:** Maximizing your social impact and cultural influence
4. **Unconventional:** Breaking rules and reconciling paradoxes
5. **Perpetual:** Cultivating enduring significance worth passing forward

Through real-life stories *Legacy in the Making* illustrates how some of today’s most admired modern legacy thinkers are transforming business as we know it: writing history, ahead of reading it, every day.

Drawing on exclusive, in-depth interviews, *Legacy in the Making* illustrates how leaders overcome the common traps of short-term thinking and marshal their own long-term ambitions to stand out for generations to come.



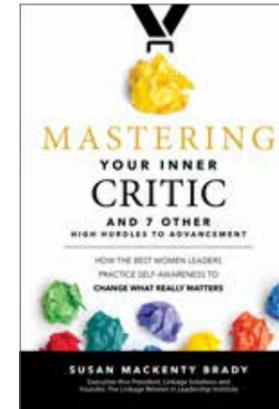
Lower Your Taxes - BIG TIME! 2019-2020: Small Business Wealth Building and Tax Reduction Secrets from an IRS Insider

Sandy Botkin
ISBN: 9781260143812 Pub Date: Dec 2018

The popular tax-saving guide — completely revised and updated for 2019-2020 with changes from the largest tax overhaul in 30 years

After Congress’s most recent tax overhaul, taxpayers everywhere are concerned about how this new bill affects both their personal and business taxes. For consultants, home-based small-business owners, and independent contractors who want to keep more of what they earn, *Lower Your Taxes-Big Time!* returns for 2019-2020 with everything taxpayers need to know about saving money on tax day — and every other day of the year.

Former IRS attorney Sandy Botkin has helped taxpayers save hundreds of millions of dollars. In this edition of *Lower Your Taxes-Big Time!* he again delivers money-saving strategies. Fully updated to reflect the changes in the the latest tax laws, the book shows readers how to legally, morally, and ethically take advantage of the tax system to get a yearly subsidy of \$5,000 or more back from the IRS — and bulletproof their records forever.

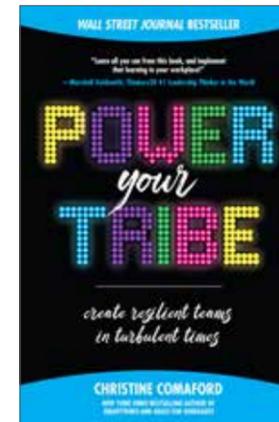


Mastering Your Inner Critic and 7 Other High Hurdles to Advancement: How the Best Women Leaders Practice Self-Awareness to Change What Really Matters

Susan Mackenty Brady
ISBN: 9781260440607 Pub Date: Nov 2018

From one of today’s leading voices for women in business — a practical, systematic approach to uncovering and conquering that career-stalling inner-voice that says “you can’t”

Women are changing the game in business and beyond — and *Mastering Your Inner Critic and 7 Other High Hurdles to Advancement* provides the knowledge, insight, and tools women need to take full advantage of this powerful movement. The author shows how to uncover the behaviors, actions, or stereotypes women too often perpetuate and reveals proven ways of taking control of them through a clear, hands-on approach. Readers learn how to build confidence, set clear goals, build effective networks, negotiate with skill, combat inner-biases, and ultimately overcome the 7 hurdles that hold women back.



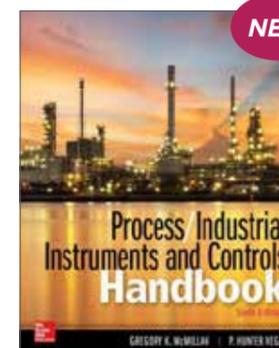
Power Your Tribe: Create Resilient Teams in Turbulent Times

Christine Comaford
ISBN: 9781260108774 Pub Date: Jan 2018

From the New York Times bestselling author of *Rules for Renegades* and *Smart Tribes* comes a playbook with an effective set of neuroscience-based tools for leaders to guide their teams through change

There is one constant in today’s corporate environment: relentless, unpredictable change. But if leaders want to succeed in today’s ever-changing environment, they need to get their teams on board as quickly and efficiently as possible. In *Power Your Tribe*, leadership and employee engagement expert Christine Comaford takes a human approach to corporate change that’s rarely addressed in business books. Humans are tribal beings. Any change — whether external, internal, environmental, or cultural — threatens the tribe. This book shows managers how to bring their tribes together to tackle any challenge head-on.

The key to successful change is understanding and navigating its emotional undercurrents. Featuring case studies and proven techniques, Comaford provides a set of powerful neuroscience-based tools to help managers identify emotions, release resistance, end isolation, focus on outcomes, and course-correct for continued success. Presented in a simple problem-promise-result format, it’s the surefire way to light a fire in any tribe, spark innovation and teamwork, and keep it burning even in the darkest times.



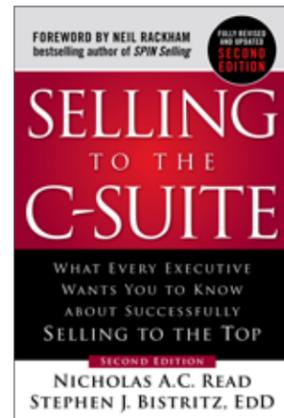
Process / Industrial Instruments and Controls Handbook, 6th Edition

Gregory K. McMillan, P. Hunter Vegas
ISBN: 9781260117974 Pub Date: Mar 2019

A fully updated edition of the definitive instruments and controls sourcebook

Increase industrial process efficiency, production rate, and quality using the hands-on information contained in this thoroughly revised, industry-standard guide. This up-to-date edition is a complete overhaul, bringing the content in line with current technologies and practices. Every aspect for a successful system and project is covered, including potential problems, deal breakers, performance, selection, estimation, installation, testing, maintenance, and more.

Process Industrial Instruments and Controls Handbook, Sixth Edition is loaded with advice from top technical experts. Readers will discover how to tackle process instrument and control assignments confidently and solve problems efficiently. The book features valuable tables, selection ratings, key points, rules of thumb, and topic-defining illustrations. Two new sections explain control strategies and project execution.



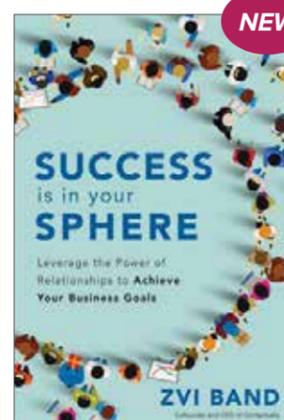
Selling to the C-Suite: What Every Executive Wants You to Know About Successfully Selling to the Top, 2nd Edition

Nicholas A.C. Read, Stephen J. Bistriz

ISBN: 9781260116427 Pub Date: Feb 2018

Selling advice straight from the CEOs who make top-dollar buying decisions! This sales classic has been updated with new research and insights

The result of more than 500 interviews with CEOs, *Selling to the C-Suite* details how decision-makers want to be sold to. The second edition provides new discussions about the evolution of buying habits in a social media world, and addresses the widening gap between what executives reward and what sellers do. The authors reveal how iconic organizations have adapted and learned to thrive in this space, offering timely and provocative insight into what works in the current age — and providing clues about what's coming next.



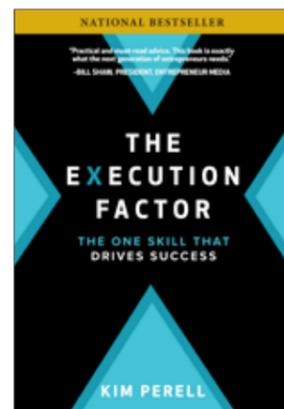
Success Is in Your Sphere: Leverage the Power of Relationships to Achieve Your Business Goals

Zvi Band

ISBN: 9781260452839 Pub Date: Apr 2019

A tested step-by-step approach to leveraging the unique power of relationships to your business advantage

In this transformative guide, relationship marketing expert Zvi Band shows us how to deepen our personal connections to achieve our professional goals — using his proven program of daily habits and relationship-enhancing strategies. The basic idea is simple: Effective relationship building is not about acquiring new contacts, it's about strengthening your connections with the key people who will help you drive your business forward. It's about building a database, collecting intelligence, setting priorities, adding value, and engaging with the right people at the right time. Through a combination of personal research, best practices, and case studies, Band provides a prescriptive strategy you can customize and follow every day. In business, as in life, it all comes down to the quality of your relationships. When the right people are on your side, *Success Is in Your Sphere*.



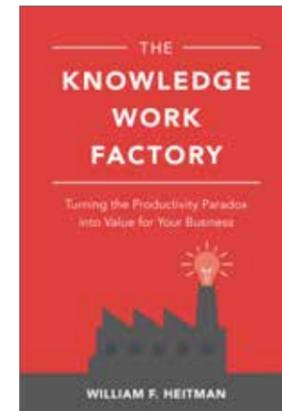
The Execution Factor: The One Skill that Drives Success

Kim Perell

ISBN: 9781260128529 Pub Date: Sep 2018

From a real-life rags-to-riches phenomenon — the proven program for putting ideas into action for ultimate success in business and in life

The Execution Factor reveals the five traits needed to become an execution expert. It shows readers how to identify areas of personal strength, develop clarity on what they're truly passionate about, create a roadmap for achieving goals, and implement it all for greater success in their business life. The book includes a proprietary “execution success” test enabling readers to determine their execution strength.



The Knowledge Work Factory: Turning the Productivity Paradox into Value for Your Business

William F. Heitman

ISBN: 9781260122152 Pub Date: Jan 2019

The groundbreaking guide to boosting efficiency and revenue in any white-collar setting — without investing in new technology

The Knowledge Work Factory provides a proven, easy-to-implement program for eliminating the Productivity Paradox — the decline in productivity that almost inevitably comes with increased investment in technology. This one-stop guide takes readers through the processes of scrutinizing workflows and activities, ferreting out waste, and restructuring processes to boost efficiency, productivity, and job satisfaction to the very knowledge workers it affects.



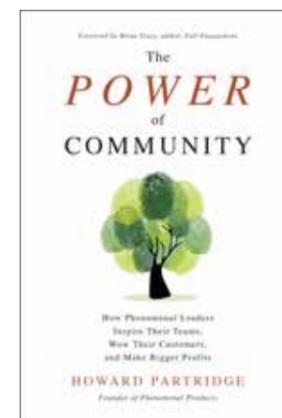
The Laws of Brand Storytelling: Win—and Keep—Your Customers' Hearts and Minds

Ekaterina Walter, Jessica Gioglio

ISBN: 9781260440195 Pub Date: Nov 2018

From the bestselling authors of *The Power of Visual Storytelling* comes the highly anticipated follow-up, *The Laws of Brand Storytelling* — the definitive quick-reading rulebook for how to use powerful storytelling to win over customers' hearts, minds, and long-term loyalty

Packed with inspiring tips, strategies, and stories from two leading marketing innovators, *The Laws of Brand Storytelling* shows business leaders and marketing professionals the power storytelling has to positively impact and differentiate your business, attract new customers, and inspire new levels of brand advocacy. The authors lay down the law — literally — for readers through a compelling step-by-step process of defining who you are as a brand, setting a clear strategy, sourcing the best stories for your business, and crafting and delivering compelling narratives for maximum effect. Win your customers' hearts and minds, and you win their business and their loyalty.



The Power of Community: How Phenomenal Leaders Inspire their Teams, Wow their Customers, and Make Bigger Profits

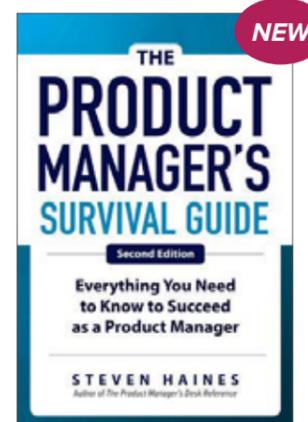
Howard Partridge

ISBN: 9781260117165 Pub Date: Jan 2018

Build a culture based on the values of “community” — a win-win solution that benefits employees and drives profitability

The Power of Community reveals what True Community is, how to create it, and how doing so not only inspires team members, but creates more devoted customers, and ultimately bigger profits.

Business owners and managers learn how to implement the principles of building true community within their organizations to help their staff experience what they want — a feeling of being truly connected and valued and a sense of being part of something bigger than themselves. The result, the author contends, is happier employees, loyal customers, and increased profits.



The Product Manager's Survival Guide: Everything You Need to Know to Succeed as a Product Manager, 2nd Edition

Steven Haines
ISBN: 9781260135237 Pub Date: May 2019

A brilliant guide for product managers – updated with new ways to think about customers, markets, products, and business models, where business transformation is the watchword!

The Product Manager's Survival Guide has been helping product managers master their craft since its original publication. But six years has virtually transformed the way businesses plan, create, and manage their products, and this brand-new edition brings readers fully up to date to compete in the digital world.

The Product Manager's Survival Guide, Second Edition includes newly created content to focus on formulating product strategies, delivering unique customer experiences, developing efficiently and with agility, and tracking product performance – while keeping a sharp eye on the career of the product manager with a unique product management acumen assessment.



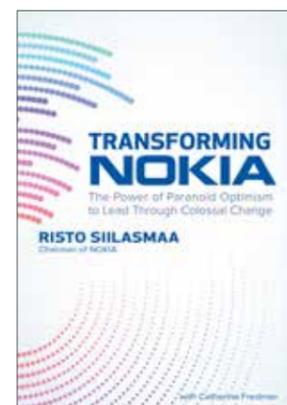
Think Like Amazon: 50 1/2 Ideas to Become a Digital Leader

John Rossman
ISBN: 9781260455496 Pub Date: May 2019

The former Amazon executive who launched and scaled Amazon Marketplace gives business leaders the ultimate playbook on how to “think like Amazon” to succeed in the digital age.

In this step-by-step guide, he provides 50 ½ answers drawn from his experience as an Amazon executive — and shows today's business leaders how to think like Amazon, strategize like Bezos, and beat the competition like nobody's business.

The secret is recognizing that Jeff Bezos and Amazon have a remarkably consistent way to approach and meet challenges, new markets, and growth. *Think Like Amazon* reveals how Amazon achieves results and thinks about its business. Readers can explore the unique mindset and inner workings that drive Amazon's operational excellence, from its ground-up approach to new digital markets to its out-of-the-box attitudes on innovation. Leaders will learn specific game-changing strategies that made Amazon stand out in a crowded digital world. They'll discover actionable ideas to transform a culture and a business to digital and become the kind of platform company that customers obsess over. Rossman also offers insight into the latest technologies, e-commerce marketing, online culture, and IoT disruptions that only an Amazon insider would know.

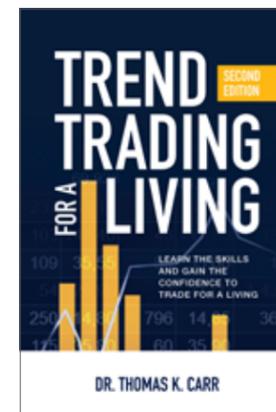


Transforming NOKIA: The Power of Paranoid Optimism to Lead Through Colossal Change

Risto Siilasmaa
ISBN: 9781260128727 Pub Date: Oct 2018

How Nokia revived and reinvented itself into a new industry powerhouse — with leadership lessons for any company confronting massive change

In 2008, Nokia was on top of the world, dominating the mobile phone universe. Four years later, the company was on verge of extinction, unable to compete against industry behemoths Apple and Android. Today, it's once again a leader – in the \$100 billion-dollar global wireless market. In *Transforming Nokia*, Chairman of the Board Risto Siilasmaa offers his firsthand account of the company's dramatic fall and astonishing turnaround. His story reveals the reasons for Nokia's collapse and how

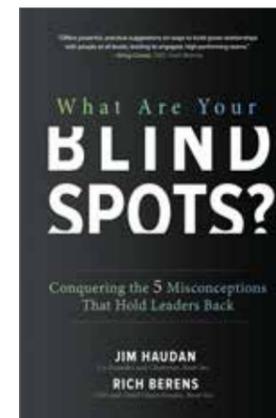


Trend Trading for a Living: Learn the Skills and Gain the Confidence to Trade for a Living, 2nd Edition

Thomas K. Carr
ISBN: 9781260440690 Pub Date: Dec 2018

The new edition of a bestseller! “Dr. Stoxx” delivers proven new methods for drawing consistent gains in today's unpredictable markets

Updated and revised, *Trend Trading for a Living* offers 10 essential trading systems any investor can use to beat the markets consistently and decisively — and make a living from trading. Trading guru Dr. Thomas Carr, aka “Dr. Stoxx,” shows readers how to set up a home office dedicated to online trading; explains how to select stocks to watch, interpret market direction, pick the most profitable bullish and bearish stocks, choose winning entry and exit prices; and how to trade with options to increase their financial rewards. This new edition teaches how to use fundamental analysis to strengthen stock selection, and includes an all-new bonus trading strategy which Dr. Carr describes as his most profitable technical system.

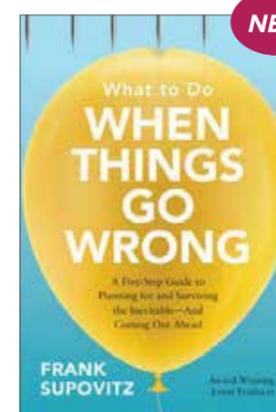


What Are Your Blind Spots? Conquering the 5 Misconceptions that Hold Leaders Back

Jim Haudan, Rich Berens
ISBN: 9781260129236 Pub Date: Oct 2018

A bestselling author team gives leaders the tools for implementing a personal leadership “reset,” to increase engagement and productivity in the new world of business

What Are Your Blind Spots? helps readers scrutinize their approach to leadership and figure out their personal “blind spots” — the areas where their style and methods are hampering success. The authors provide a proven framework for developing a new approach to increase organizational innovation, productivity, and creativity, as people find real purpose in their work.

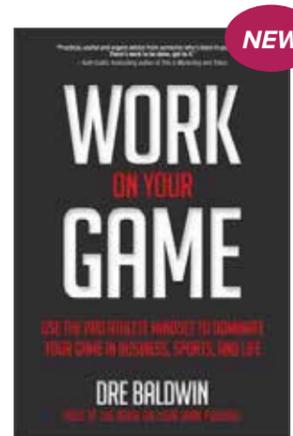


What to Do When Things Go Wrong: A Five-Step Guide to Planning for and Surviving the Inevitable — And Coming Out Ahead

Frank Supovitz
ISBN: 9781260441581 Pub Date: May 2019

From the man who made the Super Bowl go off without a hitch – almost - proven five-step program to prepare for and manage any crisis situation with skill and confidence

Business is full of surprises, and things will inevitably go awry at some point — whether it's a personal presentation gone sour or an all-out corporate crisis. *What to Do When Things Go Wrong* gives business professionals the knowledge and insight they need to navigate their way through any problem. It shows readers how to think through all potential challenges and walks them through the five stages of working through any project: Imagine, Prepare, Execute, Respond, and Evaluate.



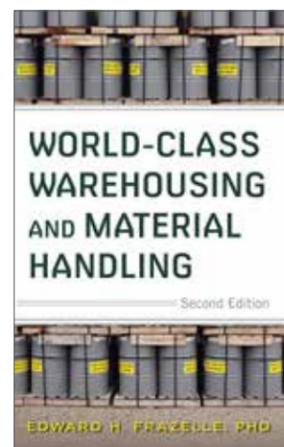
Work On Your Game: Use the Pro Athlete Mindset to Dominate Your Game in Business, Sports, and Life

Dre Baldwin

ISBN: 9781260121377 Pub Date: Feb 2019

Pro basketball player and TEDxTalk sensation Dre Baldwin teaches the tools you need to build and maintain the mindset to win in life

Work On Your Game takes professionals of all levels, in business and sports, through the process of creating a mind and attitude for excelling and winning. Dre, or DreAllDay as his fans know him, provides you with an easy-to-understand four-part model based on Mental Toughness, Confidence, Discipline, and Personal Initiative that will teach you to identify what is expected of you, prepare for what's coming, and condition your body and mind for today's highly competitive business landscape.



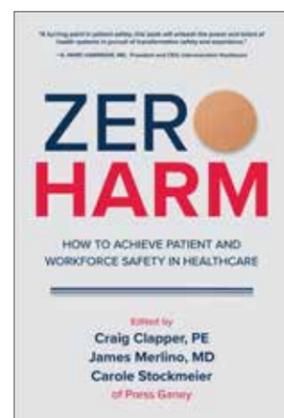
World-Class Warehousing and Material Handling, 2nd Edition

Edward H. Frazelle

ISBN: 9780071842822 9781259921483 (ISE) Pub Date: Mar 2016

The classic guide to warehouse operations — now fully revised and updated with the latest strategies, best practices, and case studies

A must-have resource for managers in warehousing, operations, and inventory, this revised *2nd edition* provides the most comprehensive, up-to-date information available for running a smooth, successful operation. These cost-effective strategies will help managers dramatically increase efficiency, sharpen accuracy, and improve overall productivity — turning any warehousing effort into a world-class operation. Written by one of top logistics thought leaders in the industry, the book takes a 21st century approach to warehousing featuring the latest innovations and state-of-the-art tools. Managers will find expert advice on inventory control, activity profiling, performance and cost measures, automation and computerization, receiving and putaway, storage and handling, picking and packing, and other essential topics.



Zero Harm: How to Achieve Patient and Workforce Safety in Healthcare

Craig Clapper, James Merlino, Carole Stockmeier

ISBN: 9781260440928 Pub Date: Nov 2018

From the nation's leading experts in healthcare safety — the first comprehensive guide to delivering care that ensures the safety of patients and staff alike

In *Zero Harm*, these leading experts share practical, evidence-based solutions that combine the latest tools and technologies in healthcare today with the best safety practices from high-risk, yet high-reliability industries, such as aviation, nuclear power, and the United States military. Using these field-tested methods, healthcare professionals can educate their workers on the universal skills that can save lives, organize and train safety action teams, implement reliability management systems, and create long-term, transformational change. It's a complete workplace-ready program that's proven to reduce preventable errors and produce measurable results — by putting the patient, and safety, first.

BUSINESS COMMUNICATION



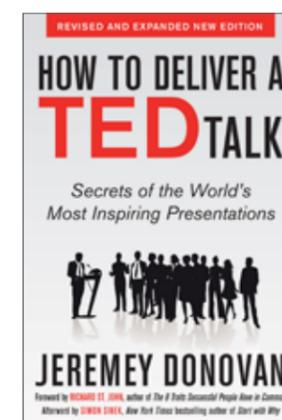
Crucial Conversations Tools for Talking When Stakes Are High, 2nd Edition

Kerry Patterson, Joseph Grenny, Ron McMillan, Al Switzler

ISBN: 9780071771320 Pub Date: Sep 2011

Crucial Celebrates Its FIRST Bestselling Decade! More than 1.5 million copies sold!

Crucial Conversations has dominated the New York Times bestseller list for 10 years and counting! The long-awaited second edition of *Crucial Conversations* is exactly what's needed to help professionals keep up with today's faster-paced, higher-stakes business environment, where every conversation, every relationship, is more crucial than ever.



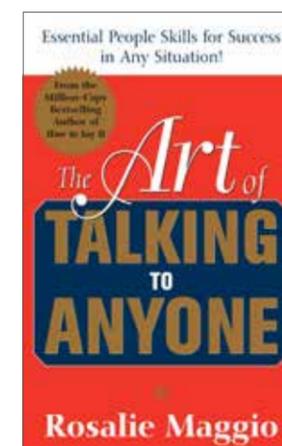
How to Deliver a TED Talk: Secrets of the World's Most Inspiring Presentations

Jeremy Donovan

ISBN: 9780071831598 Pub Date: Oct 2013

How to give a world-class presentation — based on the wildly popular TED Talks

With more than 100 specific tips, *How to Deliver a TED Talk* is a step-by-step guide that helps business professionals select their topic, craft their narrative, master their delivery, and refine their design.



The Art of Talking to Anyone: Essential People Skills for Success in Any Situation

Rosalie Maggio

ISBN: 9780071452298 Pub Date: May 2005

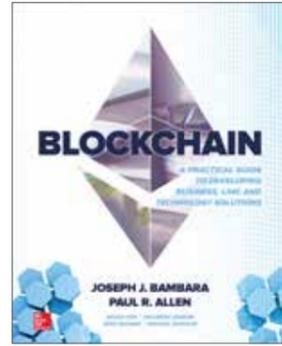
From the author of How to Say It, the million-copies-sold bestseller

If you want to improve your conversational skills — and achieve greater levels of personal and professional success — *The Art of Talking to Anyone* is the ultimate book. Rosalie Maggio has built a career on teaching people how to say the right thing at the right time — and she's made her techniques available to you.

This essential communication handbook includes:

- Sample dialogues, topics, and responses
- Quick-reference dos and don'ts
- Tips for handling special situations
- Confidence-building advice and quotations
- Key words that get to the business at hand

BUSINESS LAW



Blockchain: A Practical Guide to Developing Business, Law, and Technology Solutions

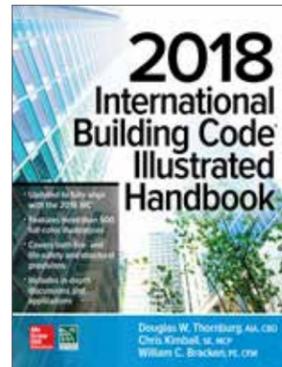
Joseph Bambara, Paul Allen, Kedar Iyer, Rene Madsen, Solomon Lederer, Michael Wuehler
ISBN: 9781260115871 Pub Date: Feb 2018

Set up and manage a high-performance, accessible, and secure Blockchain framework

This comprehensive guide delivers hands-on coverage of the development, validation, and deployment of Blockchain technology. Written by a pair of computing experts, the book demonstrates each topic through a start-to-finish Blockchain evolution. Readers will get full details on AWS risk and compliance as well as programming and architectural best practices.

This book starts with a thorough discussion of business considerations and current and future use cases — including genomics, contracts, and the Internet of Things (IoT). From there, the book shows how the software works and teaches, step-by-step, how to build and maintain an effective Blockchain solution.

CIVIL ENGINEERING



2018 International Building Code Illustrated Handbook

International Code Council, Douglas Thornburg, Chris Kimball, William C. Bracken
ISBN: 9781260132298 Pub Date: Jul 2018

The most comprehensive visual companion to the International Building Code® — fully updated for 2018 provisions

Thoroughly revised to reflect the latest changes in the ICC's 2018 International Building Code®, this full-color, illustrated companion to the IBC makes it easy to interpret and apply complex requirements and achieve compliance. Designed to save readers time and money, this reference transforms difficult language into simple lists and converts complicated equations into easily understood tables and pictures.

This book concisely explains the application and intent of the latest provisions, with an emphasis on structural and fire- and life-safety provisions. Real-world examples and case studies throughout illuminate the details and highlight key code revisions. This practical resource provides all the information readers need to get construction jobs done correctly, on time, and up to every requirement of the 2018 IBC.



Construction Practices for Land Development: A Field Guide for Civil Engineers

Dewberry
ISBN: 9781260440775 Pub Date: Apr 2019

Proven construction administration techniques for the civil engineer — from pre-construction to closeout of land development projects

The complexity of modern land development requires the civil engineer to play an integral role in working with both the owner and contractor to meet schedule and budget requirements. The engineer's role is emphasized with the prevalence of design-build contracts and necessitated by current environmental regulations. *Construction Practices for Land Development: A Field Guide for Civil Engineers* builds on the design topics included in Land Development Handbook as a project progresses from design into the construction phase. In addition to traditional responsibilities such as RFI responses and shop drawing review, the civil engineer is responsible for evolving the design throughout permitting and construction to address site conditions, operations, and regulatory requirements.



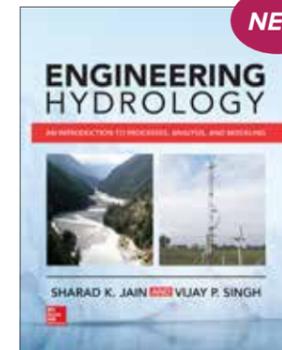
Development for the Built Environment: From Site Acquisition to Project Completion

Dewberry
ISBN: 9781260440737 Pub Date: Apr 2019

Understand vital business factors that are central to modern land development projects

Presented by an industry-leading design firm, the book offers complete explanations of all business considerations that influence land development projects at every stage. It provides a holistic view of the development process and enables the development team to more effectively complete projects of all sizes and budgets.

This comprehensive textbook explores the entire development process from an applied perspective to provide architects, civil engineers, and other team members with an understanding of the context in which real estate development occurs.

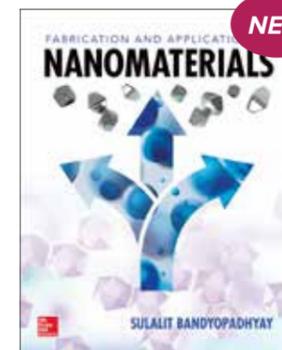


Engineering Hydrology: An Introduction to Processes, Analysis, and Modeling

Sharad K. Jain, Vijay P. Singh
ISBN: 9781259641978 Pub Date: Mar 2019

Up-to-date coverage of hydrology fundamentals, methods, and applications

Engineering Hydrology: An Introduction to Processes, Analysis, and Modeling follows a logical progression that builds upon foundational concepts with modern hydrologic techniques. Processes such as precipitation, evapotranspiration, soil infiltration, and streamflow are explained along with current techniques for modeling and analyzing data. Practice problems throughout help reinforce important concepts.

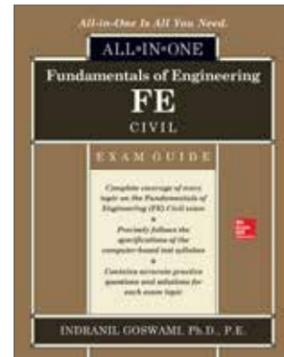


Fabrication and Application of Nanomaterials

S. Bandyopadhyay
ISBN: 9781260132236 Pub Date: Jun 2019

Comprehensive coverage of the fabrication of nanomaterials from a chemical engineering perspective

This practical chemical engineering textbook serves as an in-depth introduction to the synthesis, characterization, and functionalization of nanomaterials using solution-based methods. It offers clear explanations and illustrates physio-chemical properties through state-of-the-art techniques, both in situ and post modifications. Readers will master the techniques for synthesis and applications of fabricated nanomaterials through concise theory, numerical problems, and recent case studies from industry and academia.



Fundamentals of Engineering FE Civil All-in-One Exam Guide

Indranil Goswami

ISBN: 9781260011340 Pub Date: Apr 2018

This highly effective study guide offers 100% coverage of every subject on the FE Civil exam

This self-study resource contains all of the information aspiring engineers need to prepare for and pass the challenging FE Civil exam on the first try. The book features clear explanations of every topic on the exam as well as hands-on exam strategies and accurate practice problems with fully worked solutions.

Organized to follow the order of the official exam syllabus, the book includes references to the official *FE Reference Handbook* along with tips on how to utilize that resource during the exam itself. Written by a leading civil engineering educator and exam coach, *Fundamentals of Engineering FE Civil All-in-One Exam Guide* helps candidates pass the exam with ease.



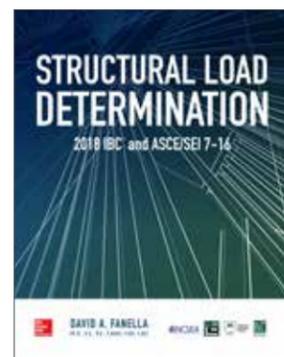
Land Development Handbook, 4th Edition

Dewberry

ISBN: 9781260440751 Pub Date: Apr 2019

The definitive guide to land development — fully updated to cover the latest industry advances.

This thoroughly revised resource lays out step-by-step approaches from feasibility, through design and into permitting stages of land development projects. The book offers a holistic view of the land development process for public and private project types — including residential, commercial, mixed-use and institutional. *Land Development Handbook, Fourth Edition* contains the latest information on green technologies and environmentally conscious design methods. Detailed technical appendices, revised graphics, and case studies round out the content included.



Structural Load Determination: 2018 IBC and ASCE/SEI 7-16

David Fanella

ISBN: 9781260135626 Pub Date: Sep 2018

Discover how to calculate structural loads within the context of 2018 IBC and ASCE/SEI 7-16 requirements

This practical guide shows, step by step, how to apply the provisions of the 2018 IBC and ASCE/SEI 7-16 to accurately determine structural loads. The book contains information engineers need to design buildings that will withstand the forces of gravity, occupancy, and environmental stress. Readers will get design examples, flowcharts, and load diagrams that illustrate complex load provisions.

Structural Load Determination Under 2018 IBC and ASCE/SEI 7-16 opens with an introduction to structural loads and a discussion of the relationship between the IBC and ASCE 7 standards. From there, the book explains the proper application of allowable stress design (ASD), load resistance factor design (LRFD), and seismic load combinations. Subsequent chapters cover occupancy, roof, rain, snow, ice, wind, seismic, and tsunami loads. Throughout, emphasis is placed on the proper application of load provisions within the scope of everyday practice.

COMPUTING



AWS Certified Solutions Architect Associate All-in-One Exam Guide (Exam SAA-C01)

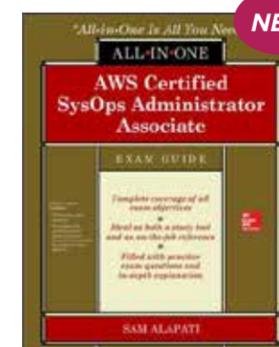
Joyjeet Banerjee

ISBN: 9781260108279 Pub Date: Aug 2018

This effective study guide provides 100% coverage of every topic on the AWS Certified Solutions Architect Associate exam

This integrated self-study system enables readers to take the AWS Certified Solutions Architect Associate exam with complete confidence. Written by an enterprise solutions architect, it offers exam-focused coverage of the development and deployment of scalable, highly available, and fault tolerant AWS systems. Beyond exam preparation, the book also serves as a valuable on-the-job reference.

AWS Certified Solutions Architect Associate All-in-One Exam Guide features learning objectives at the beginning of each chapter, exam tips, practice questions, and in-depth explanations. All questions closely match those on the live test in tone, format, and content. Readers will get implementation tips, real-world examples, case studies, and best practices drawn from author's experience.



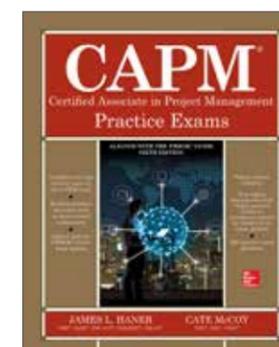
AWS Certified SysOps Administrator Associate All-in-One Exam Guide

Sam R. Alapati

ISBN: 9781260135565 Pub Date: May 2019

This integrated study guide covers 100% of the objectives for the industry-leading AWS Certified SysOps Administrator Associate exam

Written by an industry-leading expert, *AWS Certified SysOps Administrator Associate All-in-One Exam Guide* covers every objective for the exam and follows a hands-on, step-by-step methodology. Chapter-ending review questions and summaries and "Exam Watch" sections reinforce salient points and aid in learning. Beyond fully preparing candidates for the exam, the book also serves as a valuable on-the-job reference.



CAPM Certified Associate in Project Management Practice Exams

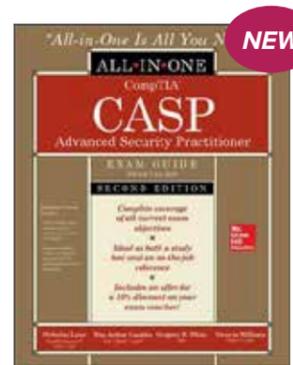
James L. Haner, Cate McCoy

ISBN: 9781260440485 Pub Date: Dec 2018

Aligned with the PMBOK® Guide, Sixth Edition, provides complete coverage of every objective on the 2018 CAPM exam

Take the 2018 version of the challenging CAPM exam with confidence using this effective, exam-focused study resource. Designed to help you pass the exam with ease, the book contains more than 1000 realistic practice exam questions and is fully aligned with the *Project Management Body of Knowledge, Sixth Edition*.

CAPM Certified Associate in Project Management Practice Exams covers each of the 57 learning objectives for the exam. The logical structure of the book allows readers to focus on specific topics and tailor their study to areas of expertise and weakness. Readers will get in-depth explanations of both the correct and incorrect answers for every question.

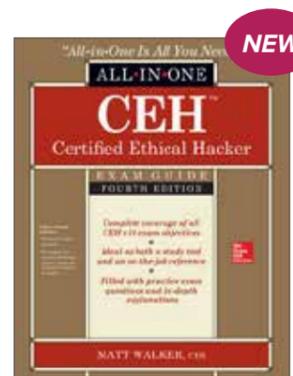


CASP+ CompTIA Advanced Security Practitioner Certification All-in-One Exam Guide (Exam CAS-003)

Nicholas Lane, Wm. Arthur Conklin, Gregory White, Dwayne Williams
ISBN: 9781260441338 Pub Date: May 2019

Complete coverage of every topic on the CompTIA Advanced Security Practitioner certification exam

CASP CompTIA Advanced Security Practitioner Certification All-in-One Exam Guide (Exam CAS-003) offers clear explanations of complex concepts that ensure candidates will be ready for the test. Readers will gain the technical knowledge and skills required to conceptualize, engineer, integrate, and implement secure solutions across complex environments. Beyond exam prep, the book also serves as a valuable on-the-job reference for cybersecurity professionals.



CEH Certified Ethical Hacker All-in-One Exam Guide, 4th Edition

Matt Walker
ISBN: 9781260454550 Pub Date: Mar 2019

Up-to-date coverage of every topic on the CEH v10 exam

This effective self-study guide covers 100% of the EC Council's Certified Ethical Hacker Version 10 exam objectives. The book discusses the latest ethical hacking tools, techniques, and exploits. Readers will find learning objectives at the beginning of each chapter, step-by-step exercises, exam tips, practice exam questions, and in-depth explanations.

An integrated test preparation system based on proven pedagogy, *CEH Certified Ethical Hacker All-in-One Exam Guide, Fourth Edition* covers all five phases of ethical hacking: Reconnaissance, gaining access, enumeration, maintaining access, and covering tracks. Readers will learn about malware, hacking Web applications and mobile platforms, cloud computing vulnerabilities, and more. Designed to help candidates pass the exam with ease, this authoritative resource also serves as an essential on-the-job reference.



CEH Certified Ethical Hacker Bundle, 4th Edition

Matt Walker
ISBN: 9781260455267 Pub Date: Jun 2019

Thoroughly revised to cover all CEH v10 exam objectives this bundle includes two books online resources and a bonus quick review guide

This fully updated money-saving self-study set prepares certification candidates for the CEH v10 exam. Examinees can start by reading *CEH Certified Ethical Hacker All-in-One Exam Guide Fourth Edition* to learn about every topic included in the v10 exam objectives.

This book also includes a bonus a quick review guide that can be used as the final piece for exam preparation. This edition features up-to-date coverage of all five phases of ethical hacking: reconnaissance gaining access enumeration maintaining access and covering tracks.



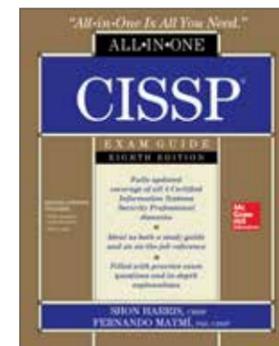
Certified Enterprise Architect All-in-One Exam Guide

Prakash Rao, Dr. Ann Reedy, Beryl Bellman
ISBN: 9781260121483 Pub Date: Oct 2018

This effective book offers comprehensive coverage of the body of knowledge for most common enterprise architecture frameworks and methods, and provides background to those being examined for certification and academic programs

The book provides comprehensive coverage of the body of knowledge for enterprise architecture and lays out actionable methodologies and EA models, artifacts, building blocks, deliverables and repositories.

This hands-on resource provides details on enterprise architecture development and implementation. Designed to also prepare candidates to take enterprise architecture certification and university course exams. *The Certified Enterprise Architect All-in-One Exam Guide* is an essential on-the-job reference.



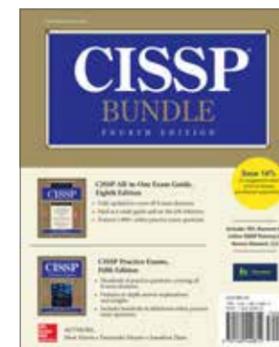
CISSP All-in-One Exam Guide, 8th Edition

Shon Harris, Fernando Maymi
ISBN: 9781260142655 Pub Date: Oct 2018

A new edition of Shon Harris' bestselling exam prep guide — fully updated for the new CISSP 2018 Common Body of Knowledge

This effective self-study guide fully prepares candidates for the challenging CISSP exam and offers 100% coverage of all exam domains. This edition has been thoroughly revised to cover the new CISSP 2018 Common Body of Knowledge.

CISSP All-in-One Exam Guide, Eighth Edition features hands-on exercises as well as "Notes," "Tips," and "Cautions" that provide real-world insight and call out potentially harmful situations. Each chapter features learning objectives, exam tips, and practice questions with in-depth answer explanations. Beyond exam prep, the guide also serves as an ideal on-the-job reference for IT security professionals.



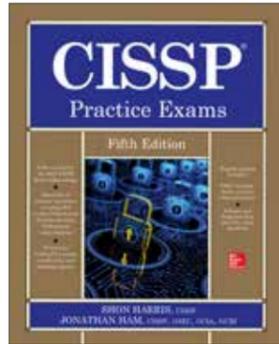
CISSP Bundle, 4th Edition

Shon Harris, Fernando Maymi, Jonathan Ham
ISBN: 9781260440812 Pub Date: Dec 2018

Prepare for the 2018 CISSP exam with this up-to-date, money-saving study package

Designed as a complete self-study program, this collection offers a wide variety of proven, exam-focused resources to use in preparation for the current edition of the CISSP exam. The set bundles the eighth edition of Shon Harris' bestselling *CISSP All-in-One Exam Guide* and *CISSP Practice Exams, Fifth Edition*.

CISSP Bundle, Fourth Edition fully covers all eight exam domains and offers real-world insights from the authors' professional experiences. More than 2500 comprehensive practice exam questions are provided, along with in-depth explanations of both the correct and incorrect answers. The included Total Tester test engine provides full-length, timed simulated exams or customized quizzes that target selected chapters or exam domains.



CISSP Practice Exams, 5th Edition

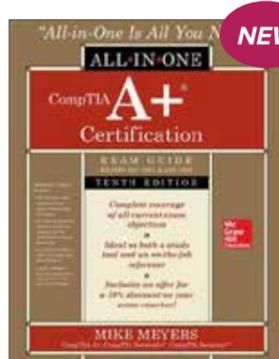
Shon Harris, Jonathan Ham

ISBN: 9781260142679 Pub Date: Dec 2018

Fully updated coverage of the 2018 CISSP exam, including 1250+ in-depth practice questions

Take the 2018 version of the challenging CISSP exam with confidence using this up-to-date, exam-focused study resource. Designed as a companion to *CISSP All-in-One Exam Guide, Eighth Edition*, the book contains more than 1250 realistic practice exam questions and offers 100% coverage of the 2018 CISSP Common Body of Knowledge. Readers will get in-depth explanations of both the correct and incorrect answers for every question.

CISSP Practice Exams, Fifth Edition, fully covers all eight exam domains. The logical structure of the book allows readers to focus on specific topics and tailor their study to areas of expertise and weakness. Each chapter presents more than 25 exam questions — an additional 1000+ review questions are contained on the book's CD-ROM.



CompTIA A+ Certification All-in-One Exam Guide (Exams 220-1001 & 220-1002), 10th Edition

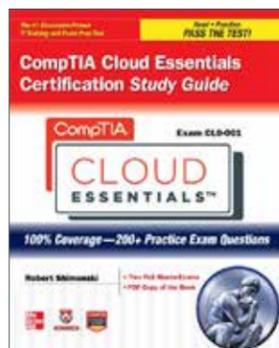
Mike Meyers

ISBN: 9781260454031 Pub Date: Mar 2019

This bestselling on-the-job reference and test preparation guide has been fully revised for the new 2019 CompTIA A+ exam objectives

Written by the leading authority on CompTIA A+ certification and training, this effective self-study guide has been thoroughly updated to cover 100% of the topics covered on the Core 1 and Core 2 exams.

CompTIA A+ Certification All-in-One Exam Guide, Tenth Edition (Exams 220-1001 & 220-1002) enables readers to take the test with complete confidence. It also serves as a practical reference for IT support and technical personnel. Online content includes practice exams with hundreds of accurate questions.



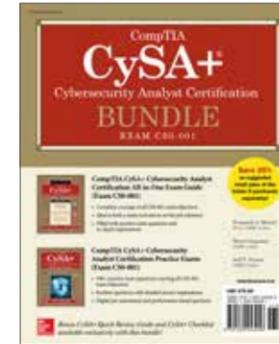
CompTIA Cloud Essentials Certification Study Guide (Exam CLO-001)

ITpreneurs Nederland B.V.

ISBN: 9780071800433 Pub Date: Jan 2014

An all-new study guide for CompTIA's new Cloud Computing Essentials exam

- 100% coverage of exam CLO-001 objectives woven into an integrated self-study system
- CAPP Authorized and CompTIA reviewed and approved: CompTIA Approved Quality Content
- CD-ROM features two practice exams and a downloadable PDF copy of the book



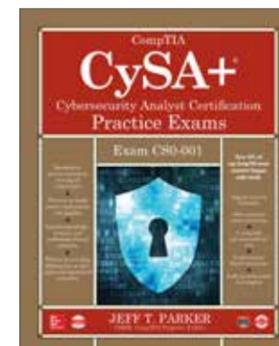
CompTIA CySA+ Cybersecurity Analyst Certification Bundle (Exam CS0-001)

Fernando Maymi, Brent Chapman, Jeff T. Parker

ISBN: 9781260453256 Pub Date: Dec 2018

Prepare for the challenging CySA+ certification exam with this money-saving, comprehensive study package

CompTIA CySA+ Cybersecurity Analyst Certification Bundle contains more than 800 practice questions that match those on the live exam in content, difficulty, tone, and format. The set includes detailed coverage of performance-based questions. Readers will get exam-focused "Tip," "Note," and "Caution" elements as well as end of chapter reviews. This authoritative, cost-effective bundle serves both as a study tool AND a valuable on-the-job reference for computer security professionals.



CompTIA CySA+ Cybersecurity Analyst Certification Practice Exams (Exam CS0-001)

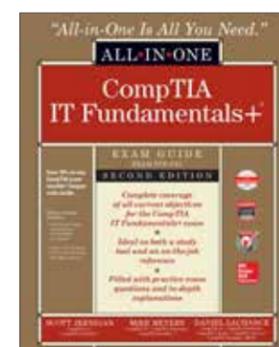
Jeff T. Parker

ISBN: 9781260117011 Pub Date: Oct 2018

Prepare for the CompTIA CySA+ certification exam with this effective self-study resource

Pass the new CompTIA Cybersecurity Analyst+ certification exam and obtain the latest security credential from CompTIA using the accurate practice questions contained in this study guide. Designed as a supplement to *CompTIA CySA+ Cybersecurity Analyst Certification All-in-One Exam Guide (Exam CS0-001)*, the book features a pre-assessment test and offers 100% coverage of all exam objectives.

CompTIA CySA+ Cybersecurity Analyst Certification Practice Exams (Exam CS0-001) contains knowledge, scenario, and performance-based questions. Throughout, in-depth answer explanations are provided for both correct and incorrect answers. Between the book and electronic content, readers will get more than 400 practice questions that will fully prepare them for the challenging exam.



CompTIA IT Fundamentals+ All-in-One Exam Guide (Exam FC0-U61), 2nd Edition

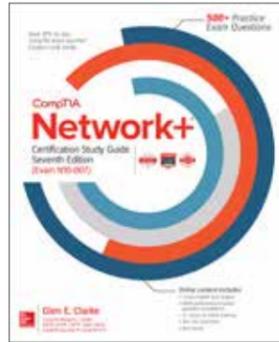
Mike Meyers, Scott Jernigan, Daniel Lachance

ISBN: 9781260441871 Pub Date: Dec 2018

This fully updated study guide delivers 100% coverage of every topic on the 2018 CompTIA IT Fundamentals exam

Take the current version of the CompTIA IT Fundamentals exam (Exam FC0-U61) with complete confidence using the detailed information contained in this up-to-date resource. Written by a team of CompTIA A+ authorities and training experts, the book serves both a powerful exam preparation tool and an ideal on-the-job reference.

CompTIA IT Fundamentals All-in-One Exam Guide, Second Edition (Exam FC0-U61) offers complete coverage of every topic on the test and features more than 200 accurate practice questions. The guide follows the proven methodology that has established Mike Meyers as the #1 name in CompTIA training and certification. Readers will learn how to identify computer components, set up software, establish network connectivity, and minimize security risks.



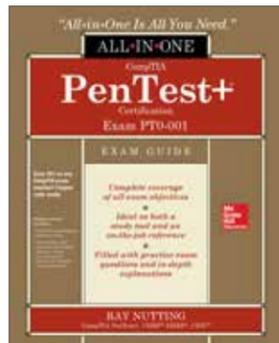
CompTIA Network+ Certification Study Guide (Exam N10-007), 7th Edition

Glen E. Clarke
ISBN: 9781260122046 Pub Date: Jul 2018

This fully updated, integrated study system completely covers 100% of objectives on the CompTIA Network+ exam

Take the CompTIA Network+ exam N10-007 with complete confidence using the comprehensive information contained in this highly effective self-study guide. Written by an experienced trainer and consultant, the book is presented in a proven, classroom-based format that will give candidates the advantage on test day.

CompTIA Network+ Certification Study Guide, Seventh Edition (Exam N10-007) covers what readers need to know and shows them how to prepare for this challenging exam. The book features hundreds of practice questions that closely match those on the live exam in content, format, difficulty, and tone.



CompTIA PenTest+ Certification All-in-One Exam Guide (Exam PTO-001)

Raymond Nutting
ISBN: 9781260135947 Pub Date: Dec 2018

This comprehensive exam guide offers 100% coverage of every topic on the CompTIA PenTest+ exam

This effective self-study guide fully prepares candidates for the challenging CompTIA PenTest+ exam and offers complete coverage of all exam subjects. Readers will learn to improve their overall IT security using assessment frameworks and penetration tests.

CompTIA PenTest+ Certification All-in-One Exam Guide (Exam PTO-001) features hands-on exercises as well as “Notes,” “Tips,” and “Cautions” that provide real-world insight and call out potentially harmful situations. Each chapter features learning objectives, exam tips, and practice questions with in-depth answer explanations. Beyond exam prep, the guide also serves as an ideal on-the-job reference for IT security professionals.



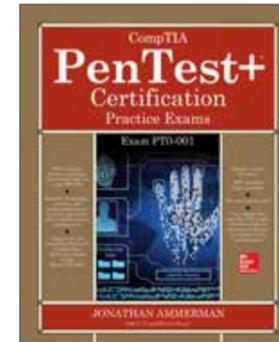
CompTIA PenTest+ Certification Bundle (Exam PTO-001)

Raymond Nutting, Jonathan Ammerman
ISBN: 9781260454185 Pub Date: Apr 2019

Prepare for the new PenTest+ certification exam from CompTIA with this money-saving, comprehensive study package

Designed as a complete self-study program, this collection offers a variety of proven resources to use in preparation for the August 2018 release of the CompTIA PenTest+ certification exam. Comprised of *CompTIA PenTest+ Certification All-in-One Exam Guide (PTO-001)* and *CompTIA PenTest+ Certification Practice Exams (Exam CSO-001)*, this bundle thoroughly covers every topic on the challenging exam.

CompTIA PenTest+ Certification Bundle (Exam PTO-001) contains hundreds of practice questions that match those on the live exam in content, difficulty, tone, and format. The set includes detailed coverage of performance-based questions.



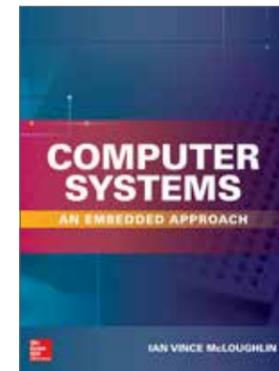
CompTIA PenTest+ Certification Practice Exams (Exam PTO-001)

Jonathan Ammerman
ISBN: 9781260440904 Pub Date: Dec 2018

Complete coverage of every topic on the 2018 CompTIA PenTest+ exam, including 500+ accurate practice test questions

Prepare for the PenTest+ exam from CompTIA using this effective, exam-focused study resource. Designed to help readers pass this challenging new exam with ease, the book offers practice test items for all objectives and includes a valuable pre-assessment exam.

CompTIA PenTest+ Certification Practice Exams (Exam PTO-001) supplements the *CompTIA PenTest+ Certification All-in-One Exam Guide (Exam PTO-001)*. Readers will get knowledge, scenario, and performance-based questions, all with in-depth answer explanations for both the correct and incorrect answers.



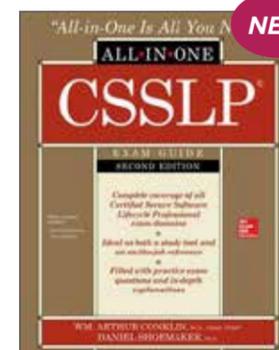
Computer Systems: An Embedded Approach

Ian McLoughlin
ISBN: 9781260117608 Pub Date: Aug 2018

Incorporate embedded computing technology in projects and devices of all sizes

This comprehensive engineering textbook lays out foundational computer architecture principles and teaches, step by step, how to apply those concepts in cutting-edge embedded applications. The book includes everything students need to know about embedded computing—from fundamentals and processor internals to networking and connectivity.

Computer Systems: An Embedded Approach begins by thoroughly explaining constituent hardware components, including processors, storage devices, and accelerators. From there, the book shows how operating systems work and how they provide a layer of services between hardware and software. Students will get coverage of foundational networking, pervasive computing concepts, and the Internet of Things (IoT). The book concludes with a look to the future of embedded computing systems.



CSSLP Certification All-in-One Exam Guide, 2nd Edition

Wm. Arthur Conklin, Daniel Paul Shoemaker
ISBN: 9781260441680 Pub Date: Mar 2019

This self-study guide delivers 100% coverage of all domains in the CSSLP exam

This highly effective test preparation guide covers all eight CSSLP exam domains developed by the International Information Systems Security Certification Consortium (ISC)2. The book contains hands-on examples and exercises that reinforce salient points as well as and of chapter questions that test for.

Written by two respected academics, *CSSLP All-in-One Exam Guide, Second Edition* features learning objectives, exam tips, practice questions, and in-depth explanations. Designed to help candidates pass the exam with ease, this definitive resource also serves as an essential on-the-job reference.



NEW

CTS Certified Technology Specialist Exam Guide, 3rd Edition

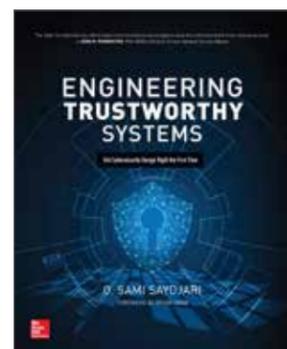
InfoComm International, Andy Ciddor

ISBN: 9781260136081 Pub Date: May 2019

The most up-to-date CTS exam study system — available exclusively from McGraw-Hill Education and AVIXA Press

Published with AVIXA, the Audiovisual and Integrated Experience Association, this fully updated exam guide offers comprehensive coverage of all objectives for the 2018 release of the CTS exam. The book thoroughly explains new IT security, networking, and business topics.

CTS Certified Technical Specialist Exam Guide, Third Edition features learning objectives at the beginning of each chapter, best practices, checklists, diagrams, photos, chapter review questions with in-depth answer explanations, and a full-color insert. Designed to help readers pass the CTS exam with ease, this authoritative resource also serves as an essential on-the-job reference for AV professionals.



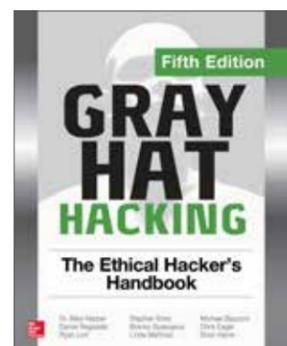
Engineering Trustworthy Systems: Get Cybersecurity Design Right the First Time

O. Sami Saydjari

ISBN: 9781260118179 Pub Date: Jul 2018

This professional guide reveals a comprehensive set of cybersecurity design principles and how to apply them to design, build and operate robust cost-effective cybersecurity systems against even the most sophisticated attacks

Developed for self-study and classroom use, *Engineering Trustworthy Systems: Timeless Principles to Get Cybersecurity Design Right the First Time* lays out a concise set of best practices and best theories that can be applied to real security design problems. Readers will get never-before-published design principles, detailed examples, that span the entire spectrum of today's cyberattacks.



Gray Hat Hacking: The Ethical Hacker's Handbook, 5th Edition

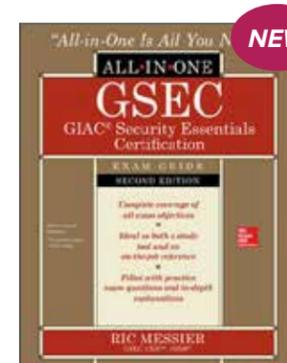
Allen Harper, Daniel Regalado, Ryan Linn, Stephen Sims, Branko Spasojevic, Linda Martinez, Michael Baucom, Chris Eagle, Shon Harris

ISBN: 9781260108415 Pub Date: Jun 2018

Up-to-date strategies for thwarting the latest, most insidious network attacks

This fully updated, industry-standard security resource shows how to fortify computer networks by learning and effectively applying ethical hacking techniques. Based on critical topics that the authors teach at major security conferences and colleges, *Gray Hat Hacking* features actionable planning and analysis methods as well as practical steps for identifying and combating both targeted and opportunistic attacks.

Gray Hat Hacking: The Ethical Hacker's Handbook, Fifth Edition, clearly explains the enemy's devious weapons, skills, and tactics and offers field-tested remedies, case studies, and interesting labs. Readers will get complete coverage of penetration testing, vulnerability discovery, malware analysis, reverse engineering, and Internet of Things security. State-of-the-art mobile exploits, ransomware, and legal issues are thoroughly explained.



NEW

GSEC GIAC Security Essentials Certification All-in-One Exam Guide, 2nd Edition

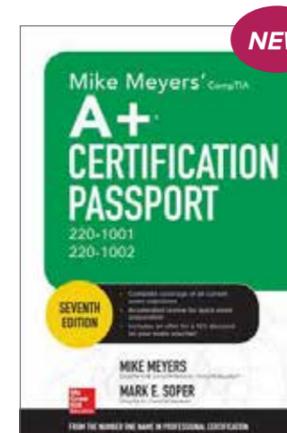
Ric Messier

ISBN: 9781260453201 Pub Date: Jun 2019

Fully updated coverage of every topic on the current version of the GSEC exam

Take the Global Information Assurance Certification's challenging GIAC Security Essentials (GSEC) exam with confidence using this thoroughly revised self-study guide. The book covers the latest cybersecurity knowledge areas tested by the GSEC including virtualization cloud and Windows-as-a-Service security.

GSEC GIAC Security Essentials All-in-One Exam Guide Second Edition offers clear explanations of complex concepts that ensure candidates will be ready for the test. To aid in self-study each chapter includes a useful summary as well as "Exam Tips" that highlight salient points and practice questions that mimic those on the live test. Beyond exam prep the book also serves as a valuable on-the-job reference for cybersecurity professionals.



NEW

Mike Meyers' CompTIA A+ Certification Passport (Exams 220-1001 & 220-1002), 7th Edition

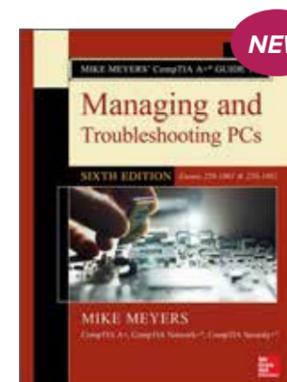
Mike Meyers, Mark Edward Soper

ISBN: 9781260455021 Pub Date: May 2019

Fully revised and updated to provide accelerated review of all the topics covered on the new Core 1 and Core 2 CompTIA A+ exams

This quick review, cram-style test preparation guide offers 100% coverage of all objectives for the current editions of both CompTIA A+ exams. Written in the proven Passport format developed by training guru Mike Meyers, the book enables readers to focus on specific topics, determine areas of need, and tailor an effective course for quickly preparing for the exams.

Each chapter of the *Mike Meyers' CompTIA A+ Certification Passport, Seventh Edition (Exams 220-1001 & 220-1002)* contains an outline of chapter contents, "Exam Tips" that highlight test topics, "Warnings" to provide cautionary information, and "Further Study" icons that point out additional resources. The book features end-of-chapter summaries, accurate practice questions, and in-depth answer explanations.



NEW

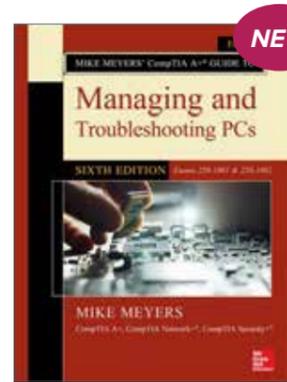
Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting PCs (Exams 220-1001 & 220-1002), 6th Edition

Mike Meyers

ISBN: 9781260455069 Pub Date: Apr 2019

Essential skills for a successful IT career — thoroughly revised for the 2019 revisions to the Core 1 and Core 2 CompTIA A+ exams

Written by the leading authority on CompTIA A+ certification and training, Mike Meyers, this four-color guide is your first step toward a successful career as an IT professional. Featuring sidebar questions, critical-skill building activities, step-by-step instruction, and end of chapter reviews that reinforce key points, *Meyers' CompTIA A+ Guide* also ensures a solid foundation in the hands-on skills needed to succeed on the job.



Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting PCs Lab Manual (Exams 220-1001 & 220-1002), 6th Edition

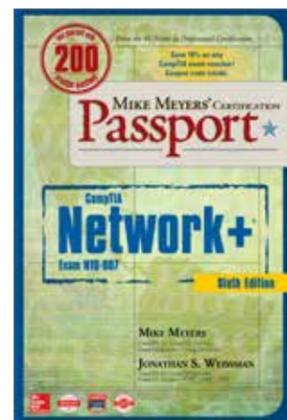
Mike Meyers, Mark Edward Soper

ISBN: 9781260454574 Pub Date: Apr 2019

Bestselling CompTIA A+ author Mike Meyers provides a comprehensive update to this hands-on lab manual that covers the 2019 update to the exams

Fully revised to cover the 2018 CompTIA A+ Core 1 and Core 2 exams — 220-1001 and 220-1002 — this guide contains more than 40 labs that challenge readers to solve real-world problems using key concepts. Clear, measurable lab objectives map to certification exam objectives, ensuring direct correspondence to the *Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting PCs, Sixth Edition*.

Mike Meyers' CompTIA A+ Guide to Managing and Troubleshooting Hardware Lab Manual, Sixth Edition (Exams 220-1001 and 220-1002), features step-by-step lab scenarios that require students to think critically.



Mike Meyers' CompTIA Network+ Certification Passport (Exam N10-007), 6th Edition

Mike Meyers, Jonathan S. Weissman

ISBN: 9781260121186 Pub Date: Jul 2018

Up-to-date, focused coverage of every topic on the CompTIA Network+ exam N10-007

This quick review, cram-style test preparation guide covers 100% of objectives for the CompTIA Network+ exam N10-007. Written in the proven Passport format developed by training guru Mike Meyers, the book enables readers to focus on specific topics, determine areas of need, and tailor an effective course for study.

Mike Meyers' CompTIA Network+ Certification Passport, Sixth Edition (Exam N10-007) contains “Exam Tips” that highlight test topics, “Local Lingo” notes that define need-to-know terms, “Travel Advisories” that alert readers to potential exam pitfalls, and “Travel Assistance” icons that point out additional resources. The book features end-of-chapter summaries, accurate practice questions, and in-depth answer explanations.



Oracle Cloud Infrastructure Architect Associate All-in-One Exam Guide (Exam 1Z0-932)

Roopesh Ramklass

ISBN: 9781260452594 Pub Date: Jun 2019

Pass the new Oracle Cloud Infrastructure Architect Associate exam with ease

Take the brand-new Oracle Cloud Infrastructure Architect Associate exam with confidence using the detailed information contained in this highly effective self-study system. Candidates will get step-by-step exercises, 140 accurate practice questions, and end-of-chapter reviews. All practice questions match those on the live test in content, tone, and format.

Written by an Oracle expert and supported by the Oracle certification development team, *Oracle Cloud Infrastructure Architect Associate All-in-One Exam Guide (Exam 1Z0-932)* features learning objectives and in-depth explanations. “Notes,” “Tips,” and “Cautions” throughout provide professional insight and call out potentially harmful situations. Beyond exam preparation, this Oracle Press guide also serves as a valuable on-the-job reference.



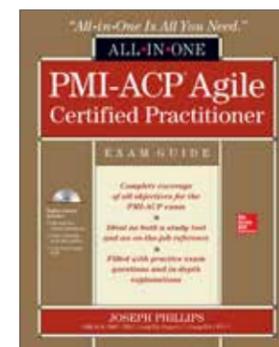
Oracle Database Exadata Cloud Service: A Beginner's Guide

Brian Spendolini

ISBN: 9781260120875 Pub Date: Nov 2018

Discover how to quickly and easily install, configure, and start using Oracle Exadata Cloud Service

Get up and running on Oracle Exadata Cloud Service using the hands-on information contained in this comprehensive Oracle Press guide. Designed for easy learning, the book features real-world examples, detailed illustrations, and step-by-step instructions. Exadata-specific features such as smart scans, HCC, IO management, and resource management are clearly explained. This book walks readers through Oracle Exadata Cloud Service basics and shows how to provision, create, and deploy databases. From there, readers will explore basic maintenance tasks, including data backup and recovery, software patching, and system updating. Advanced topics, including Oracle Database In-Memory, flash cache, and performance tuning are also covered.



PMI-ACP Agile Certified Practitioner All-in-One Exam Guide

Joseph Phillips

ISBN: 9781260115963 Pub Date: Oct 2018

This comprehensive test preparation system offers complete coverage of every topic on the PMI-ACP exam

Pass the PMI-Agile Certified Practitioner exam with ease using the detailed information contained in this highly effective self-study guide. The book clearly explains all PMI-ACP exam objectives and shows, step-by-step, how to set up and configure an Agile framework based on proven best practices in this growing project management methodology.

PMI-Agile Certified Practitioner All-in-One Exam Guide covers all exam domains and features more than 240 accurate practice questions with in-depth answer explanations. Readers will get learning objectives at the beginning of each chapter, and exam tips that reinforce salient points. All questions closely match those on the live test in tone, format, and content. Beyond fully preparing candidates for the exam, the book also serves as a valuable on-the-job reference.



PMP Project Management Professional Certification Bundle

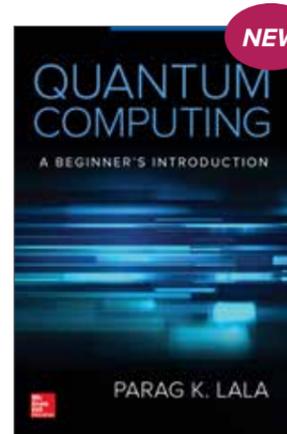
Joseph Phillips, James L. Haner

ISBN: 9781260440522 Pub Date: Aug 2018

Aligned with the PMBOK® Guide, Sixth Edition, this highly-effective, money-saving study bundle will prepare you for the the 2018 PMP exam with confidence

This integrated study system gathers a wide variety of exam-focused resources to use in preparation for the latest version of the challenging PMP exam. Designed to help readers pass the exam with ease, *PMP Project Management Certification Bundle* includes two best-selling study guides along with electronic content.

This bundle includes *PMP Project Management Professional Study Guide, Fifth Edition* — a proven, in-depth exam review that fully covers every objective and provides 600+ comprehensive practice exam questions and in-depth answer explanations. Also included is *PMP Project Management Professional Practice Exams*, which provides more than 1,000 rigorous practice exam questions logically organized by domain. Finally, the Total Tester test engine included with both books provides full-length, timed simulated exams or customized quizzes that target selected chapters or exam objectives.



Quantum Computing

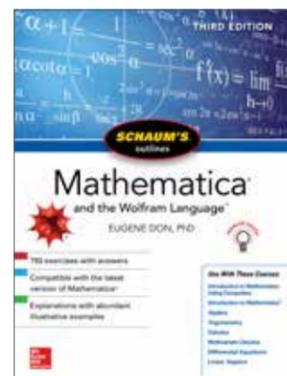
Parag Lala

ISBN: 9781260123111 Pub Date: Feb 2019

A self-contained, accessible introduction to the principles and applications of quantum computing

This electrical engineering text presents the concepts and workings of quantum information processing systems in a straightforward, practical way.

Quantum Computing: A Beginner's Introduction presents each topic in a tutorial style with examples, illustrations, and diagrams to clarify the material. Quantum gates and circuits, algorithms, error correction, and cryptography are covered. The emphasis of the book is on understanding the principles and applications of quantum computing using only essential math — all relevant mathematical concepts are introduced at appropriate places in the text.



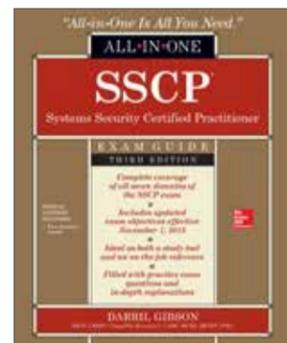
Schaum's Outline of Mathematica, 3rd Edition

Eugene Don

ISBN: 9781260120721 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of college mathematics with clear and concise explanations of problems and solutions. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review.



SSCP Systems Security Certified Practitioner All-in-One Exam Guide, 3rd Edition

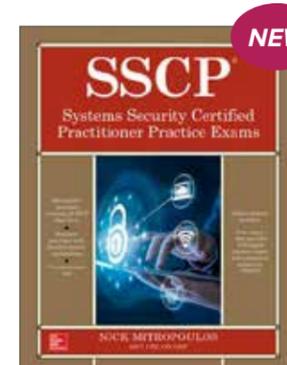
Darril Gibson

ISBN: 9781260128703 Pub Date: Nov 2018

This fully updated study guide offers complete coverage of every topic on the latest version of the SSCP exam

Take the 2018 edition of the challenging Systems Security Certified Practitioner (SSCP) exam with confidence using the detailed information contained in this highly effective self-study guide. The book provides 100% coverage of the revised SSCP Common Body of Knowledge (CBK) as developed by the International Information Systems Security Certification Consortium (ISC)2.

Written by bestselling IT security certification author and trainer Darril Gibson, *SSCP Systems Security Certified Practitioner All-in-One Exam Guide, Third Edition* clearly explains all exam domains. Designed to help candidates pass the exam with ease, *SSCP Systems Security Certified Practitioner All-in-One Exam Guide, Third Edition* also serves as an essential on-the-job reference.



SSCP Systems Security Certified Practitioner Practice Exams

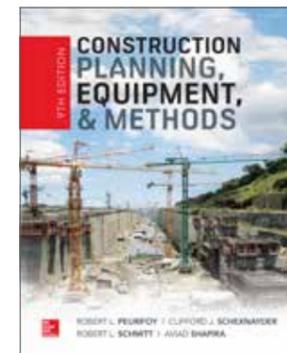
Nick Mitropoulos

ISBN: 9781260455977 Pub Date: Jun 2019

Hundreds of accurate practice questions and in-depth answer explanations to use in preparation for the SSCP exam

This effective self-study guide contains hundreds of practice questions to prepare candidates for the ISC (2)'s foundational cybersecurity certification exam the Systems Security Certified Practitioner (SSCP). All questions simulate the actual exam in content format and feel. To aid in learning in-depth explanations of both the correct and incorrect answer choices are provided for every question. A valuable pre-assessment test evaluates readiness and identifies areas requiring further study. *SSCP Systems Security Certified Practitioner Practice Exams* completely covers the seven SSCP Common Body of Knowledge domains.

CONSTRUCTION



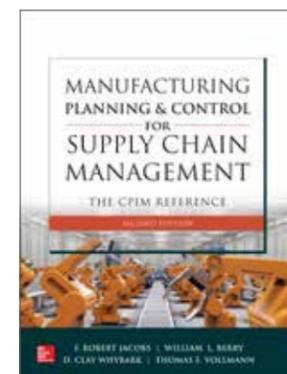
Construction Planning, Equipment, and Methods, 9th Edition

Robert L. Peurifoy, Clifford J. Schexnayder, Robert Schmitt, Aviad Shapira

ISBN: 9781260108804 Pub Date: Feb 2018

Up-to-date coverage of construction equipment and planning techniques, technology, and applications

Construction Planning, Equipment, and Methods, Ninth Edition, explains the latest technologies, particularly machine capabilities, and shows how to apply those technologies to real-world construction challenges. Examples and illustrations showcase the latest equipment models and end-of-chapter summaries and homework problems help reinforce salient points. Presented in a logical and concise format, this edition features new practical applications and expanded coverage of building in today's global marketplace.



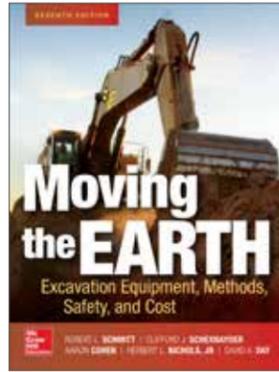
Manufacturing Planning and Control for Supply Chain Management: The CPIM Reference, 2nd Edition

F. Robert Jacobs, William Lee Berry, D Clay Whybark, Thomas E Vollmann

ISBN: 9781260108385 Pub Date: Jul 2018

Your definitive reference for manufacturing planning and control professionals

Written by a team of recognized experts, *Manufacturing Planning and Control for Supply Chain Management: The CPIM Reference, Second Edition*, features hundreds of practice questions for the CPIM exams. The book arms you with the knowledge you need to obtain the coveted CPIM designation. You'll get cutting-edge practices that provide an advantage in today's global manufacturing environment. Included throughout the book are illustrative examples, practice problems, case studies, and spreadsheets for quick, practical implementation of some of the techniques in the book. Maximize supply chain efficiency, productivity, and profitability, as well as customer satisfaction, using the hand-on information contained in this comprehensive resource.

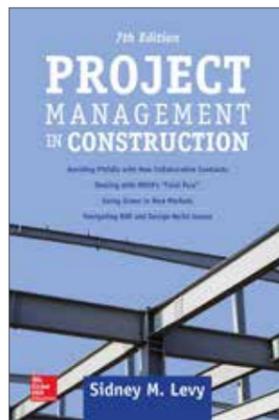


Moving the Earth: Excavation Equipment, Methods, Safety, and Cost, 7th Edition

Robert Schmitt, Clifford J. Schexnayder, Aaron Cohen, Herbert Nichols, David Day
ISBN: 9781260011647 Pub Date: Dec 2018

The definitive guide to earthmoving and machines — thoroughly revised to cover the latest methods and technologies

Long the industry-standard source for practical expertise, *Moving the Earth: Excavation Equipment, Methods, Safety, and Cost, Seventh Edition* has been reorganized to reflect modern construction practices. It explains the most important aspects of planning and cost estimating and covers the different types of excavation methods, including compacting, grading, blasting, structural excavation, and aggregate production.



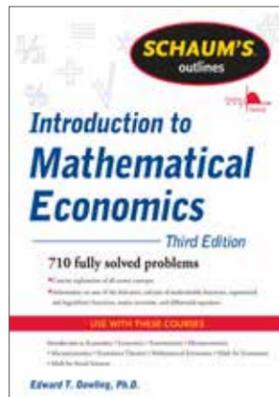
Project Management in Construction, 7th Edition

Sidney M. Levy
ISBN: 9781259859700 Pub Date: Sep 2017

A fully updated guide to construction project scheduling, planning, and management

Project Management in Construction, Seventh Edition, discusses estimating, purchasing, contract administration, team management, quality control and assurance, safety, and other topics essential to completing a project on time and within budget. It connects project management techniques to recent industry trends such as BIM, prefabricated building elements, and urban redevelopment projects.

ECONOMICS

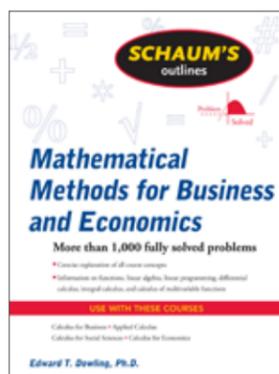


Schaum's Outline of Introduction to Mathematical Economics, 3rd Edition

Edward T. Dowling
ISBN: 9780071762519 Pub Date: Sep 2011

The ideal review for your intro to mathematical economics course

More than 40 million students have trusted Schaum's Outlines for their expert knowledge and helpful solved problems. Written by renowned experts in their respective fields, *Schaum's Outlines* cover everything from math to science, nursing to language. The main feature for all these books is the solved problems. Step-by-step, authors walk readers through coming up with solutions to exercises in their topic of choice.

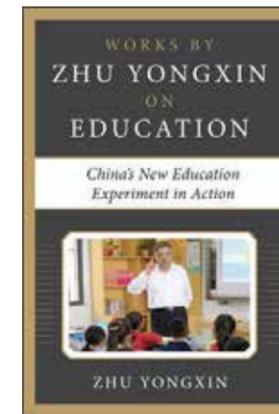


Schaum's Outline of Mathematical Methods for Business and Economics

Edward T. Dowling
ISBN: 9780071635325 Pub Date: Sep 2009

- Easily-understood review of mathematics related to business and economics.
- Supplements the major textbooks for business and economics courses.

EDUCATION

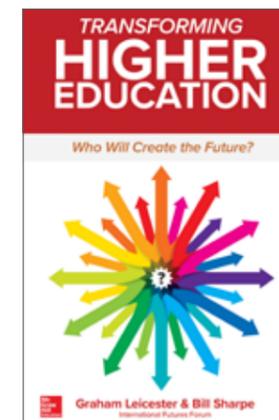


China's New Education Experiment: Exploring an Alternative Path of Education

Zhu Yongxin
ISBN: 9781260452495 Pub Date: Dec 2018

The first new education experimental school was launched in Kunshan, Jiangsu Province in 2002. Since then, the *New Education Experiment* have been gaining popularity and its ideas and vision and has been embraced by more than 4,200 schools across China. In its pursuit of "a happy, complete educational life", this ethos has changed the life of more than 4.9 million teachers and students through the ideas and practices of new education, representing a positive force that is reshaping the education scene in China.

This latest volume from the founder of the New Education details the principles at the heart of his vision, illustrated by vibrant case studies. It outlines the ideas, spirit, and actions that are the driving force. These include teacher development and the central place of reading in "a campus full of the fragrance of books." Zhu details how to create the ideal classroom; the importance of developing excellent curriculum and building a digital community. The "One Thing per Month" initiative represents a key driver for progress. Home-school cooperation is a critical component that ensures continuous parental involvement.



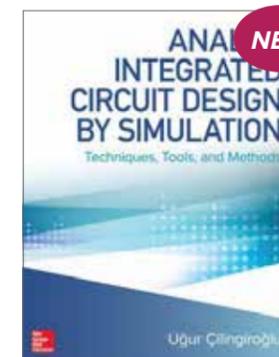
Transforming Higher Education: Who Will Create the Future?

Graham Leicester, Bill Sharpe
ISBN: 9781260121841 Pub Date: Jul 2018

Don't adapt to the future of higher education. TRANSFORM IT.

The rise of online courses, growing costs, declining completion rates, increasingly diverse student populations, disruptions from outside innovators — as the leader of a higher education institution, you're facing unprecedented upheaval. Rather than simply managing this change, you can harness it to dramatically improve the future — for your students, for your institution, for society at large. It's about bringing together the complex array of stakeholders in higher education — including administrators, faculty, boards, regents, and directors — to engage in honest and creative conversations about where the system is and where it ought to be.

ELECTRICAL ENGINEERING



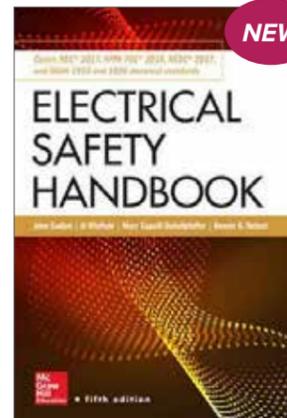
Analog Integrated Circuit Design by Simulation: Techniques, Tools, and Methods

Ugur Cilingiroglu
ISBN: 9781260441451 Pub Date: Mar 2019

The principles and practices of simulation-based analog integrated circuit design

This comprehensive textbook and how-to reference provides clear instruction on simulation-based analog integrated circuit design. Ideal both for graduate students and for professionals, the book shows, step-by-step, how to effectively develop and deploy analog integrated circuits in for cutting-edge Internet of Things (IoT) and other devices applications.

Written by an expert in the field, *Analog Integrated-Circuit Design by Simulation: Techniques, Tools, and Methods* lays out practical, ready-to-apply simulation and engineering methods. Designers will learn how to tackle real-world design problems and avoid long cycles of trial and error. Advanced simulation techniques, operational amplifier design, and analog VLSI circuit design are explained in complete detail.

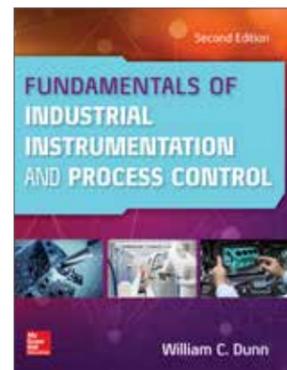


Electrical Safety Handbook, 5th Edition

Dennis K. Neitzel, Al Winfield, Mary Capelli-Schellpfeffer
ISBN: 9781260134858 Pub Date: Jun 2019

On-the-job electrical safety essentials — thoroughly revised for the latest procedures and standards

Written by experts in electrical operations, maintenance, engineering, construction, and safety, *Electrical Safety Handbook, Fifth Edition* provides the most up-to-date safety strategies in an easy-to-use format. The book delivers complete details on electrical hazards, safety equipment, management, training, regulatory and legal requirements, accident prevention, and much more. Readers will find new sections on electrical grounding, heat transfer theory as it relates to the human body, and the medical aspects of electrical trauma.

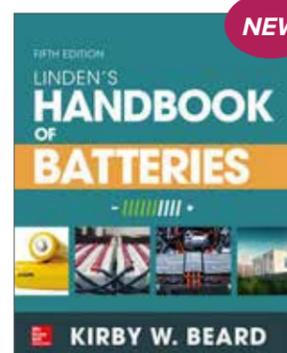


Fundamentals of Industrial Instrumentation and Process Control, 2nd Edition

William C. Dunn
ISBN: 9781260122251 Pub Date: Jul 2018

A Fully Updated, Practical Guide to Automated Process Control and Measurement Systems

This thoroughly revised guide offers students a solid grounding in process control principles along with real-world applications and insights from the factory floor. Written by an experienced engineering educator, *Fundamentals of Industrial Instrumentation and Process Control, Second Edition* is written in a clear, logically organized manner. The book features realistic problems, real-world examples, and detailed illustrations. You'll get clear explanations of digital and analog components, including pneumatics, actuators, and regulators, and comprehensive discussions on the entire range of industrial processes.

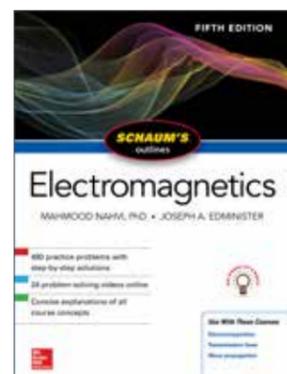


Linden's Handbook of Batteries, 5th Edition

Kirby W. Beard
ISBN: 9781260115925 Pub Date: May 2019

The most complete and up-to-date guide to battery technology and selection

Linden's Handbook of Batteries, Fifth Edition contains cutting-edge data and equations, design specifications, and troubleshooting techniques. New chapters cover renewable energy systems, battery failure analysis, lithium-ion battery technology, materials, and component design. Recent advances in smart phones and hybrid car batteries are discussed, including maximizing re-chargeability, reducing cost, improving safety, and lessening environmental impact.

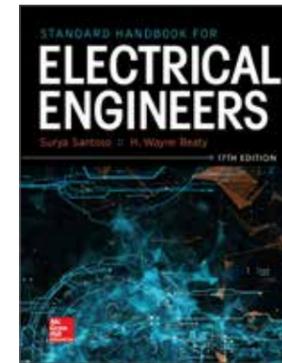


Schaum's Outline of Electromagnetics, 5th Edition

Mahmood Nahvi, Joseph Edminister
ISBN: 9781260120974 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever!

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of electromagnetics with clear and concise explanations of problems and solutions. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review — this edition also provides access to problem-solving videos available online.



Standard Handbook for Electrical Engineers, 17th Edition

Surya Santoso, H. Wayne Beaty
ISBN: 9781259642586 Pub Date: Jan 2018

The most complete and current guide to electrical engineering

Revised to align with the latest codes and regulations, *Standard Handbook for Electrical Engineers, Seventeenth Edition*, features explanations and illustrations from internationally recognized engineers. Readers will get brand-new sections on power generation control, wind power generation, solar and photovoltaic generation, geothermal and emerging renewable power generation, electric machines, and much more.

ELECTRONICS



Beginner's Guide to Reading Schematics, 4th Edition

Stan Gibilisco
ISBN: 9781260031102 Pub Date: Aug 2018

This up-to-date book shows, step-by-step, how to read, interpret, and create schematic diagrams

This thoroughly revised, illustrated guide explains in plain language how to understand high-precision electronics schematics — and how to draw them. The book starts by defining what is meant by schematic representation and goes on to present and discuss increasingly complex electronic components and circuitry.

Beginner's Guide to Reading Schematics, Fourth Edition, shows readers how to identify parts and connections, decipher element ratings, and apply diagram-based information in their own electronics projects. Written with the novice in mind, yet useful to more advanced technicians, the book features new coverage of digital electronics and functional circuits. "Follow the Flow" explanations show readers how signals move through circuits and electrical systems.



Make It, Wear It: Wearable Electronics for Makers, Crafters, and Cosplayers

Sahrye Cohen, Hal Rodriguez
ISBN: 9781260116151 Pub Date: Aug 2018

Use DIY electronics and simple sewing and crafting techniques to make fashion-forward wearables — no experience necessary!

This straightforward guide shows, step-by-step, how to dream up, design, and create fun, stylish wearable electronics in no time! The book integrates simple sewing and crafting techniques with hobbyist electronics skills through a series of hands-on, step-by-step projects that will have readers quickly making and sewing unique and interesting clothing and accessories.

Make It, Wear It: Making Wearable Projects with Digital Electronics focuses on fashionable projects using easily sourced electronic components and tools. The book lays out techniques that enable sewers of all experience levels to embed electronics into their fashions — and that show electronics makers how to expand into wearables.



Programming Arduino Next Steps: Going Further with Sketches, 2nd Edition

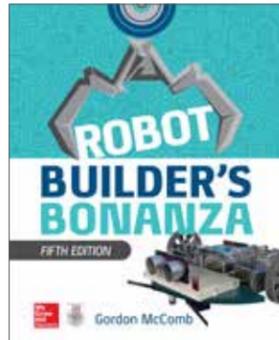
Simon Monk

ISBN: 9781260143249 Pub Date: Oct 2018

Go beyond the basics with this thoroughly revised, easy to follow Arduino programming resource

This fully updated TAB guide picks up where Dr. Simon Monk's bestselling *Programming Arduino: Getting Started with Sketches* leaves off. Aimed at programmers and hobbyists who have mastered the fundamentals, *Programming Arduino Next Steps: Going Further with Sketches, Second Edition* takes readers to the next level and reveals professional-level programming secrets.

Readers will learn how to work with interrupts, manage memory, use high speed digital writes, program Ethernet and Bluetooth, handle serial communications, perform digital signal processing, and much more. This up-to-date edition refocuses the network programming chapter on the Internet of Things and offers new chapters on interfacing basics and using the Arduino IDE with other microcontrollers.



Robot Builder's Bonanza, 5th Edition

Gordon McComb

ISBN: 9781260135015 Pub Date: Dec 2018

The bestselling guide to robot building — fully updated for the latest technologies

Robot Builder's Bonanza, Fifth Edition contains more than 30 new projects for hobbyists of all ages and skill levels. The projects are modular and can be combined to create a variety of highly intelligent and workable custom robots. Along the way, readers will discover the wonders of mechanical design, electronics, and computer programming. Who knew learning could be so fun!



The Crafty Kids Guide to DIY Electronics: 20 Fun Projects for Makers, Crafters, and Everyone in Between

Helen Leigh

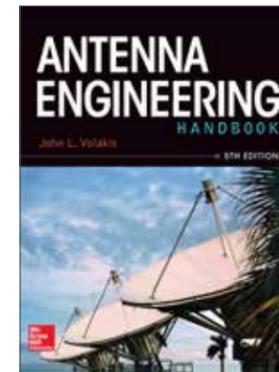
ISBN: 9781260142839 Pub Date: Dec 2018

Craft awesome DIY electronics projects using fabric, paper, and creativity — no prior experience necessary!

This fun TAB guide provides an entertaining, hands-on introduction to electronics and making. The book contains 20 DIY projects that teach electronics and craft skills using inexpensive, readily available materials.

Written by a dedicated maker, *The Crafty Kid's Guide to DIY Electronics: 20 Fun Projects for Makers, Crafters, and Everyone in Between* focuses on paper circuits, soft circuits, wearables, and robots. Designed for children and families interested in exploring, the book is also ideal for an established hobbyist with a sense of humor!

ENGINEERING



Antenna Engineering Handbook, 5th Edition

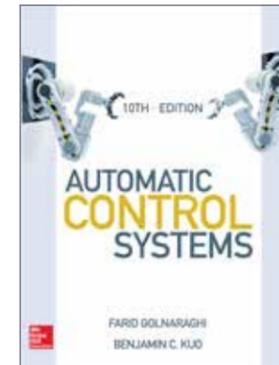
John Volakis

ISBN: 9781259644696 Pub Date: Dec 2018

This up-to-date resource offers expert instruction on the design and application of classic and modern antennas

This new edition of the "bible of antenna engineering" has been fully updated to provide start-to-finish coverage of the latest innovations in antenna design and applications. Readers will get in-depth discussions of antennas used in modern communications systems, mobile and personal wireless technologies, satellites, radar deployments, flexible electronics, and other emerging technologies, including 5G, terahertz and wearable electronics

The book features all of the classic antenna types plus new types and emerging designs. *Antenna Engineering Handbook, Fifth Edition*, clearly explains cutting-edge applications in 5G and millimeter wave arrays, WLANs, automotive systems, PDAs, flexible electronics, and handheld devices.



Automatic Control Systems, 10th Edition

Farid Golnaraghi, Benjamin C. Kuo

ISBN: 9781259643835 9789813151505 (ISE) Pub Date: Feb 2017

The classic text on control systems — completely updated and revised for the most student-friendly edition ever

This completely overhauled *Tenth Edition* of the renowned textbook delivers practical coverage designed to introduce readers to the essential concepts of automatic control systems without bogging them down with theoretical complexities. Enhanced by all-new chapters, a greater number of solved examples, labs using both LEGO Mindstorms® and MATLAB/SIMLab, and a valuable introduction to the concept of ControlLab, the book provides students with a real-world understanding of the subject and prepares them for the challenges they will one day face.



Cross-Laminated Timber Design: Structural Properties, Standards, and Safety

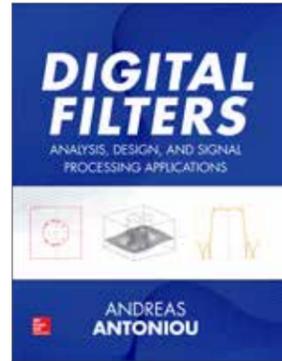
Mustafa Mahamid

ISBN: 9781260117998 Pub Date: Jun 2019

Master the practice of designing structures with cross-laminated timber

This comprehensive guide explains the design standards, code provisions, and safety requirements engineers need to know to use cross-laminated timber as a structural building material.

Written by a collection of experts in the field, *Cross-Laminated Timber Design: Structural Properties, Standards, and Safety* introduces the material properties of CLT and goes on to cover the recommended lateral and vertical design standards. Design examples and case studies are featured throughout. Readers will get design recommendations for connections, building envelopes, acoustics for CLT projects, and much more. Sustainability and environmental issues are discussed in full detail.



Digital Filters: Analysis, Design, and Signal Processing Applications, 2nd Edition

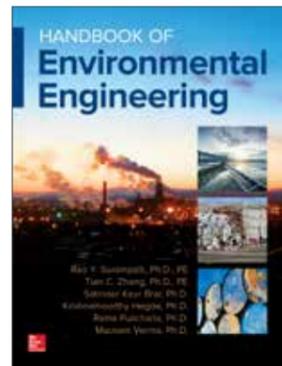
Andreas Antoniou

ISBN: 9780071846035 Pub Date: Feb 2018

Fully updated coverage of digital filter design, analysis, and applications

This thoroughly revised textbook teaches the analysis, realization, design, and implementation of digital filters along with practical applications.

Digital Filters: Analysis, Design, and Signal Processing, Second Edition offers highly mathematical, state-of-the-art analysis and design methods explained in user-friendly, practical language. Key topics such as spectral analysis, discrete-time systems, and sampling processes are covered in full detail. Throughout, emphasis is placed on efficient and economical optimization-based techniques.



Handbook of Environmental Engineering

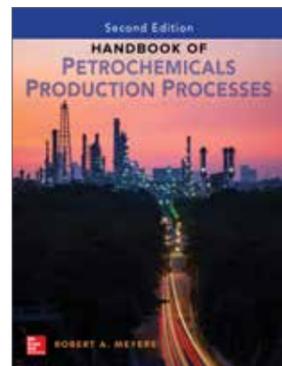
Rao Surampalli, Tian C. Zhang, Satinder Kaur Brar, Krishnamoorthy Hegde, Rama Pulicharla, Mausam Verma

ISBN: 9781259860225 Pub Date: Jun 2018

A complete guide to environmental remediation technologies, techniques, and regulations

This practical resource offers comprehensive coverage of the latest environmental codes alongside step-by-step remediation procedures.

Handbook of Environmental Engineering fully explains engineering methods and technologies and directly connects them to applicable standards. Readers will get details on environmental tools such as sensors and monitoring, toxicity controls and treatments, and waste disposal. Measurement data, environmental impact assessments, and real-world examples demonstrate how to apply each technique in the field.



Handbook of Petrochemicals Production, 2nd Edition

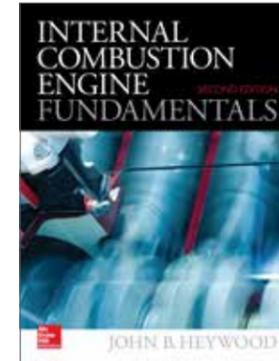
Robert A. Meyers

ISBN: 9781259643132 Pub Date: Oct 2018

A complete guide to petrochemicals production and licensable process technology — revised to cover current technologies and processes

This fully updated handbook explains the powerful licensable processes used to create the most economically important chemicals in the world. Readers will get complete details on cutting-edge petrochemical (intermediates, monomers, and plastics) production methods along with product properties, environmental considerations and control, and economics. Complete licensing contact information is provided for further evaluation of the technologies. Brand-new sections focus on acrylic acid and acrylates, acrylonitrile butadiene styrene (ABS), and methanol from syngas.

Compiled by an expert in the field, *Handbook of Petrochemicals Production Processes, Second Edition*, features 50 technologies presented by more than 12 major international petrochemical licensing firms. The handbook enables engineers to quickly evaluate and apply licensable processes for new production through the comparison of technologies, environmental factors, and economics.



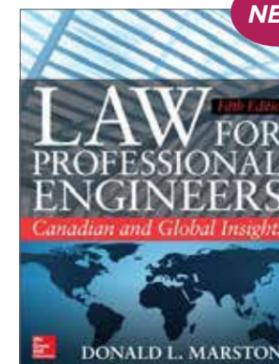
Internal Combustion Engine Fundamentals, 2nd Edition

John Heywood

ISBN: 9781260116106 9789813157804 (ISE) Pub Date: May 2018

The long-awaited revision of the most respected resource on Internal Combustion Engines – covering the basics through advanced operation of spark-ignition and diesel engines

Written by one of the most recognized and highly regarded names in internal combustion engines this trusted educational resource and professional reference covers the key physical and chemical processes that govern internal combustion engine operation and design. *Internal Combustion Engine Fundamentals, Second Edition*, has been thoroughly revised to cover recent advances, including performance enhancement, efficiency improvements, and emission reduction technologies. Highly illustrated and cross referenced, the book includes discussions of these engines' environmental impacts and requirements. You will get complete explanations of spark-ignition and compression-ignition (diesel) engine operating characteristics as well as of engine flow and combustion phenomena and fuel requirements.



Law for Professional Engineers: Canadian and Global Insights, 5th Edition

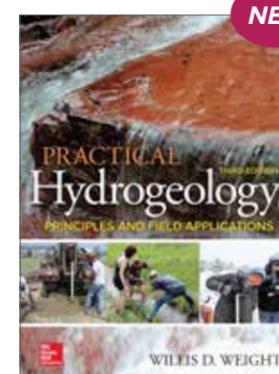
Donald L. Marston

ISBN: 9781260135909 Pub Date: Mar 2019

Thoroughly revised, plain-language explanations of legal issues that impact today's practicing engineers

This fully updated guide helps engineers navigate the complicated legal issues they encounter in their work. The book focuses on Canadian engineering practices and discusses the latest international rules and regulations.

Written by a recognized expert in the field, *Law for Professional Engineers: Canadian and Global Insights, Fifth Edition* features concise, easy-to-understand explanations of the legal issues that impact engineering. Readers will get relevant examples from Canadian case law that demonstrate real-world applications of each legal concept. The book provides practical advice that will help engineers navigate the complexities of international projects, whether they are based in Canada, in the U.S., or anywhere else in the world.



Practical Hydrogeology: Principles and Field Applications, 3rd Edition

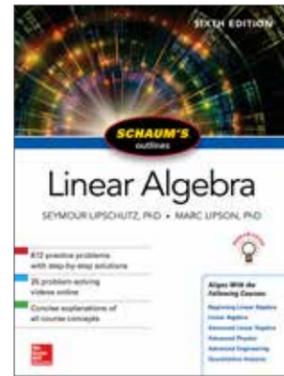
Willis D. Weight

ISBN: 9781260116892 Pub Date: Feb 2019

Master the latest advances in groundwater science using this fully updated resource

This thoroughly revised guide explains hydrogeology techniques that can be applied in the field to plan and execute site investigations, interpret data, trace contaminants, and assess groundwater quality.

Practical Hydrogeology Principles and Field Applications, Third Edition shows how to plan and conduct site investigations, interpret the data gathered, and prepare reports on water quality. Readers will get new coverage of the latest types of tools and methods used to assess groundwater. Content has been reorganized to be more relevant to students in hydrogeology or groundwater courses and includes access to new companion instructor materials.



Schaum's Outline of Linear Algebra, 6th Edition

Seymour Lipschutz, Marc Lipson

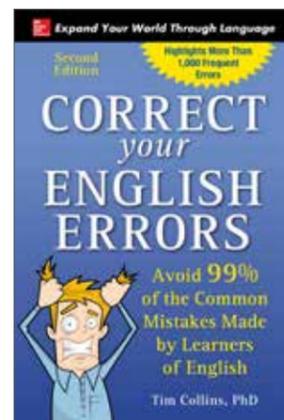
ISBN: 9781260011449 Pub Date: Oct 2017

The preferred study guide for millions of students — updated to match the latest course curriculum

More than 40 million students have relied on Schaum's Outlines to help them succeed in the classroom and on exams. And today with the skyrocketing price of major textbooks, the Schaum's series offers an affordable and robust alternative. This updated, popular guide offers a systematic review of linear algebra with clear and concise explanations of basic linear algebra concepts. Over 600 solved problems in an outline format help students increase their knowledge and hone their skills.

Linear algebra is a foundation course for students studying mathematics, engineering, and computer science. Revised to match the latest curriculum, *Schaum's Outline of Linear Algebra, 6th Edition* now includes more material connected directly with applications to these majors.

ENGLISH



Correct Your English Errors, 2nd Edition

Tim Collins

ISBN: 9781260019216 Pub Date: Oct 2017

The bestselling ESL guide — now with extra review exercises to reinforce lessons learned

Correct Your English Errors, Second Edition helps students avoid the most common mistakes when writing and speaking English. Engaging and comprehensive, this skill-building guide clearly explains all the key elements of English grammar and provides hundreds of examples of errors learners often make — all presented in color to make them stand out and easier to avoid.

English Grammar Drills, 2nd Edition

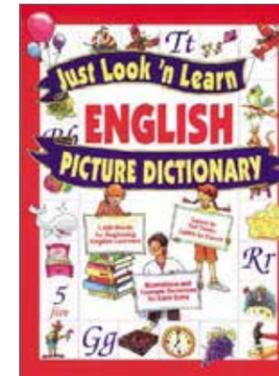
Mark Lester

ISBN: 9781260116175 Pub Date: May 2018

Essential practice and grammar review for beginning to intermediate language learners

Based on the approach of the successful *Verb Drills* series, the *Grammar Drills* workbooks provide the extensive practice needed by beginning to intermediate language learners. Each chapter presents a concise review of the concepts at hand, including clear examples, and progresses to a series of extensive practice exercises. Language learners will find everything they need to develop a solid grasp of English grammar.

English Grammar Drills, 2nd Edition now includes additional interactive questions, available online and through the McGraw-Hill Education Language Lab app — making it easier than ever for language learners to test their skills on the go.



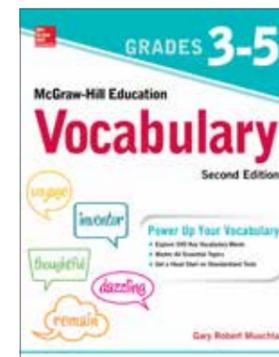
Just Look 'n Learn English Picture Dictionary

Daniel J. Hochstatter

ISBN: 9780071408332 Pub Date: Feb 2003

Charming characters and easy-to-understand contextual sentences add up to foreign language dictionaries that children will adore! The *Just Look 'n Learn Picture Dictionary* series can be used as a way to build the language skills of children ages seven through twelve, or as home reinforcement of school learning for students grades three through six. Each book defines and illustrates more than 1,500 commonly taught words in the language.

Accompanied by colorful and fun illustrations, each entry begins with a headword given in English, followed by its translation and example sentences in both languages—all to make the meaning of each word perfectly clear. Also, these dictionaries aid learning of numbers, days of the week, directions, and telling time in the new language. Both adults and children will find that this series makes language learning easy and enjoyable.



McGraw-Hill Education Vocabulary Grades 3-5, 2nd Edition

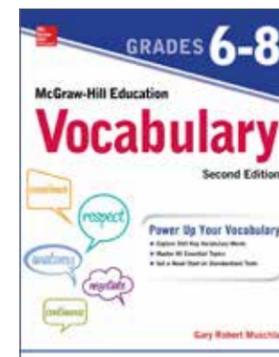
Gary Robert Muschla

ISBN: 9781260135190 Pub Date: Dec 2018

This engaging workbook helps elementary school students build the essential vocabulary skills needed to read and write with confidence

Addressing the needs of students from third to fifth grades, this book strengthens their vocabulary and encourages them to use their new word skills to excel in their classwork and on standardized tests. Its lessons focus on a particular subject and include 10 or more vocabulary words related to that topic.

Each vocabulary list includes definitions and example sentences. Fun, puzzle-format worksheets accompany each lesson and keep students motivated to learn. Here they can practice the vocabulary they find challenging, polish skills they've mastered, and develop their strengths.



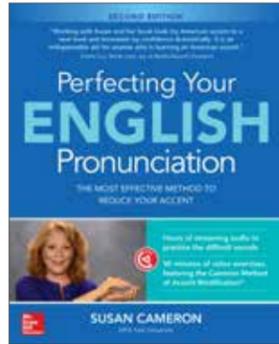
McGraw-Hill Education Vocabulary Grades 6-8, 2nd Edition

Gary Robert Muschla

ISBN: 9781260117042 Pub Date: Dec 2017

This dynamic workbook is packed with engaging practice problems to help students sharpen their vocabulary skills

Having a strong grasp of vocabulary is essential for students to read and write with confidence. This book enables students to master 500 essential words. Fifty lessons, each focusing on a particular subject, include 10 or more vocabulary words related to that topic. Each vocabulary list includes definitions and example sentences. Three engaging worksheets accompany each lesson and keep students motivated to learn. Here they can practice the vocabulary they find challenging, polish skills they've mastered, and develop their strengths. Students will learn how to apply vocabulary rules, understand meaning and usage, and conquer compound words and easily confused words.



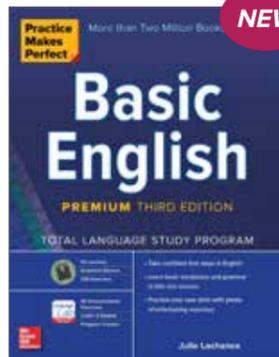
Perfecting Your English Pronunciation, 2nd Edition

Susan Cameron

ISBN: 9781260117028 Pub Date: Mar 2018

The successful, innovative method to pronouncing English without an accent — an ideal guide for millions of nonnative speakers learning English

Developed by an acclaimed speech consultant and accent specialist, *Perfecting Your English Pronunciation, 2nd Edition* is a multidimensional program that helps language learners speak English more clearly and reduce their native accents. Unlike other methods that rely solely on the mimicking of audio sounds, this program focuses visually, audibly, and narratively on the physical ability to speak English, noting that learners may find many English sounds of English difficult because some tongue positions used in English may not be used in their native languages.



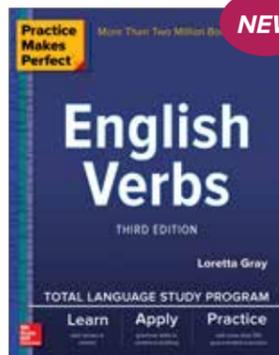
Practice Makes Perfect: Basic English, Premium 3rd Edition

Julie Lachance

ISBN: 9781260143720 Pub Date: Mar 2019

The bestselling beginner-level workbook — now supported by extensive streaming audio of exercise answers for model pronunciation

Designed specifically for the beginning ESL student, this bestselling workbook features dozens of short, bite-sized lessons and extensive streaming audio. This updated edition includes in-depth recordings of numerous exercise answers, in addition to the most difficult English sounds to pronounce. Each chapter focuses on one aspect of grammar or vocabulary theme and includes engaging lessons to help learners assimilate the basics of the language. All aspects of grammar, plus grounding in basic vocabulary that a first-year student should be expected to know, are covered in 50 units. Each unit is three pages long and can be completed within 20 minutes.



Practice Makes Perfect: English Verbs, 3rd Edition

Loretta S. Gray

ISBN: 9781260143751 Pub Date: Jan 2019

The bestselling guide to mastering English verbs — updated with new exercises and interactive quizzes

More than just a workbook of English verb tenses, *Practice Makes Perfect English Verbs, 3rd Edition* enables students to understand how and why certain verbs are used. Written by an ESL specialist, the book examines the various verb forms, beginning with the present and past tenses and concluding with more complex forms such as imperative, passive, and conditional.

ENTREPRENEURSHIP



Adaptive Space: How GM and Other Companies are Positively Disrupting Themselves and Transforming into Agile Organizations

Michael J. Arena

ISBN: 9781260118025 Pub Date: Jun 2018

How GM and other companies are on the path to transforming themselves into responsive, adaptive organizations suited for the age of disruption — a deep dive for business leaders and managers

Adaptive Space reveals the incredible journey of transformation that General Motors and other organizations have embarked upon by embracing an adaptive space perspective designed to enable individual employees to connect and create across in and across networks — the best way for any company to unleash creative potential from within. Readers learn how to empower individual staff to explore novel ideas, then leverage the cohesion that occurs in the local, entrepreneurial pockets to foster innovation. The authors identify four key types of employees — challengers, brokers, connectors, and energizers — that all organizations need to in order to create an effective “adaptive space.” They explain how to facilitate the movement of ideas and information across the firm, and therefore, enable the organization to successfully respond to external shifts.



How We Make Stuff Now: Turn Ideas into Products That Build Successful Businesses

Jules Pieri

ISBN: 9781260135855 Pub Date: Apr 2019

This step-by-step DIY guide shows today's entrepreneurs how to create and launch new products, package and market them to consumers, and build a thriving business.

Thanks to high-speed Internet, game-changing technology, and innovative new platforms, individuals with vision and heart can go from idea to marketplace on a shoestring budget. In *How We Make Stuff Now*, Jules Pieri — cofounder and CEO of The Grommet, a product launch platform that helps innovative products reach a community of millions — takes readers through the entire consumer product creation process, showing how individual Makers, inventors, and entrepreneurs have utilized technology, the Maker Movement, and perseverance to turn ideas for innovative consumer goods into thriving businesses, breaking the rules of traditional retailing in the process.



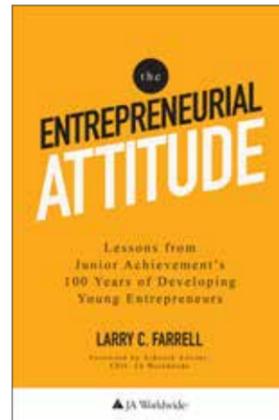
Target Funding: Discover A Proven System to Get the Money and Resources You Need Now In Order to Grow Your Business

Kedma Ough

ISBN: 9781260132366 Pub Date: Jun 2019

“The roadmap to finding the money is no longer a secret! Target Funding is a must-read for every entrepreneur with a business to fund.”— Stephen Key, Award-Winning Inventor and Bestselling Author of *One Simple Idea*

Target Funding is a strategic guide to funding opportunities aimed at specific demographic groups and types of businesses. Readers will learn about the myriad funding options available to startups, small businesses, and independent inventors — and how to access the best funding solutions for their particular ventures. The book includes examples of vetted sources for each proven funding option, real-life stories that inspire and inform, and expert advice for mastering the funding game. There's more funding out there than most entrepreneurs realize, and *Target Funding* provides a roadmap for discovering the right funding for you and your business!



The Entrepreneurial Attitude: Lessons From Junior Achievement's 100 Years Of Developing Young Entrepreneurs

Larry Farrell

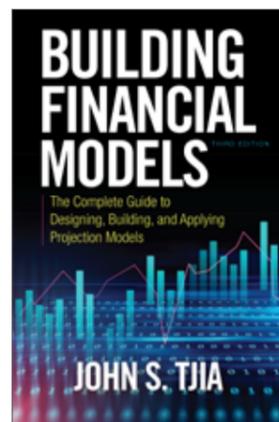
ISBN: 9781260026702 Pub Date: Apr 2018

Lessons from Junior Achievement's 100 years of developing young entrepreneurs – from Steve Case, Mark Cuban and Sanjay Gupta to Donna Shalala and Christina Aguilera

JA (Junior Achievement) Worldwide inspires and prepares young people to succeed in a competitive global economy; many of today's top business figures are alumni of the 100-year-old organization. Now entrepreneurs and business owners around the world can learn what it takes to become a successful entrepreneur from JA's most acclaimed alumni, many of them top business figures.

The Entrepreneurial Attitude teaches the proven skills required to become a successful entrepreneur, based on the practices of the world's greatest entrepreneurs and the personal advice of successful JA alumni from around the world. Readers will learn why having an entrepreneurial attitude is so critical in our 21st century global economy and how they can apply the proven practices of great entrepreneurs to achieve their dream.

FINANCE



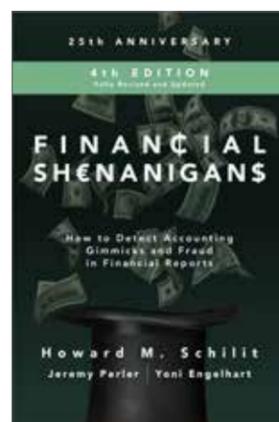
Building Financial Models: The Complete Guide to Designing, Building, and Applying Projection Models, 3rd Edition

John S. Tjia

ISBN: 9781260108828 Pub Date: Apr 2018

The go-to-guide for building projection models for financial analysis and valuation — updated with over 50% refreshed content

Building Financial Models is the go-to guide for financial modeling, a foundation skill and a competitive edge for any successful career in business and finance. Written by a financial modeling consultant and a former investment banker, the third edition of this popular resource boasts all new chapters on building a fully-functioning model in Microsoft Excel from the ground up. It is geared for anyone who seeks a clearer grasp of financial modeling – the junior analyst, the veteran seeking a new skill, the student of finance, and others – and it has been updated with new content and an improved instructional flow.



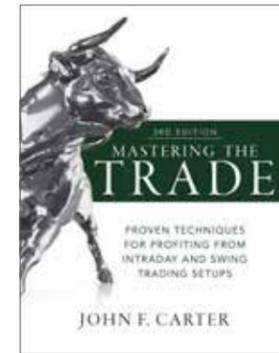
Financial Shenanigans: How to Detect Accounting Gimmicks and Fraud in Financial Reports, 4th Edition

Howard M. Schilit, Jeremy Perler, Yoni Engelhart

ISBN: 9781260117264 Pub Date: Mar 2018

The bestselling classic from the "Sherlock Holmes of Accounting" — updated to reflect the latest schemes, practices, and financial technologies

Financial Shenanigans equips readers with the tools needed to identify deceptive reporting and avoid costly mistakes. Revised to reflect the latest practices and financial technologies, this edition includes numerous case studies as well as new chapters exploring acquisition accounting deceptions, analyzing financial reports, and recommendations to investors. This is an essential resource for investors of all levels.



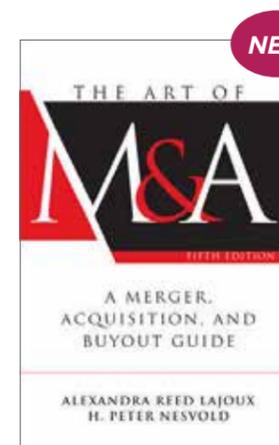
Mastering the Trade: Proven Techniques for Profiting from Intraday and Swing Trading Setups, 3rd Edition

John F. Carter

ISBN: 9781260121599 Pub Date: Dec 2018

Updated for today's turbulent markets — this bestselling guide gives traders the edge they need to beat the competition at every turn

Mastering the Trade, Third Edition takes readers from theory to practice, presenting a step-by-step, innovative approach for becoming a successful professional trader. Combining insightful market overviews with proven strategies and concepts, the author provides chart setups, trading methodologies, money-management principles, psychological guidelines, advice on the latest hardware and software, and more. This nuts-to-bolts guide delivers the foundational knowledge traders need to detect and capitalize on the next market shakeup before it happens.



The Art of M&A: A Merger, Acquisition, and Buyout Guide, 5th Edition

Alexandra Reed Lajoux

ISBN: 9781260121780 Pub Date: Jun 2019

The new and updated edition of the M&A classic delivers everything decision-makers need to develop and implement winning deals in the post-crisis landscape

The Art of M&A is a one-stop guide to every facet of mergers and acquisitions for all high-level stakeholders — including senior executives tasked with growing their businesses; investment bankers who structure transactions; attorneys responsible for due diligence negotiation and closing; and accountants and other professionals who advise buyers and sellers. The book explores every aspect of M&A transactions presents advice on avoiding common pitfalls and accounts for game-changing geopolitical events ranging from new regulations in Europe to the current deregulatory trends in the United States.



Too Smart for Our Own Good: Ingenious Investment Strategies, Illusions of Safety, and Market Crashes

Bruce I. Jacobs

ISBN: 9781260440546 Pub Date: Dec 2018

Leading financial thinker and successful funds manager Bruce I. Jacobs reveals how markets crash as the result of investment strategies that purport to reduce risk but ultimately backfire.

Too Smart for Our Own Good reveals how investors invariably fall for investment strategies that offer illusory promises of higher returns and protection from losses, but end in greater risk for markets and the economy. The book examines the influence of such strategies on the 1987 stock market crash, the 1998 collapse of hedge fund Long-Term Capital Management, and the 2007–2008 credit crisis. Investors who are aware of the common threads that connect these market disruptions can avoid the mistakes of the past and anticipate future market crises.

The book provides a "behind the curtain" look at the investment approaches and instruments that caused several recent financial crises.

HEALTHCARE



NEW

The Customer Revolution in Healthcare: Delivering Kinder, Smarter, Affordable Care for All

David W. Johnson

ISBN: 9781260455571 Pub Date: Jun 2019

Customer-centric, market-driven solutions for fixing America's broken healthcare system — from one of the industry's most innovative thought leaders

In *The Customer Revolution in Healthcare*, top healthcare consultant and strategist David W. Johnson explains how aligning economic incentives with patient needs will deliver better outcomes at lower costs with superior customer service. The market will be won by disruptive, bottom-up, and customer-centric competitors who will deliver kinder, smarter, and cheaper care — to all.

HUMAN RESOURCE MANAGEMENT



Great Mondays: How to Design a Company Culture Employees Love

Josh Levine

ISBN: 9781260132342 Pub Date: Dec 2018

The proven formula for building and managing a workplace culture that maximizes employee engagement, performance, and retention for long-term business success

Great Mondays identifies the six key components of workplace culture, illustrating their connection to one another and explaining how they drive an organization's ability to find, keep, and support the best employees. The author provides an actionable framework for increasing retention, supporting employee engagement, and driving exceptional business performance, regardless of industry or business size.



NEW

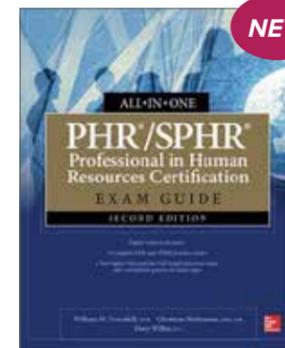
In Great Company: How to Spark Peak Performance By Creating an Emotionally Connected Workplace

Louis Carter

ISBN: 9781260143164 Pub Date: Feb 2019

The manager's solution to boosting business growth and team effectiveness: when employees are emotional connected to the organization, personal performance skyrockets

Employees who love their workplace are up to 4 times more likely to perform at a higher level than those who do not. *In Great Company* uses new research and proven practical solutions to give managers everything they need to create a lasting emotional connection to dramatically increase engagement and radically improve performance. The author provides a simple, scalable model built on five elements that create psychological safety and increase employee effort: Collaboration, Values Alignment, Respect, Positivity, and Achievement. Readers get all the tools they need to bridge the engagement divide and mobilize people to work together to grow the business.



NEW

PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide, 2nd Edition

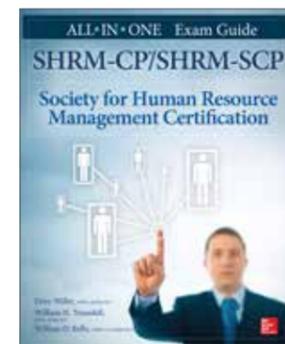
William H. Truesdell, Christina Nishiyama, Dory Willer

ISBN: 9781260453119 Pub Date: Mar 2019

Fully updated coverage of every topic on the 2018 versions of the PHR and SPHR exams

Take the 2018 versions of the PHR and SPHR exams from the HR Certification Institute with total confidence using this highly effective, thoroughly revised self-study guide. Written by a team of industry-recognized experts, the book provides complete coverage of the PHR and SPHR Body of Knowledge and includes accurate practice questions in the formats that candidates will experience on the actual exams.

PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide, Second Edition features learning objectives, exam tips, and in-depth explanations. "In the Trenches" sidebars throughout provide professional insight and call out potentially harmful situations. Beyond exam prep, the book also serves as a valuable on-the-job reference for HR professionals.



SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide

Dory Willer, William H. Truesdell, William D. Kelly

ISBN: 9781259583421 Pub Date: Dec 2018

Take the SHRM-Certified Professional (SHRM-CP) and SHRM-Senior Certified Professional (SHRM-SCP) exams with complete confidence

This integrated exam preparation system delivers 100% coverage of all topics for both the SHRM-Certified Professional (SHRM-CP) and SHRM-Senior Certified Professional (SHRM-SCP) exams. To aid in self-study, each chapter includes Exam Tips that highlight key information, summaries that reinforce salient points, and end-of-chapter questions that are accurate to the content and format of the real tests.

Fulfilling the promise of the All-in-One series, this comprehensive reference serves as a study tool AND a valuable on-the-job reference that will serve HR professionals well beyond the exams. *SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide* features real-world examples and sidebars that offer insight and call out potentially harmful situations.



NEW

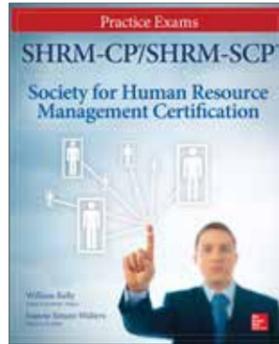
SHRM-CP/SHRM-SCP Certification Bundle

Dory Willer, William H. Truesdell, William D. Kelly

ISBN: 9781259585593 Pub Date: Jan 2019

Prepare for the SHRM-CP and SHRM-SCP exams with this money-saving, comprehensive study package

Designed as a complete self-study program, this collection offers a variety of proven, exam-focused resources to use in preparation for the SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP) exams. Comprised of *SHRM-CP/SHRM-SCP Certification All-in-One Exam Guide*, *SHRM-CP/SHRM-SCP Certification Practice Exams*, and bonus electronic content, this bundle covers 100% of the topics on the exams and features a total of over 800 accurate practice questions. The bundle serves both as a study tool AND a valuable on-the-job reference that will serve HR professionals well beyond the exams.



SHRM-CP/SHRM-SCP Certification Practice Exams

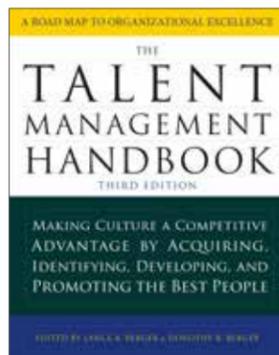
William D. Kelly, Joanne Simon-Walters

ISBN: 9781259584886 Pub Date: Sep 2018

More than 500 accurate practice questions and answers for the SHRM-CP and SHRM-SCP exams

This all-new book arms you with hundreds of practice questions for the two new Society for Human Resource Management exams — the SHRM Certified Professional (SHRM-CP) and the SHRM Senior Certified Professional (SHRM-SCP) exams. All questions simulate those on the actual tests in content, style, tone, format, and difficulty, and are accompanied by in-depth answer explanations for the correct AND incorrect answer choices.

SHRM-CP/SHRM-SCP Certification Practice Exams is logically organized by exam domains, allowing you to focus on specific topics and tailor your study to areas of strength and weakness. Two pre-assessment tests — one for each exam — are also included to gauge your exam readiness and determine a course for self-study.



The Talent Management Handbook: Making Culture a Competitive Advantage by Acquiring, Identifying, Developing, and Promoting the Best People, 3rd Edition

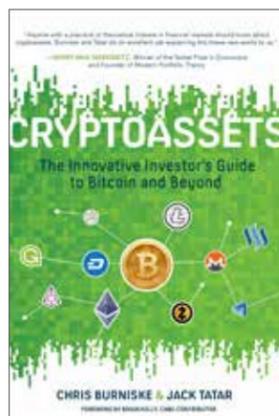
Lance A. Berger, Dorothy Berger

ISBN: 9781259863554 Pub Date: Dec 2017

The definitive guide to finding, developing, and keeping the best talent — expanded with brand new and updated material

The Talent Management Handbook is the established go-to guide for HR professionals, managers, and leaders looking for the best ways to use talent management programs to develop a culture of excellence. This third edition features new and updated chapters based on fresh approaches and material for identifying, recruiting, positioning, and developing highly qualified, motivated people to meet current and future business requirements. Filled with expert advice, the book offers a roadmap for developing a comprehensive approach to talent management that will guide professionals in the coming years.

INVESTMENT



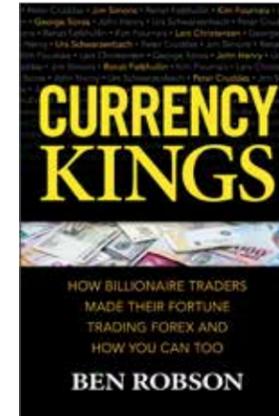
Cryptoassets: The Innovative Investor's Guide to Bitcoin and Beyond

Chris Burniske, Jack Tatar

ISBN: 9781260026672 Pub Date: Oct 2017

The innovative investor's guide to an entirely new asset class — from two experts on the cutting edge

One of the fastest growing investment opportunities in the world today, blockchain assets such as bitcoin and other cryptocurrencies are changing the way investors think, use, and grow their money. This clear, concise, and accessible guide from two industry experts is the first book of its kind to explain this brave new world to investors who want to explore the potential of blockchain assets in their portfolios. It gives readers an understanding of how this new asset class has evolved over the last decade, as well as an actionable framework with which to evaluate new blockchain assets and position investment portfolios in the coming wave of blockchain asset innovation. Investors will learn how to securitize these assets in familiar investment vehicles and leverage multiple platforms to achieve their financial goals. This is the future of money.



Currency Kings: How Billionaire Traders Made their Fortune Trading Forex and How You Can Too

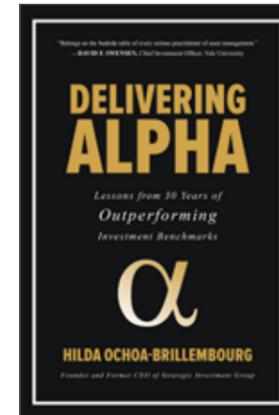
Ben Robson

ISBN: 9781259863004 Pub Date: Aug 2017

Build your own Forex fiefdom using the methods of the original currency kings — Soros, Henry, Simons, and others

Currency Kings provides a proven four-part formula that will help any investor navigate and profit in today's Forex market. Ben Robson provides the knowledge and techniques readers need to build a solid understanding of the market, all presented in an engaging narrative analyzing the techniques of the geniuses who have made billions in Forex.

Robson explains how to beat the market by leveraging long-term trends, how whipsawing markets make trend following more difficult, how to drive profitability by writing strangles and straddles, and how to use arbitrage like a pro. He also reveals who stands to profit by investor failure, how these people prey on the gullible, and sure-fire ways of avoiding their traps and snares.



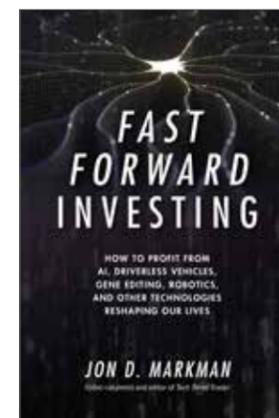
Delivering Alpha: Lessons from 30 Years of Outperforming Investment Benchmarks

Hilda Ochoa-Brillembourg

ISBN: 9781260441482 Pub Date: Dec 2018

From a former World Bank Executive and leading investment management entrepreneur — an actionable roadmap to adding sustainable value to globally diversified portfolios

In *Delivering Alpha*, Ochoa-Brillembourg reveals principles and methods designed to improve the ability to add value to portfolios by responding to the changing states of the world. She shares expert advice on creating a successful decision-making governance structure, building the right policy portfolio, structuring asset classes, measuring and managing risks, and more. This is an essential resource for finance professionals as well as students who want to know how to add sustainable value to globally diversified institutional portfolios beyond what's learned in textbooks.



Fast Forward Investing: How to Profit from AI, Driverless Vehicles, Gene Editing, Robotics, and Other Technologies Reshaping Our Lives

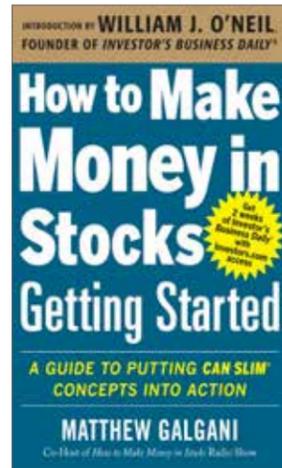
Jon Markman

ISBN: 9781260132212 Pub Date: Nov 2018

Forbes' tech intelligence expert reveals the next big investment opportunities — and explains how to plan accordingly for big, lasting profits

Advances in data analytics, artificial intelligence, robotics, and cloud computing have created a perfect storm of change for investors — and this book provides a blueprint for harnessing it for major gain.

Fast Forward Investing explains what to expect, when to expect it, and how to profit in the technological revolution. The book explores the emerging technologies that are reshaping our lives and offers actionable advice for planning for the future and staying one step of the curve. Investors learn how to create a future-proof investment strategy and profit in an age of unprecedented opportunity.



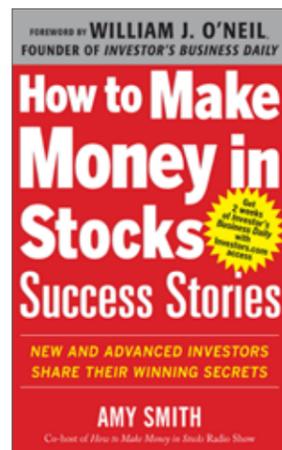
How to Make Money in Stocks Getting Started: A Guide to Putting CAN SLIM Concepts into Action

Matthew Galgani

ISBN: 9780071810111 Pub Date: Jun 2013

Building on the success of William O'Neil's classic *How to Make Money in Stocks*, this primer helps stock market novices quickly put O'Neil's winning CAN SLIM method to use right away

- Introduces less-advanced investors to the winning CAN SLIM stock investing method, focusing on the basic rules and routines readers need to draw greater profits than ever
- Galgani is Investing Education Expert for the popular business publication *Investor's Business Daily* and editor of the *IBDextra!* monthly newsletter
- A free trial subscription to *Investor's Business Daily* (print or online) comes with the purchase of the book/e-book, which includes exercises that require using IBD in order to master the strategies that will lead them to profitable investing



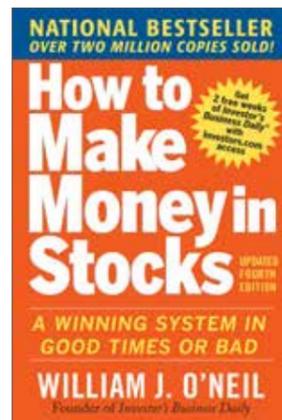
How to Make Money in Stocks Success Stories: New and Advanced Investors Share Their Winning Secrets

Amy Smith

ISBN: 9780071809443 Pub Date: Jan 2013

The companion to William O'Neil's bestselling *How to Make Money in Stocks* reveals tips, strategies, lessons, and do's and don'ts from investors who have made millions using O'Neils' proven methodology

- This book will draw the attention of the millions of investors worldwide who have used William O'Neil's successful CAN SLIM method to drive their stock investing efforts
- Investor's Business Daily has a huge platform that includes the publication, radio show, blogs, and meet ups, through which the book will be promoted
- Smith is host of Investor's Business Daily's daily Market Wrap video at Investors.com and cohost of KRLA-AM Radio weekly "How to Make Money in Stocks" show

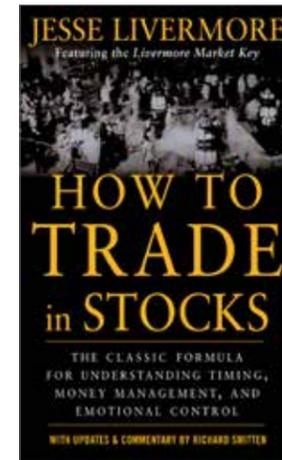


How to Make Money in Stocks: A Winning System in Good Times and Bad, 4th Edition

William J. O'Neil

ISBN: 9780071614139 Pub Date: Jun 2009

- Greater clarification of the key CAN SLIM investment strategy
- New models of the greatest stock market winners that provide more basis for the ongoing effectiveness and superior performance of the CAN SLIM strategy
- Fresh stock charts featured in two colors for easier analysis of trends
- An invaluable guide on how to maximize both Investor's Business Daily and www.investors.com to find winning stocks
- Real-world success stories from investors who have used this system
- New information on portfolio management and the impact of hedge funds

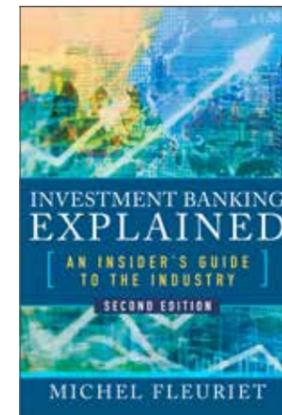


How to Trade In Stocks

Jesse Livermore

ISBN: 9780071469791 Pub Date: Mar 2006

- In the tradition of Edwin Lefevre's *Reminiscences of a Stock Operator* (Wiley, 1994), Livermore's *How to Trade in Stocks* is as relevant, informative, and insightful today as it was 65 years ago
- Includes commentary by foremost Livermore expert Richard Smitten, author of the bestselling biography *Jesse Livermore: The World's Greatest Stock Trader*
- Includes extensive coverage of the Livermore Market Key – the first ever method for tracking and recording market patterns



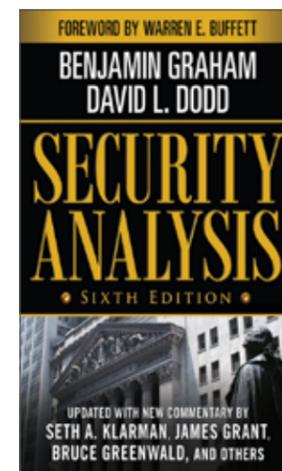
Investment Banking Explained: An Insider's Guide to the Industry, 2nd Edition

Michel Fleuriot

ISBN: 9781260135640 Pub Date: Dec 2018

This classic guide has been revised to provide a clear view of how investment banking works in the post-financial-crisis landscape

Written in accessible, easy-to-understand language, *Investment Banking Explained* gives students and beginning practitioners a solid foundation in the history, key terms, structures, and strategies of this complex, ever-expanding, and critically important industry. It provides everything readers need to identify structures, strategies, and operational aspects of investment banking. The author examines the operations of the world's most successful firms, travelling to capital markets around the globe to explain how investment banks continue to evolve their international strategies.



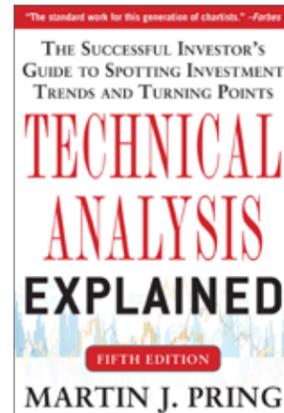
Security Analysis, 6th Edition

Benjamin Graham, David Dodd

ISBN: 9780071592536 Pub Date: Sep 2008

Leading the new edition are:

- Seth A. Klarman, whose outstanding 25-year investing record, writings-including his book *Margin of Safety*-and teaching have made him a worthy heir to the traditions of Graham and Buffet
- Columbia Professor Bruce Greenwald, who teaches a popular class in value investing at Columbia Business School and is the author of *Value Investing*
- James Grant, the editor of *Grant's Interest Rate Observer*, is the author of four books on finance and financial history
- Jeffrey M. Laderman, who has covered finance and investing for 25 years at BusinessWeek

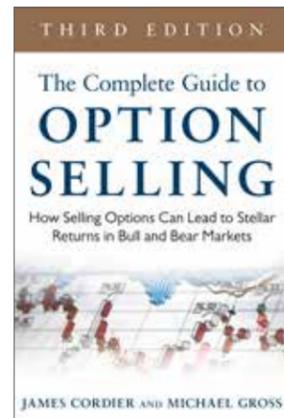


Technical Analysis Explained: The Successful Investor's Guide to Spotting Investment Trends and Turning Points, 5th Edition

Martin J. Pring
ISBN: 9780071825177 9789814599856 (ISE) Pub Date: Jan 2014

The classic guide from one of the world's leading technical analysis authorities — updated to give advanced investors the edge in today's global economy

- Required reading for the Market Technician's Association CMT I and II Programs, this investing staple contains brand-new chapters and expanded information on methods for analyzing secular trends; how to profit from the DeMark Approach to market timing; and ETFs, candlestick trading, global stock markets, and sentiment indicators
- "The standard work for this generation of chartists." — *Forbes*
- More than 115,000 copies total sold of all editions, which have been translated into 10 languages

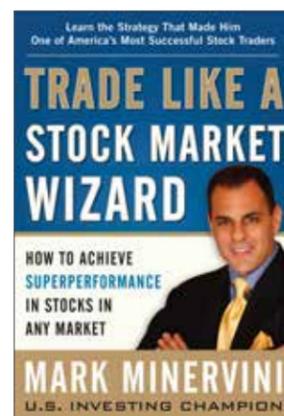


The Complete Guide to Option Selling: How Selling Options Can Lead to Stellar Returns in Bull and Bear Markets, 3rd Edition

James Cordier, Michael Gross
ISBN: 9780071837620 Pub Date: Oct 2014

The classic resource for active traders and market professionals selling options — updated and expanded for a market where trading volume has reached an all-time high

In the third edition of *The Complete Guide to Option Selling*, the authors share the best new option selling strategies and tools, including how to sell options in the coming age of rising interest rates; how commodities could once again reclaim the crown of investment royalty; how Dodd-Frank changes the game for individual option sellers; and how to profit from today's market uncertainty.



Trade Like a Stock Market Wizard: How to Achieve Super Performance in Stocks in Any Market

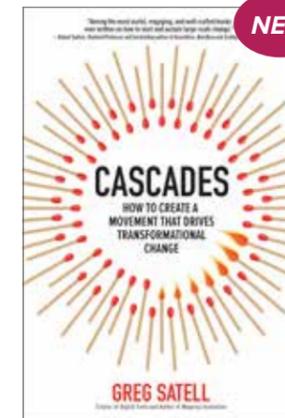
Mark Minervini
ISBN: 9780071807227 Pub Date: Apr 2013

The investor's guide to SUPERPERFORMANCE!

For first time ever, U.S. Investing Champion Mark Minervini shares the proprietary trading system he has used to earn 220% percent for five years straight.

In *Trade Like a Stock Market Wizard*, Mark Minervini reveals his trademarked stock market method SEPA®, which provides outsized returns in virtually every market by combining careful risk management, self-analysis, and perseverance. He explains how to select precise entry points and preserves capital and profits with even more precise exit points — for consistent triple-digit returns.

LEADERSHIP

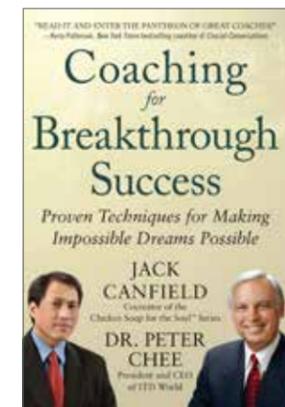


Cascades: How to Create a Movement that Drives Transformational Change

Greg Satell
ISBN: 9781260454017 Pub Date: Apr 2019

From one of today's top innovation experts — a groundbreaking guide for driving transformational change

In this groundbreaking book, one of today's top innovation experts delivers a guide for driving transformation change based on the new science of networks and research into dozens of people and organizations that have created truly historic impact. This book will show that to truly change the world or even just your little corner of it, you don't need a charismatic leader or a catchy slogan. What you need are small groups, loosely connected, but united by a common purpose.



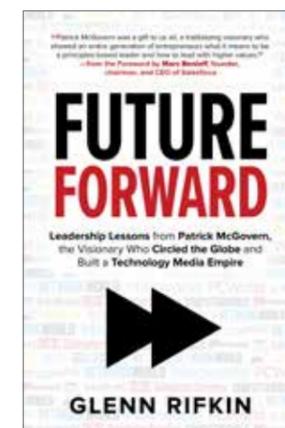
Coaching for Breakthrough Success: Proven Techniques for Making Impossible Dreams Possible

Jack Canfield, Peter Chee
ISBN: 9780071804639 Pub Date: Jul 2013

A powerful new coaching method from the co-creator of *Chicken Soup for the Soul!*

Conveying his one-of-a-kind insight in the friendly, supremely organized way that has made him a household name, Canfield delivers the 30 top coaching principles business professionals can put to use right away.

Sure to be the go-to guide for millions of coaches worldwide, *Coaching for Breakthrough Success* introduces the groundbreaking Situational Coaching Model, which provides coaches the flexibility they need to navigate seamlessly from one coaching paradigm to another.

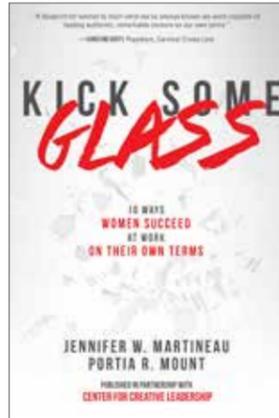


Future Forward: Leadership Lessons from Patrick McGovern, the Visionary Who Circled the Globe and Built a Technology Media Empire

Glenn Rifkin
ISBN: 9781260142808 Pub Date: Sep 2018

Powerful lessons in forward-thinking leadership from the global business pioneer who turned IDG into a \$3 billion technology media and venture capital empire

In *Future Forward*, leaders will find 10 essential lessons that can be easily applied to any business, from small startups to giant corporations. These include: "Let's try it. Encourage entrepreneurial behavior and back it up with serious commitment." "Decentralize. When building a global empire, every market is local." "Love your employees. Adore your customers." Leaders at every level will discover outside-the-box approaches to employee engagement, entrepreneurial commitment, and radical innovation. These are the lessons of a true visionary. This is how successful leaders take risks, take charge, and take the future by storm.



Kick Some Glass: 10 Ways Women Succeed at Work on Their Own Terms

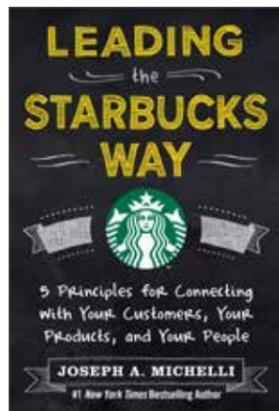
Jennifer W. Martineau, Portia Mount

ISBN: 9781260121407 Pub Date: Oct 2018

The rule-smashing guide for motivated working women who want to stop trying to follow someone else's rules and start taking charge of their own success

This invaluable guide will help you do the deep inner work you need to create lasting, meaningful, personal, and professional change. You'll get beneath the surface to understand the mental models that manifest in self-sabotaging behaviors, missed opportunities, and fear. You'll reveal the values that will help you truly understand the tough choices and trade-offs you make daily. You'll learn how to tap into the powerful networks you need to provide support and hold you accountable to help you reach your goals. You'll learn realistic, doable, long-range solutions that will give you the power to take charge and move ahead.

This book will help you uncover who you truly are to approach your professional life in ways that are authentic and most meaningful to you — and no one else. After all, only you hold the answers. It's time to *Kick Some Glass*.



Leading the Starbucks Way: 5 Principles for Connecting with Your Customers, Your Products and Your People

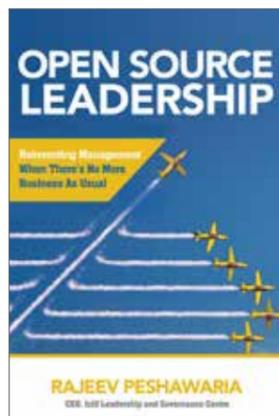
Joseph Michelli

ISBN: 9780071801256 Pub Date: Sep 2013

The author who revealed Starbucks's winning customer-experience practices to the world shares their leadership philosophies for ensuring long-term brand sustainability

In *Leading the Starbucks Way*, Joseph Michelli explains the leadership principles that drove the iconic coffee company's resurgence from serious setbacks after the global recession — one of the few true turnaround stories of this time.

Michelli explains how Starbucks applied five simple principles to help the flagging company — Savor and Elevate, Love to Be Loved, Reach for Common Ground, Mobilize the Connection, Cherish and Challenge Your Legacy — which can be used in any company, in any industry.



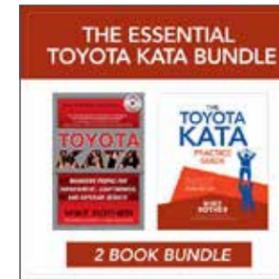
Open Source Leadership: Reinventing Management When There's No More Business as Usual

Rajeev Peshawaria

ISBN: 9781260108361 Pub Date: Oct 2017

From taxi rides, hotel stays, car driving, to communicating and paying, business as usual is a thing of the past. This revolutionary model is the secret to driving profitability and growth in today's transformed business landscape

The Open Source Leader challenges conventional thinking and explains why the most relied-upon management practices today are ineffective. It provides a new, counterintuitive model for seizing competitive edge in any industry. Backed by research in 28 countries, among other issues the book argues convincingly that "positive autocracy" must replace democratic leadership; talent and innovation are abundant not scarce; early identification of high-potentials is counter-productive; and setting employees free to do as little as they want will increase productivity.



The Essential Toyota Kata Bundle

Mike Rother

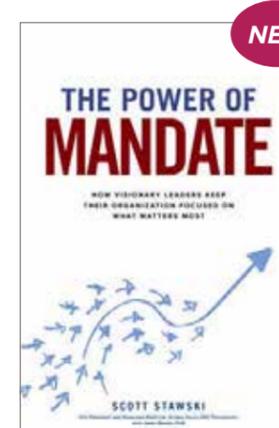
ISBN: 9781260452754 Pub Date: Sep 2018

Developing people to achieve extraordinary results—two popular guides in one useful package

This two-in-one set provides the background knowledge and deployment how-to business leaders need to master the most effective process known for achieving challenging goals — in any company, in any industry:

Toyota Kata explains the scientific-thinking skill practice that has driven Toyota's success for decades. This book reveals a people-based management approach that makes continuous improvement and adaptiveness — a growth mindset — a part of everyday work.

Toyota Kata Practice Guide focuses on implementation, showing anyone how to make scientific-thinking skill building work in their organization. Fully illustrated, it provides the "Starter Kata" practice routines for this winning approach, which you can build on to align with the needs of your company.



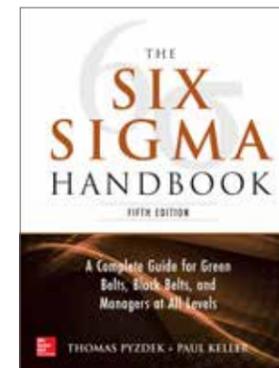
The Power of Mandate: How Visionary Leaders Keep Their Organization Focused on What Matters Most

Scott Stawski, Jimmy Brown

ISBN: 9781260454406 Pub Date: May 2019

The book that reveals how today's most successful leaders turn vision into reality — featuring original interviews and profiles with Jeff Bezos, Bill Gates, Mark Zuckerberg, Steve Jobs, Reed Hastings, Brian Chesky, Mike Lawrie and Mark Pincus

This is no ordinary business book. It's a uniquely personal approach to leadership, one that will shatter preconceptions about innovation and alter the way we think about leading. Author Scott Stawski — explains the basic principles and philosophy of mandate driven leadership, using creative disruption and sheer willpower to implement a vision and strategy. This is how strong leaders turn a vision into reality. This is how every leader can learn from the greatest minds of our time-to forge their own unique path to the future.



The Six Sigma Handbook, 5th Edition

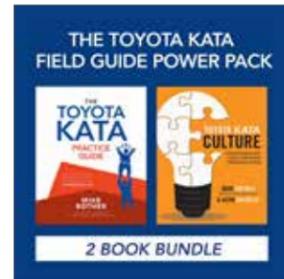
Thomas Pyzdek, Paul A. Keller

ISBN: 9781260121827 Pub Date: Jul 2018

The most important reference to Six Sigma — fully updated for the latest techniques

Thoroughly revised for current advances, this industry-standard guide shows, step by step, how to use Six Sigma to vastly improve processes, profitability, sustainability, and long-term growth at organizations of all sizes. Throughout, examples and illustrations have been enhanced and brought up to date. The book includes coverage of the recently released Minitab 18.

Written by two of the foremost authorities in the field, *Six Sigma Handbook, Fifth Edition* delivers all of the guidance needed to successfully implement Six Sigma. Readers will get full details on cutting-edge lean and change management principles and techniques. The book shows how to build the best teams and foster effective leadership while maximizing customer satisfaction and boosting profits.



The Toyota Kata Field Guide Power Pack

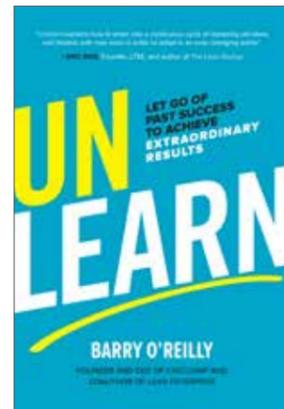
Mike Rother

ISBN: 9781260116526 Pub Date: Dec 2017

Take your Toyota Kata practice to new heights of effectiveness — two popular guides in one convenient package

The Toyota Kata Field Guide Power Pack includes Mike Rother's groundbreaking companion volumes to his internationally renowned Toyota Kata — the book that launched a global business movement toward a scientific thinking management process that drives continuous improvement.

The package includes: *The Toyota Kata Practice Guide* — a hands-on guide giving both the coach and the learner all the “starter Kata” for everyday practice, and *Toyota Kata Culture* — an illustrated look at how to deploy a Kata coaching chain that creates organizational capability to continually adapt, improve, and innovate.



Unlearn: Let Go of Past Success to Achieve Extraordinary Results

Barry O'Reilly

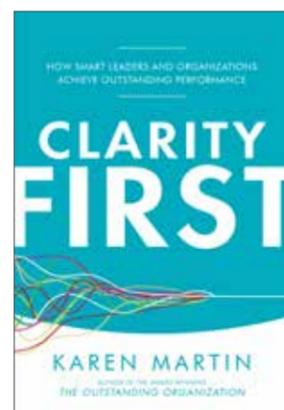
ISBN: 9781260143010 Pub Date: Nov 2018

A transformative system that shows leaders how to rethink their strategies, retool their capabilities, and revitalize their businesses for stronger, longer-lasting success

This innovative and actionable framework from executive coach Barry O'Reilly shows leaders how to deliberately and intentionally move away from once-useful mindsets and behaviors that were effective in the past but are no longer relevant in the current business climate and may now stand in the way of success.

With this simple but powerful three-step system, leaders can: **1. Unlearn** the behaviors and mindsets that keep them and their businesses from moving forward. **2. Relearn** the skills, strategies, and innovations that are transforming the world every day. **3. Break** through old habits and thinking by opening up to new ideas, perspectives, and resources. Good leaders know they need to continuously learn. But great leaders know when to unlearn the past to succeed in the future. This book shows them the way.

MANAGEMENT



Clarity First: How Smart Leaders and Organizations Achieve Outstanding Performance

Karen Martin

ISBN: 9781259837357 Pub Date: Mar 2018

Award-winning business performance improvement and Lean management expert Karen Martin shows today's leaders how to eliminate ambiguity, and embrace transparency, truth, and tenacity to optimize performance at every level

With simple but sharp-focused clarity, Martin shines a much-needed light on the most common business management and leadership problems that can hamper performance, offering specific solutions and field-tested strategies that can dramatically improve your operations and overall performance. Leaders will learn how to gain the clarity they need to make better decisions and lead more effectively, and how to be more direct, decisive, and purposeful when communicating so that their teams will be more clearly inspired to follow their lead. When it comes to achieving organizational excellence, every great leader needs *Clarity First*.



Executive Presence: The Art of Commanding Respect Like a CEO, 2nd Edition

Harrison Monarth

ISBN: 9781260143478 Pub Date: Jun 2019

The international bestselling guide to landing the corner office, fully updated with new tools and insights for today's leaders and professionals

Talent and skills are important, but what separates successful leaders from their less successful peers is the ability to harness the power of perception in their favor. *Executive Presence* has been helping hi-potential and established business leaders take their careers to the highest levels since its original publication in 2009. Now, this updated edition provides new information and tools for getting ahead and advancing to the next level in your career, regardless of what stage you're in. New chapters cover self-awareness, emotion regulation, personal branding, and self-coaching.



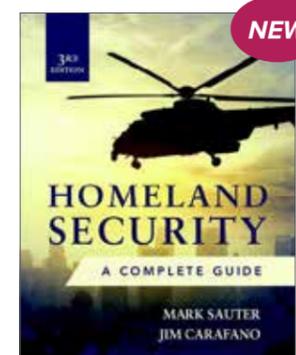
Get It Together: Ditch the Chaos, Do the Work, and Design your Success

Lauren Berger

ISBN: 9781260142952 Pub Date: Oct 2018

This super-practical guide to personal success is packed with no-nonsense tips that will get anyone where they want to be in business and in life

Get It Together provides a proven system for avoiding the burnout and fatigue associated with this all-too-common situation. It shows how to pave a path to true personal success by establishing a routine, creating a schedule, building a system of organization, and managing others' expectations. Through specific, step-by-step advice, the author clearly lays out how to increase productivity and ultimately create a path to success with tangible how-to's.



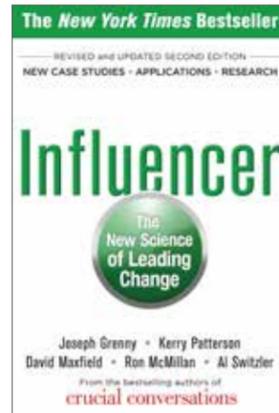
Homeland Security: A Complete Guide, 3rd Edition

Mark Sauter, James Carafano

ISBN: 9781260142938 Pub Date: Apr 2019

The definitive guide to homeland security has been updated with critical changes in missions, tactics, and strategies — a must-have resource for first responders to corporate and government leaders

Homeland Security is the authoritative resource to the history, mission, and evolution of the national homeland security enterprise, including federal, state, local, and private sector efforts. This new edition has been expanded and updated to include important new insights about controversial U.S. intelligence surveillance authorities; techniques and controversies such as metadata collection, drones, interrogation, and countering violent extremist programs; the role and challenges of cybersecurity across commercial and government spheres; up-to-date information about homegrown terrorism and radicalization; new content about terrorist organizations such as ISIS and those aligned with the AltRight; and need-to-know facts about controversial domestic groups like AntiFa.



Influencer: The New Science of Leading Change, 2nd Edition

Joseph Grenny, Kerry Patterson, David Maxfield, Ron McMillan, Al Switzler
ISBN: 9780071808866 Pub Date: May 2013

Revised and updated! The New York Times bestseller that helps any business leader drive positive change

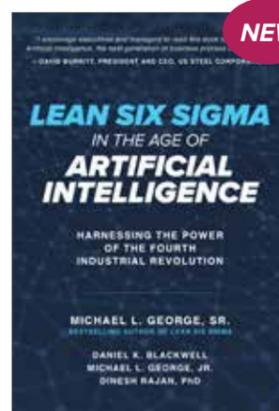
From the author team of the million-selling *Crucial Conversations*, this new edition of *Influencer* brings business professionals up to date on how to become an agent of change in a way that benefits their organization, the lives of others, and the world around them.



Innovation Management

Jin Chen, Gang Zheng
ISBN: 9781260452518 Pub Date: Dec 2018

The key characteristic for innovative enterprises is that innovation has become part of core values and a key focus of the company; in turn, this provides it with lasting competitive advantages. In *Innovation Management*, authors Jin Chen and Gang Zheng, leading academics and practitioners in the field of innovation, combine academic theory with numerous case studies and clear learning goals. Their text provides both business school students and managers with a comprehensive overview of innovation theory and a framework for future development.



Lean Six Sigma in the Age of Artificial Intelligence: Harnessing the Power of the Fourth Industrial Revolution

Michael L. George, Dan Blackwell, Dinesh Rajan
ISBN: 9781260135039 Pub Date: Feb 2019

The world's leading expert on Lean Six Sigma provides the missing link for reducing waste and taking operations to the next level: Artificial Intelligence

Lean Six Sigma (LSS) has been helping companies improve their processes since 2001 — but as yet, no one has taken this revolutionary management approach to its limits. Now, bestselling author Mike George shows exactly how to do that — by adding artificial intelligence (AI) to the mix. This game-changing guide takes any LSS practitioner through the process of using AI to unlock maximum speed, solve complex manufacturing challenges, reduce waste, increase company profits, and ultimately beat the competition. AI is what's been missing from the continuous-improvement process, and this book is certain to change the lay of the LSS land.

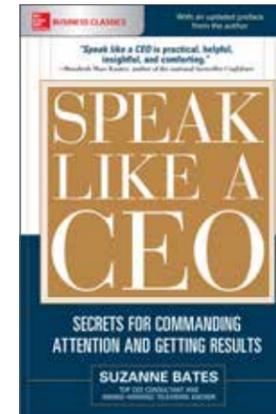


Powered by Storytelling: Excavate, Craft, and Present Stories to Transform Business Communication

Murray Nossel
ISBN: 9781260011906 Pub Date: Apr 2018

A master of transformational storytelling shows how to use stories for any business purpose — including to create buy-in, resolve conflict, and inspire and motivate others

Using his proprietary method, communication consultant Murray Nossel, PhD, teaches business professionals how to uncover, build, and tell impactful stories designed to accomplish specific outcomes. Readers learn how to dig into their memories, hearts, and minds; use sensory details to create maximum impact; drive stories forward with character, dialogue, and plot; and convey stories in ways that

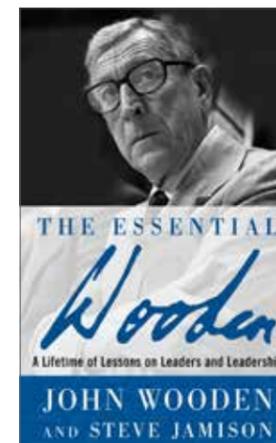


Speak Like a CEO: Secrets for Commanding Attention and Getting Results

Suzanne Bates
ISBN: 9781260117486 Pub Date: Dec 2017

Award-winning news anchor Suzanne Bates's popular guide to business communication is now in paperback

Speak Like a CEO shows business professionals of all levels that clear, confident communication is a skill anyone can master. The book provides a step-by-step model for overcoming pressure to deliver a powerful message with a relaxed, comfortable style. It covers how to own the room, tell the story, keep audiences engaged, handle difficult conversations, ace media interviews, and field questions like a pro. This is a go-to guide to standing out in the most challenging situations, from speeches, presentations, media interviews and business meetings, to public debates.

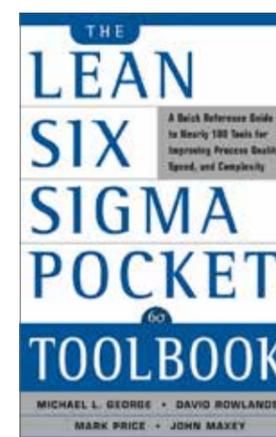


The Essential Wooden: A Lifetime of Lessons on Leaders and Leadership

John Wooden, Steve Jamison
ISBN: 9781260129106 Pub Date: Feb 2018

A paperback reprint of the classic guide to leadership success, from one of the greatest leaders in America's sports history — Coach John Wooden winner of ten March Madness national championships and recipient of the Presidential Medal of Freedom

Coach Wooden's hand-picked selection of observations and directives on successful leadership is a guidebook to championship performance for business professionals in any organization. The legendary Coach delivers step-by-step advice on building a team that thrives under pressure, from preparation and planning to instilling personal drive and dedication: Competitive greatness. He provides new insights into his famous Pyramid of Success, filling the entire book with his straight-shooting personality and keen insights on human nature. From Wooden's earliest days as a leader through his historic UCLA dynasty, *The Essential Wooden* distills a lifetime of learning and hard-won wisdom into a dynamic leadership playbook for the twenty-first century.

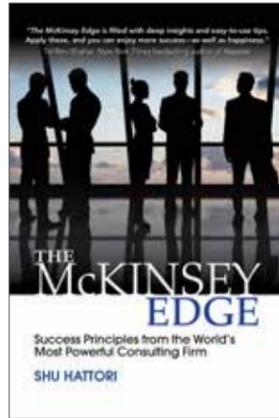


The Lean Six Sigma Pocket Toolkit: A Quick Reference Guide to Nearly 100 Tools for Improving Quality and Speed

A Quick Reference Guide to 70 Tools for Improving Quality and Speed
Michael L. George, John Maxey, David T. Rowlands, Malcolm Upton
ISBN: 9780071441193 Pub Date: Oct 2004

Bestselling Lean Six Sigma author Michael George provides the first pocket guide for deployers of Lean Six Sigma

The Lean Six Sigma Pocket Toolkit blends Lean and Six Sigma tools and concepts, providing expert advice on how to determine which tool within a "family" is best for different purposes. Packed with detailed examples and step-by-step instructions, it's the ideal handy reference guide to help Green and Black Belts make the transition from the classroom to the field.



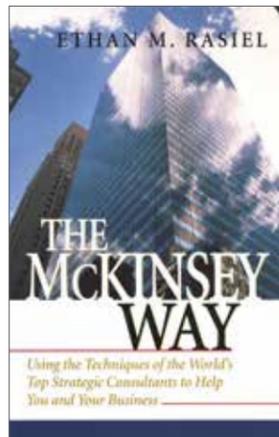
The McKinsey Edge: Success Principles from the World's Most Powerful Consulting Firm

Shu Hattori

ISBN: 9781259588686 Pub Date: Nov 2015

Learn the 47 strategies for success that consultants from the most prestigious management consultancy in the world use to become highly successful.

Through a wealth of 47 rigorously selected, battle-tested, immediately implementable, and practical tips, readers discover the secrets to building the self, growing with others, enhancing process management, and going the extra mile to reach the next leadership horizon. Everyone struggling to accelerate their career will keep this book at their fingertips for its rare, real-world advice for ascending through the levels of management — all of which require specific mindsets and capabilities that only a handful of people ever master.



The McKinsey Way

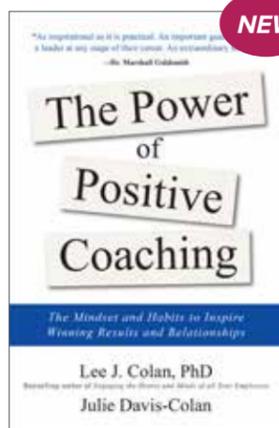
Ethan M. Rasiel

ISBN: 9780070534483 Pub Date: Feb 1999

Penetrate the McKinsey mystique and learn the secrets of the world's largest and most successful strategy consulting firm

"A breeding ground for gurus." That's how the best-selling book *The Witch Doctors* defined McKinsey & Company, the gold-standard consulting firm whose alumni include titans such as Tom Peters, Harvey Golub, and Kenichi Ohmae. Now a former "McKinzoid" lifts the veil to show the world how the secretive McKinsey works its magic and helps readers emulate the firm's best practices in problem-solving, communication, and management.

The result is a toolkit of techniques without peer, one that brings an expert mindset to such practical topics as selling without "selling" and turning enemies into allies. For anyone who wants to become a better strategic player or get an inside look at the high-pressure consulting life, this guide is a must.



The Power of Positive Coaching: The Mindset and Habits to Inspire Winning Results and Relationships

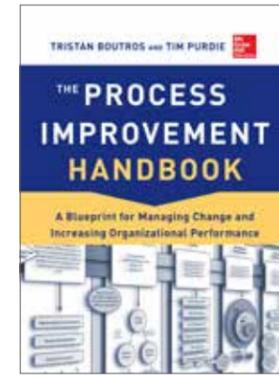
Lee J. Colan, Julie Davis-Colan

ISBN: 9781260142723 Pub Date: Jan 2019

These five positive coaching habits help any leader inspire winning results and relationships

To unleash the power of positive coaching, excellent leaders start with themselves — their own mindset, performance, assumptions, awareness, relationships, and learning. *The Power of Positive Coaching* addresses these aspects of self-leadership with compelling research, examples, and simple tools.

The authors reveal how each positive coaching habit is supporting by actionable tools that can be applied immediately on the job. The habits reflect simple truths based on common human needs, so a leader can inspire winning results and relationships in any setting.



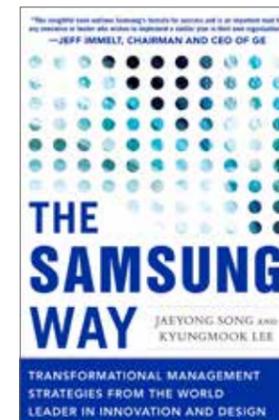
The Process Improvement Handbook: A Blueprint for Managing Change and Increasing Organizational Performance

Tristan Boutros, Tim Purdie

ISBN: 9780071817660 Pub Date: Oct 2013

A complete body of knowledge for process improvement professionals

- Demonstrates the importance of end-to-end process improvement, and the pitfalls of individual and isolated improvement methods
- Provides real-world case studies, templates, and a process oriented architecture roadmap, available in the book and on an affiliated website



The Samsung Way: Transformational Management Strategies from the World Leader in Innovation and Design

Jaeyong Song, Kyungmook Lee

ISBN: 9780071835794 Pub Date: Aug 2014

The international bestseller now available in English! An insider's account of the management principles that drive one of the world's most innovative companies

Based on ten years of research inside Samsung and interviews with 80 of Samsung's top executives, *The Samsung Way* tells the compelling story of how Samsung has grafted Western business practices onto its essentially Japanese system, combining its low-cost manufacturing prowess with an ability to bring high-quality, high-margin branded products swiftly to market.

The book describes how Samsung successfully introduced a culture of innovation into an organization focused on continuous process improvement; incorporated outsiders into a traditionally homogeneous workforce; and placed young people into positions of authority in a Confucian culture of reverence for elders.



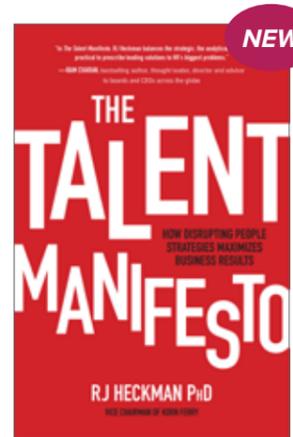
The Starbucks Experience: 5 Principles for Turning Ordinary Into Extraordinary

Joseph Michelli

ISBN: 9780071477840 Pub Date: Oct 2006

The genius of Starbucks success lies in its ability to create personalized customer experiences stimulate business growth generate profits energize employees and secure customer loyalty—all at the same time. *The Starbucks Experience* contains a robust blend of home-brewed ingenuity and people-driven philosophies that have made Starbucks one of the world's "most admired" companies according to Fortune magazine. With unique access to Starbucks personnel and resources Joseph Michelli discovered that the success of Starbucks is driven by the people who work there—the "partners"—and the special experience they create for each customer. Michelli reveals how you can follow the Starbucks way to:

- Reach out to entire communities
- Listen to individual workers and consumers
- Seize growth opportunities in every market
- Custom-design a truly satisfying experience that benefits everyone involved
- Filled with real-life insider stories eye-opening anecdotes and solid step-by-step strategies



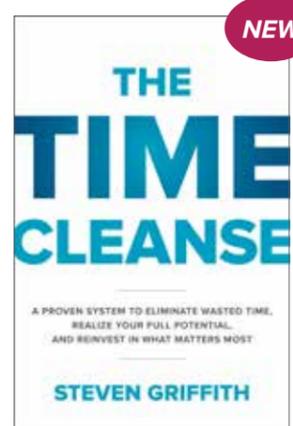
The Talent Manifesto: How Disrupting People Strategies Maximizes Business Results

RJ Heckman

ISBN: 9781260142549 Pub Date: Feb 2019

From a top executive of the world's largest talent advisory firm — Korn Ferry — comes this playbook for driving organizational success in a disruptive business world

As companies grow, restructure, and adapt to never-ending change, managers and HR professionals have a critical task: attracting, developing and retaining the best workers for this new business environment. *The Talent Manifesto* identifies common dysfunctions in the world of talent management and presents innovative methods for bringing any HR department up to speed in today's increasingly digitized and innovative business space. Readers learn how to redesign their HR strategies and reshape perception of talent management in order to drive their organization's ability to compete — now and in the future.



The Time Cleanse: A Proven System to Eliminate Wasted Time, Realize Your Full Potential, and Reinvest in What Matters Most

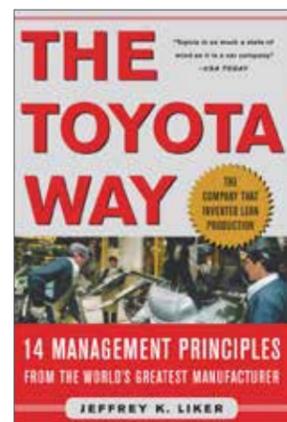
Steven Griffith

ISBN: 9781260143096 Pub Date: Mar 2019

Master your time performance in order to add hours back to your day

Most people blame time for not being able to accomplish their goals. *The Time Cleanse* provides a proven program that helps you realize that time isn't the problem, it's your relationship with time. In this book, you will learn how to identify the areas in your life where your time is being hijacked so you can gain back more time, energy, and focus.

In *The Time Cleanse*, you will learn how to get your time back by determining your "time type," mastering mindful multitasking, accepting or rejecting certain habits, creating an optimal performance schedule, and engaging in a step-by-step process designed to release time toxins and optimize your results.



The Toyota Way

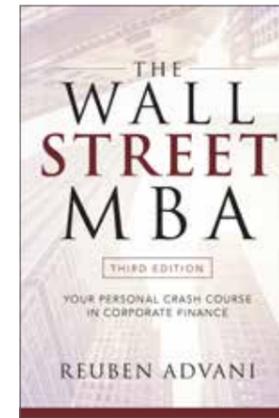
14 Management Principles from the World's Greatest Manufacturer

Jeffrey K. Liker

ISBN: 9780071392310 Pub Date: Jan 2004

How to speed up business processes, improve quality, and cut costs in any industry

In factories around the world, Toyota consistently makes the highest-quality cars with the fewest defects of any competing manufacturer, while using fewer man-hours, less on-hand inventory, and half the floor space of its competitors. *The Toyota Way* is the first book for a general audience that explains the management principles and business philosophy behind Toyota's worldwide reputation for quality and reliability.



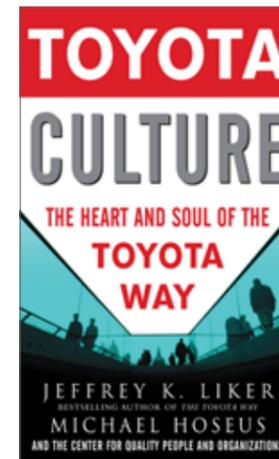
The Wall Street MBA: Your Personal Crash Course in Corporate Finance, 3rd Edition

Reuben Advani

ISBN: 9781260135596 Pub Date: Aug 2018

Updated and revised — the bestselling MBA "crash course" helps anyone master the basics of corporate finance quickly and easily

The Wall Street MBA teaches key MBA concepts, describes core financial theories, and explains how they work in real life. Readers gain the tools they need to review financial statements, analyze earnings, detect fraud, value companies, and determine the cost of capital. Updated to reflect changes in financial markets and regulations, the third edition includes all-new content on managing accounting, venture capital, private equity, fintech, algorithmic trading, and portfolio theory.

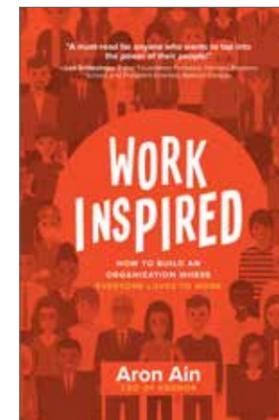


Toyota Culture: The Heart and Soul of the Toyota Way

Jeffrey K. Liker, Michael Hoseus

ISBN: 9780071492171 Pub Date: Jan 2008

To become the Toyota of your industry it's vital to emulate not only the company's process but to learn from its company-wide culture. Toyota has changed the economic and business landscape and in *The Toyota Way* Jeffrey K. Liker explained that this success was the result of consistently applying four key management principles for organizational excellence—Philosophy People Problem Solving and Process. Liker and coauthor Mike Hoseus delve even deeper to explore how Toyota creates and maintains a culture that sustains consistent growth innovation profitability and mutual prosperity between the company and its employees. Liker skillfully weaves 25 years of experience studying Toyota with the insider Toyota experience of Mike Hoseus and The Center for Quality People and Organizations a group founded to teach the Toyota Way to outside organizations and support training at Toyota. *Toyota Culture* helps your company to change their culture so that individuals at all levels can achieve exceptional results.



WorkInspired: How to Build an Organization Where Everyone Loves to Work

Aron Ain

ISBN: 9781260136173 Pub Date: Oct 2018

A "Highest Rated CEO" who has transformed his organization into a billion-dollar company and a "Top Place to Work" shows leaders how truly prioritizing employees isn't just good for employees — it's good for business

Ain's inspiring guide reveals the best practices that have earned Kronos distinctions on coveted lists, such as Glassdoor's 100 Best Places to Work, *Fortune's* 100 Best Companies to Work For, *Forbes's* America's Best Employers, and the *Boston Globe's* Top Places to Work. These include over-communicating and truth-telling, trusting your people again and again, holding managers accountable for being great at what they do, allowing employees flexible schedules and open vacation time, challenging your people to put the company out of business with new and revolutionary ideas, and welcoming back boomerang employees. Many executives talk about how "their people are their greatest asset." Ain challenges leaders to "walk the talk" and put people first, whether they oversee a team of five or an organization of 500,000. When they do, employees won't be the only ones who thank them. Customers and shareholders will, too.

MARKETING



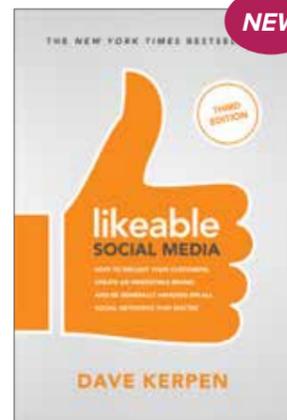
Instagram Power: Build Your Brand and Reach More Customers with Visual Influence, 2nd Edition

Jason Miles

ISBN: 9781260453300 Pub Date: Mar 2019

The authoritative guide to marketing to the 1 billion active users on today's hottest social media platform — updated with new outreach tools and case studies

Instagram has undergone dramatic changes over the past few years, providing marketers with exciting tools for dramatic business growth. This new edition of *Instagram Power* updates and expands the original to help readers master these new options. The book provides everything marketers and entrepreneurs need to drive business profit and growth on the world's most popular photo-sharing app.



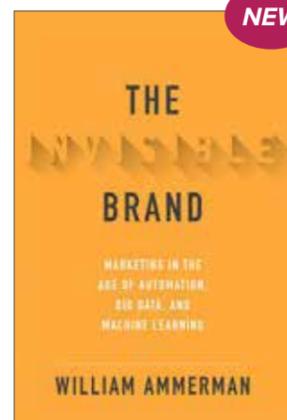
Likeable Social Media: How To Delight Your Customers, Create an Irresistible Brand, & Be Generally Amazing On All Social Networks That Matter, 3rd Edition

Dave Kerpen

ISBN: 9781260453287 Pub Date: Feb 2019

The New York Times/USA Today bestselling guide has been updated with brand-new tactics, platforms, case studies, and statistics

With a new foreword, updated chapters, and much more, this new edition of *Likeable Social Media* comes when social media marketing is exploding in popularity and effectiveness. It has new case studies that demonstrate the latest best practices; critical information about new and relevant social media platforms, such as Snapchat, along with updated tools, and tactics — specifically around hot topics like video, mobile, paid media, and data; and need-to-know insight into existing platforms/content, including Instagram and Facebook stories.



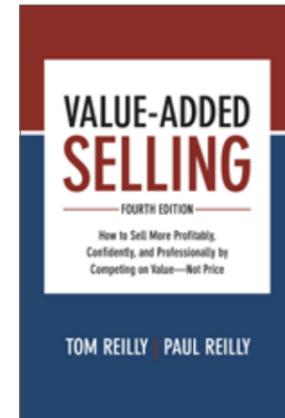
The Invisible Brand: Marketing in the Age of Automation, Big Data, and Machine Learning

William Ammerman

ISBN: 9781260441253 Pub Date: May 2019

A roadmap to harnessing the power of artificial intelligence for maximum marketing results—from a nationally recognized thought leader

Massive changes are taking place in the world of marketing. Data and artificial intelligence have created algorithms able to rapidly test billions of marketing messages, measure results, and shift the weight of campaigns in real time. The natural endpoint of this trend is a total transformation of marketing in which machines — not marketers — will be the ultimate arbiters, designing and implementing customized advertising tactics at virtually every point of digital contact. *The Invisible Brand* explores the new shape of industries from automobiles to financial services to retail and healthcare, all shaped by marketers harnessing the flood of data and exploiting it with artificial intelligence



Value-Added Selling: How to Sell More Profitably, Confidently, and Professionally by Competing on Value — Not Price, 4th Edition

Tom Reilly, Paul Reilly

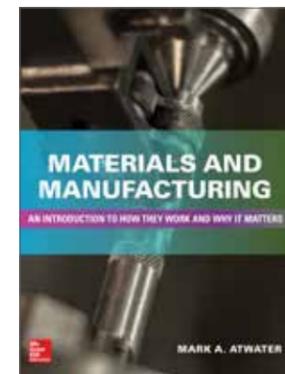
ISBN: 9781260134735 Pub Date: Jul 2018

The book that started the Value Selling Revolution — now updated for today's market

In the classic text *Value-Added Selling*, Tom Reilly tackled the most common problem salespeople face: overcoming customer concerns about pricing. That book went on to become the global, go-to guide for value-added selling. This updated *fourth edition* examines the latest trends that have impacted the market and provides expert advice on leveraging current technology to increase sales.

Value-Added Selling, 4th Edition bridges the gap between Gen-X and Gen-Y audiences, teaching sellers how to anticipate the needs, wants, and concerns of buyers from the very beginning of the sales process. Readers will learn how delivering maximum customer satisfaction and maximum product or service performance usage can lead to more repeat business and more successful business dealings.

MATERIALS SCIENCE



Materials and Manufacturing: An Introduction to How they Work and Why it Matters

Mark Atwater

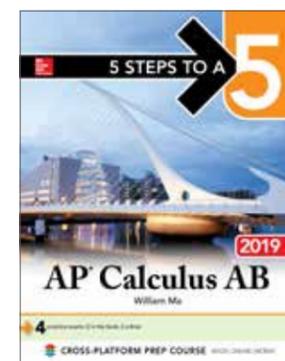
ISBN: 9781260122312 Pub Date: Sep 2018

An easy-to-read, practical guide to materials and manufacturing

Designed to be the primary resource for freshman-or sophomore-level engineering and technology courses, this textbook offers an easy-to-follow introduction to materials science and manufacturing techniques. The book covers metallic and non-metallic materials, conditioning, and mechanical concepts as well as basic, additive, and advanced manufacturing principles and applications.

Written by an expert in the field, *Materials and Manufacturing: An Introduction* starts off by covering materials science and progresses to clearly explain manufacturing processes in the order in which they are often employed. Readers will get concise explanations of casting, forming, machining, and joining. The book includes a variety of data tables that are ready to apply to common manufacturing decisions.

MATHEMATICS & STATISTICS



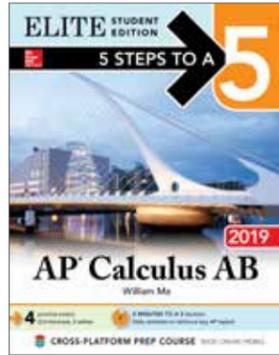
5 Steps to a 5: AP Calculus AB 2019

William Ma

ISBN: 9781260122763 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Calculus AB Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Calculus AB 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



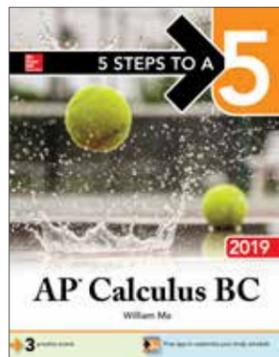
5 Steps to a 5: AP Calculus AB 2019 Elite Student Edition

William Ma

ISBN: 9781260122787 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Calculus AB Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Calculus AB 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.



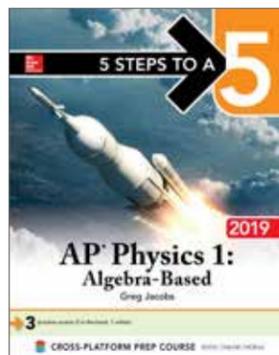
5 Steps to a 5: AP Calculus BC 2019

William Ma

ISBN: 9781260122725 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Calculus BC Exam

5 Steps to a 5: AP Calculus BC 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. A bonus interactive AP Planner app delivers a customizable study schedule and extra exam practice.



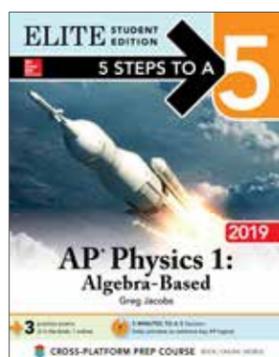
5 Steps to a 5: AP Physics 1 Algebra-Based 2019

Greg Jacobs

ISBN: 9781260123012 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Physics 1 Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Physics 1 Algebra-Based 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



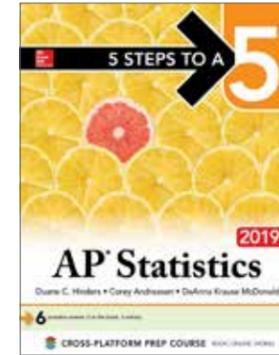
5 Steps to a 5: AP Physics 1 Algebra-Based 2019 Elite Student Edition

Greg Jacobs

ISBN: 9781260123036 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Physics 1 Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Physics 1 Algebra-Based 2019, Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.



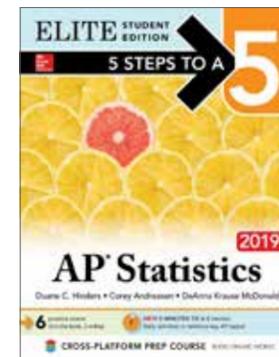
5 Steps to a 5: AP Statistics 2019

Duane C. Hinders

ISBN: 9781260123241 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Statistics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Statistics 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



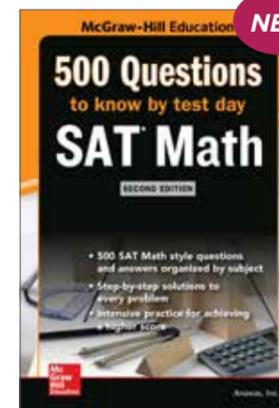
5 Steps to a 5: AP Statistics 2019 Elite Student Edition

Duane C. Hinders

ISBN: 9781260123265 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Statistics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Statistics 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.



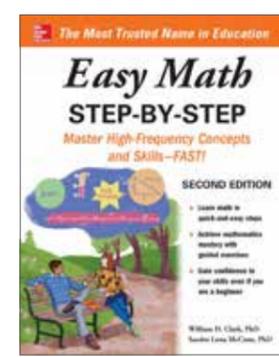
500 SAT Math Questions to Know by Test Day, 2nd Edition

Inc. Anaxos

ISBN: 9781260135510 Pub Date: Jan 2019

The popular study guide – updated to match the latest SAT!

McGraw-Hill's 500 SAT Math Questions to Know by Test Day, 2nd Edition was designed to help students study more efficiently and effectively. This *second edition* of the popular guide has been updated to match the latest SAT. Students will find 500 questions similar to those featured on the math section of the SAT. Each question includes a concise, easy-to-follow explanation in the answer key. This guide is an ideal supplement for overall exam preparation and also serves as a helpful review that students can run through right before taking the actual exam.



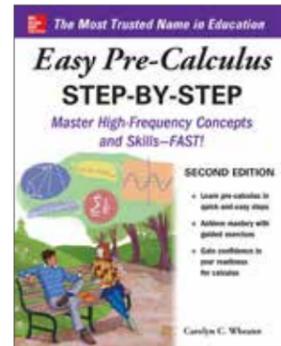
Easy Math Step-by-Step, 2nd Edition

William D. Clark, Sandra Luna McCune

ISBN: 9781260135213 Pub Date: Dec 2018

This unique approach to math gives students the skills needed to solve math problems with confidence

This book doesn't overwhelm students with endless drills. Instead, it offers an original, step-by-step approach to learning math. The book first introduces students to essential math concepts — allowing them to grasp the subject almost immediately. They gradually progress to more challenging skills. Along the way, students learn how to solve practical problems using clear, step-by-step instructions. Exercises for each section, with detailed, worked-out solutions, let students check their progress. In no time at all, they will have acquired the knowledge and skills they need to solve math problems with confidence.



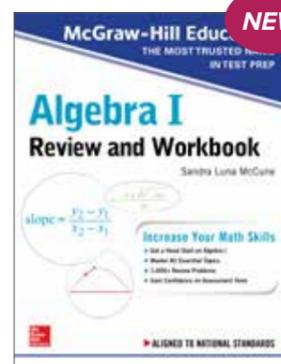
Easy Pre-Calculus Step-by-Step, 2nd Edition

Carolyn Wheeler

ISBN: 9781260135114 Pub Date: Dec 2018

An original, step-by-step approach to mastering pre-calculus topics — ideal for anyone learning the subject and updated with new material

This accessible guide is based on the idea that the quickest route to learning pre-calculus subjects is to build a solid foundation in the basics. Rather than a lot of endless drills, students will find an original, step-by-step approach to pre-calculus, with important concepts linked together by explanations, level-appropriate exercises, and helpful worked-out problems. Having mastered the topics in this book, students will find themselves well-equipped to begin their calculus studies.



McGraw-Hill Education Algebra I Review and Workbook

Sandra Luna McCune

ISBN: 9781260128949 Pub Date: Feb 2019

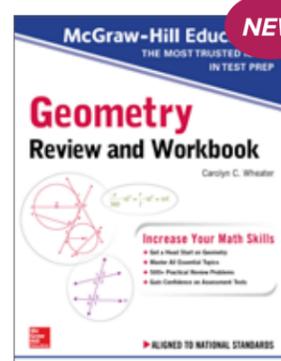
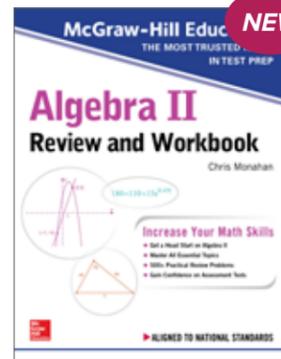
McGraw-Hill Education Algebra II Review and Workbook

Christopher Monahan

ISBN: 9781260128888 Pub Date: Feb 2019

This engaging review guide and workbook is packed with step-by-step instruction and practice problems to help students sharpen their Algebra skills

McGraw-Hill Education Algebra I and II Review and Workbook enable high school students to strengthen their Algebra knowledge and use their new math skills to excel in their classwork and on standardized tests. Clear and concise explanations walk students step by step through each essential math concept. Each book with 500 practical review questions, in turn, provide extensive opportunities for students to practice their new skills. Aligned to the Common Core State Standards as well as the requirements of non-Common Core states and Canada, these books are the ideal study tool for parents and students eager for material based on national or state standards.



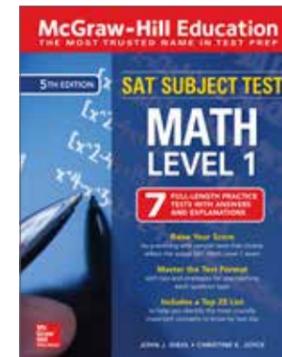
McGraw-Hill Education Geometry Review and Workbook

Carolyn Wheeler

ISBN: 9781260128901 Pub Date: Feb 2019

This engaging review guide and workbook is packed with step-by-step instruction and practice problems to help students sharpen their Geometry skills

This review guide and workbook enables high school students to strengthen their Geometry knowledge and use their new math skills to excel in their classwork and on standardized tests. Clear and concise explanations walk students step by step through each essential math concept. 500 practical review questions, in turn, provide extensive opportunities for students to practice their new skills. Aligned to the Common Core State Standards as well as the requirements of non-Common Core states and Canada, this book is the ideal study tool for parents and students eager for material based on national or state standards.



McGraw-Hill Education SAT Subject Test Math Level 1, 5th Edition

John J. Diehl

ISBN: 9781260142778 Pub Date: Dec 2018

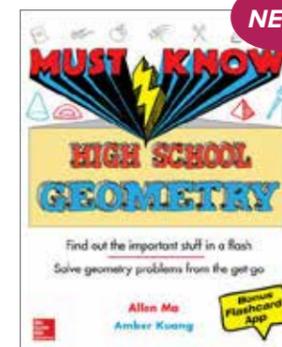
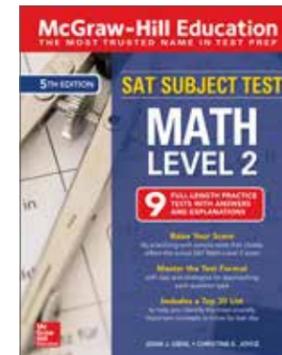
McGraw-Hill Education SAT Subject Test Math Level 2, 5th Edition

John J. Diehl

ISBN: 9781260135404 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in Mathematics — updated to match the latest exam

Many colleges and universities require applicants to take one or more SAT Subject Tests. *McGraw-Hill Education SAT Subject Test Math Level 1 and 2, Fifth Edition* are core guides to this challenging exam. The books provide students with essential skill-building techniques and strategies created and classroom-tested by high school math teachers and curriculum developers. They include full-length practice tests, hundreds of sample questions, and all the facts about the current exam — everything students need to do their best on test day. The *fifth edition* has been updated to reflect the latest exam.



Must Know High School Geometry

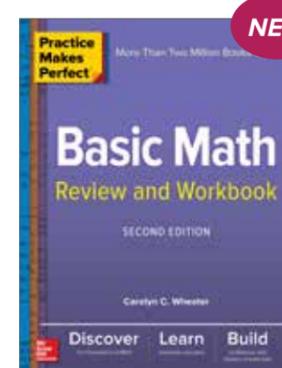
Allen Ma, Amber Kuang

ISBN: 9781260454284 Pub Date: Jun 2019

The new *Must Know* series is like a lightning bolt to the brain

In *Must Know High School Geometry*, each chapter immediately introduces students to the must know idea, or ideas, that lie behind the new geometry topic. As students learn these must know ideas, they are shown how to apply that knowledge to solving geometry problems.

Focused on the essential concepts of geometry, this accessible guide helps students develop a solid understanding of the subject quickly and painlessly. Clear explanations are accompanied by numerous examples and followed with more challenging aspects of geometry. Practical exercises close each chapter and instill learners with confidence in their growing geometry skills.



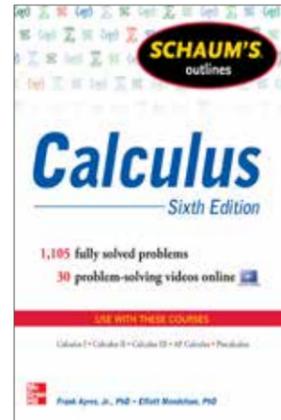
Practice Makes Perfect Basic Math Review and Workbook, 2nd Edition

Carolyn Wheeler

ISBN: 9781260135138 Pub Date: Feb 2019

This all-in-one learning tool gives students the review and practice they need to master math basics

With clear, easy-to-grasp review material and hundreds of exercises, this book helps students build their confidence in math for classwork and on exams. It is the ideal guide for students starting from scratch or those who want to refresh existing knowledge. The book's practice exercises encourage students to retain the math concepts and skills they have learned.



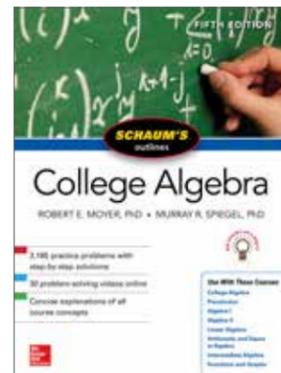
Schaum's Outline of Calculus, 6th Edition

Frank Ayres, Elliott Mendelson

ISBN: 9780071795531 Pub Date: Dec 2012

Tough Test Questions? Missed Lectures? Not Enough Time?

This all-in-one-package includes more than 1,100 fully solved problems, examples, and practice exercises to sharpen your problem-solving skills. Plus, you will have access to 30 detailed videos featuring Math instructors who explain how to solve the most commonly tested problems – it's just like having your own virtual tutor! You'll find everything you need to build confidence, skills, and knowledge for the highest score possible.



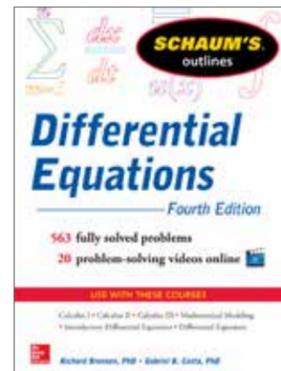
Schaum's Outline of College Algebra, 5th Edition

Murray R. Spiegel, Robert E. Moyer

ISBN: 9781260120769 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of college algebra with clear and concise explanations of problems and solutions. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review — this edition also provides access to the improved *Schaums.com* website.



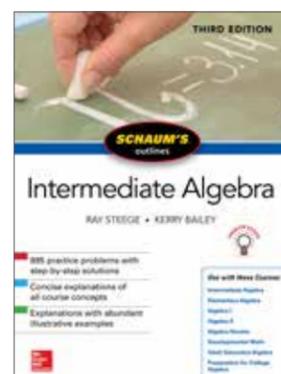
Schaum's Outline of Differential Equations, 4th Edition

Richard Bronson, Gabriel Costa

ISBN: 9780071824859 Pub Date: Mar 2014

The ideal review for the thousands of students who enroll in differential equations courses — now with free online videos!

Schaum's Outline of Differential Equations outlines classical differential equation theory and supplies numerous solution techniques, including matrices, series methods, Laplace transforms, and several numerical methods.



Schaum's Outline of Intermediate Algebra, 3rd Edition

Ray Steege, Kerry Bailey

ISBN: 9781260120745 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of Intermediate Algebra with clear and concise explanations of problems and solutions. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review.

MECHANICAL ENGINEERING



Airport Planning & Management, 7th Edition

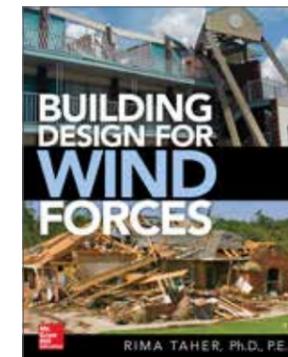
Seth Young, Alexander T. Wells

ISBN: 9781260143324 Pub Date: Feb 2019

The definitive guide to airport planning and management — fully updated for the latest advances

This thoroughly revised guide covers all aspects of airport infrastructure — from the airfield and runway to airspace, air traffic control, and terminal and security systems. Readers will get clear explanations of the latest federal rules and regulations that govern airport procedures, including airfield paving, snow and ice control, safety inspections, and firefighting procedures.

Written by a pair of industry-recognized experts, *Airport Planning & Management, Seventh Edition* discusses the FAA's National Plan of Integrated Airport Systems (NPIAS), the National General Aviation Airport Plan for smaller airports (ASSET), FAR Part 139, and more. Readers will explore cutting-edge technologies such as automation, smart baggage handling, enhanced security, and data analytics.



Building Design for Wind Forces: A Guide to ASCE 7-16 Standards

Rima Taher

ISBN: 9781259860805 Pub Date: Aug 2018

This hands-on resource fully explains wind-resistant engineering methods for low-rise and standard multi-story buildings

Interpret building codes for wind loads and implement them in the design of low-rise and standard multi-story buildings using the hands-on information contained in this comprehensive guide. The book provides easy-to-follow summaries of complex regulations and shows how to apply the corresponding design procedures in structural building elements and adjacent structural components.

Building Design for Wind Forces: A Guide to ASCE 7-16 Standards breaks down the wind-related building codes found in ASCE 7-16 and clearly explains the latest methods that engineers can use to design and construct safer buildings that will withstand wind forces.



Double Walled Piping: A Handbook for the Petroleum and Petrochemical Industry

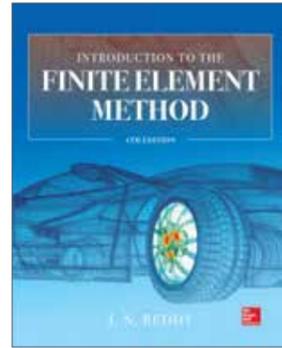
Christopher G. Ziu

ISBN: 9780071841726 Pub Date: Mar 2019

The definitive resource on the design, selection, procurement, installation, and operation of double walled piping and tank systems

This comprehensive volume provides expert guidance on the design, layout, installation, and maintenance of double walled piping systems. This technology is essential for protecting the planet from toxic chemical and petroleum spills, and new U.S. and international laws have recently taken effect requiring secondary containment and leak detection through double containment methods.

Double Walled Piping: A Handbook for the Petroleum and Petrochemical Industry takes the reader step-by-step through the construction of both under-and above-ground systems and offers complete details on system selection, installation, leak detection, tanks, and testing. In-depth chapters cover design information and multinational approaches to determining size and performance criteria.



Introduction to the Finite Element Method, 4th Edition

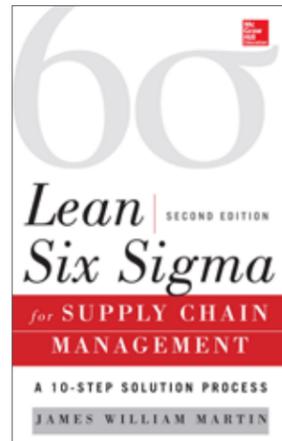
J. N. Reddy

ISBN: 9781259861901 Pub Date: Oct 2018

A fully updated introduction to the principles and applications of the finite element method

This authoritative and thoroughly revised, classic mechanical engineering textbook offers a broad-based overview and applications of the finite element method. This revision updates and expands the already large number of problems and worked-out examples and brings the technical coverage in line with current practices.

Written by a recognized mechanical engineering expert, *An Introduction to the Finite Element Method, Fourth Edition*, teaches, step-by-step, how to determine numerical solutions to equilibrium as well as time-dependent problems from fluid and thermal sciences and structural mechanics. Beginning with differential equations, the book presents a self-contained approach to the construction of weak forms, interpolation theory, finite element equations and their solution, and computer implementation.



Lean Six Sigma for Supply Chain Management, 2nd Edition

James William Martin

ISBN: 9780071793056 Pub Date: Apr 2014

A unique, 10-step improvement process for identifying and solving the root causes of supply chain problems using the latest Lean Manufacturing principles

Fully revised to cover the dramatic developments in supply chain improvement methods, *Lean Six Sigma for Supply Chain Management, Second Edition* provides the guidelines, tools, and techniques required to eliminate supply chain issues and boost company performance. This updated edition offers new coverage of enterprise kaizen events, big data analytics, customer loyalty metrics, security, and sustainability.

This practical guide demonstrates how lead time and demand impact customer service and inventory investment levels and provides a blueprint for supply chain continuous improvement.



Maintenance Planning and Scheduling Handbook, 4th Edition

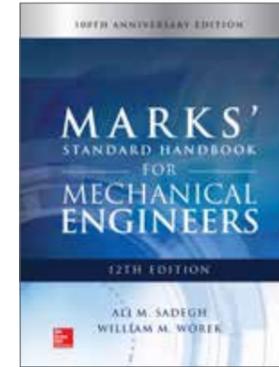
Richard (Doc) Palmer

ISBN: 9781260135282 Pub Date: Apr 2019

The industry-standard resource for maintenance planning and scheduling—thoroughly revised for the latest advances

Written by a Certified Maintenance and Reliability Professional (CMRP) with more than three decades of experience, this resource provides proven planning and scheduling strategies that will take any maintenance organization to the next level of performance. The book resolves common industry frustration with planning and reduces the complexity of scheduling in addition to dealing with reactive maintenance.

Maintenance Planning and Scheduling Handbook Fourth Edition features more new case studies showing real world successes a new chapter on getting better storeroom support major revisions that describe the best KPIs for planning major additions to the issue of "selling" planning to gain support revisions to make work order codes more useful a new appendix on numerically auditing planning success and a new appendix devoted entirely to selecting a great maintenance planner.



Marks' Standard Handbook for Mechanical Engineers, 12th Edition

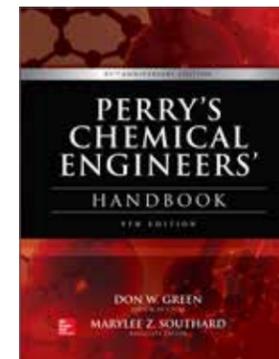
Ali M. Sadegh, William M. Worek

ISBN: 9781259588501 Pub Date: Nov 2017

Quick and easy access to essential information to solve mechanical engineering problems with this newly revised edition of the world's leading engineering handbook

This thoroughly revised, industry-standard resource provides readers with all the information they need to solve engineering problems on the job. *Mark's Standard Handbook for Mechanical Engineers, 12th Edition*, offers up-to-date, accurate data and calculations along with clear and concise explanations of theory and applications.

First published in 1916, the handbook has become the go-to reference for engineering students and professionals across a wide range of disciplines. Readers will get coverage of everything from mechanics of solids and fluids, heat, fuels and furnaces to power generation, machine elements materials handling, transportation, and manufacturing processes. All-new sections including Applied Mechanics, Engineering Ethics, Digital Control Systems, Sensor and Actuators, Vehicle Electrification and Hybridization, and Nondestructive Testing.



Perry's Chemical Engineers' Handbook, 9th Edition

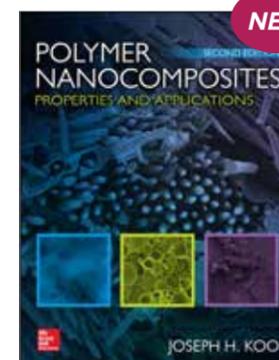
Don W. Green, Marylee Z. Southard

ISBN: 9780071834087 Pub Date: Aug 2018

Up-to-date coverage of every aspect of chemical engineering

This fully updated, indispensable reference offers cutting-edge details on every chemical engineering topic — from fundamentals and thermodynamic property data to the latest industrial and computer applications.

Perry's Chemical Engineers' Handbook, Ninth Edition explains advances in industrial process methods including distillation, absorption, liquid-liquid extraction, reactor design, solids processing and particle technology. Brand-new sections cover growth areas such as bioreactions and bioprocessing, waste management, process economics, and more.



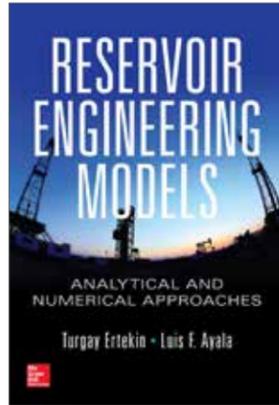
Polymer Nanocomposites Processing Characterization Applications, 2nd Edition

Joseph Koo

ISBN: 9781260132311 Pub Date: Jun 2019

Learn to create lightweight versatile plastics using cutting-edge polymer nanocomposite technology

Written by a recognized expert in the field the book explains how polymer nanocomposites can be used in the aerospace transportation construction energy health care textile and packaging industries. *Polymer Nanocomposites: Properties and Applications Second Edition* begins with an overview of key technologies and processes. From there readers will get in-depth discussions of each topic including structural mechanical thermal and electrical properties as well as commercial and industrial applications. Examples are provided for a wide variety of uses including coatings for planes and defense vehicles medical and dental implants fire-resistant fabrics and more.



Reservoir Engineering Models: Analytical and Numerical Approaches

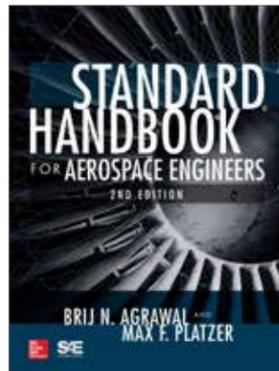
Turgay Ertekin, Luis F. Ayala

ISBN: 9781259585630 Pub Date: Nov 2018

Build and deploy highly accurate mathematical models of today's hydrocarbon reservoirs

This practical resource discusses the construction of reservoir models and the implementation of these models in both forward and inverse modes. The book offers clear explanations of complicated modeling techniques for continuous physical systems.

Written by a pair of experts in the field, *Reservoir Engineering Models: An Analytical and Numerical Approaches* covers the building process for mathematical models as well as solution protocols. Advanced chapters teach the assembly of complex physical processes using principles of physics and mathematical solutions.



Standard Handbook for Aerospace Engineers, 2nd Edition

Brij N. Agrawal, Max F. Platzer

ISBN: 9781259585173 Pub Date: Feb 2018

A complete, up-to-date reference for aeronautical and astronautical engineers

This fully updated resource provides a single-source of essential information to aerospace engineers. Compiled by a pair of aerospace engineering experts from the Naval Postgraduate School, the handbook presents theories, and practices from more than 50 specialists in the many sub-disciplines of the field.

The *Standard Handbook for Aerospace Engineers, Second Edition*, offers details on classic designs as well as the latest techniques, materials, and processes used in aviation, defense, and space systems. Readers will get insightful, practical guidance on the gamut of aerospace engineering technologies — from aerodynamics and design of manned and unmanned air vehicles to spacecraft development and interplanetary travel.



Transportation Engineering: A Practical Approach to Highway Design, Traffic Analysis, and Systems Operation

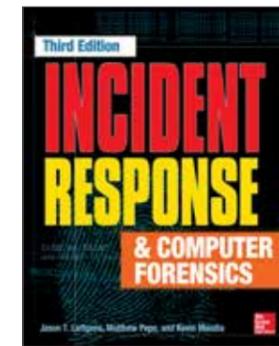
Beverly T. Kuhn

ISBN: 9781260019575 Pub Date: Mar 2019

Traffic, highway, and transportation design principles and practical applications

This book clearly explains the many aspects of transportation systems planning, design, operation, and maintenance. *Transportation Engineering: A Practical Approach to Highway Design, Traffic Analysis, and Systems Operations* explores key topics, including geometric design for roadway alignment; traffic demand, flow, and control; and highway and intersection capacity. Emerging issues such as livable streets, automated vehicles, and smart cities are also discussed. You will get real-world case studies that highlight practical applications as well as valuable diagrams and tables that define transportation engineering terms and acronyms.

NETWORK & COMMUNICATION



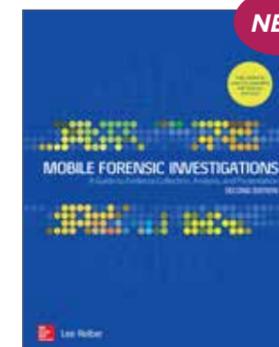
Incident Response & Computer Forensics, 3rd Edition

Jason T. Luttgens, Matthew Pepe, Kevin Mandia

ISBN: 9780071798686 Pub Date: Aug 2014

The all-new edition of the market's top-selling incident response book covers the latest techniques, tools, and case scenarios to help incident responders react quickly and efficiently to data breaches

Incident Response and Computer Forensics, Third Edition is chock-full of updates about tools and techniques as well as new real-world scenarios reflecting today's most common types of incidents. Detailed advice covers all aspects of incident investigation and handling, with an emphasis on forensics — knowing where and how to look into computers for evidence of wrongdoing.



Mobile Forensic Investigations: A Guide to Evidence Collection, Analysis, and Presentation, 2nd Edition

Lee Reiber

ISBN: 9781260135091 Pub Date: Jan 2019

An up-to-date guide to legal, ethical, and highly effective mobile forensic investigation techniques for today's digital detectives

Learn the art of mobile forensics investigation using the detailed information contained in this comprehensive guide. Fully updated for the latest advances, the book covers the entire mobile forensics investigation lifecycle — from evidence collection and data analysis to reporting and ethically presenting findings.

Written by an expert in the field, *Mobile Forensic Investigations: A Guide to Evidence Collection, Analysis, and Presentation, Second Edition* fully explains the latest tools and methods along with features, examples, and real-world case studies.

PROGRAMMING & WEB DEVELOPMENT



HTML: A Beginner's Guide, 5th Edition

Wendy Willard

ISBN: 9780071809276 Pub Date: Apr 2013

Fully revised to cover the latest version of the ubiquitous tool used by millions to structure web pages

- Structured pedagogy and hands-on focus ensures readers are productive from the first chapter
- Instructor's Manual available to provide classroom support
- By the end of the book, readers will be able to build slickly designed, fully functioning web sites using HTML5 techniques



Java: A Beginner's Guide, 8th Edition

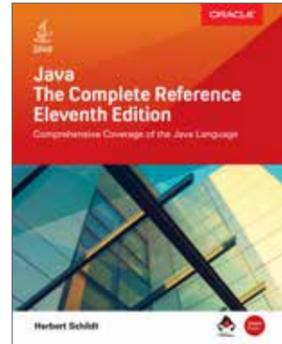
Herbert Schildt

ISBN: 9781260440218 Pub Date: Nov 2018

A practical introduction to Java programming — fully revised for long-term support release Java SE 11

Thoroughly updated for Java Platform Standard Edition 11, this hands-on resource shows, step by step, how to get started programming in Java from the very first chapter. Written by Java guru Herbert Schildt, the book starts with the basics, such as how to create, compile, and run a Java program. From there, readers will learn essential Java keywords, syntax, and commands.

Java: A Beginner's Guide, Eighth Edition covers the basics and touches on advanced features, including multithreaded programming, generics, Lambda expressions, and Swing. Enumeration, modules, and interface methods are also clearly explained. This Oracle Press guide delivers the appropriate mix of theory and practical coding necessary to get readers up and running developing Java applications in no time.



Java: The Complete Reference, 11th Edition

Herbert Schildt
ISBN: 9781260440232 Pub Date: Dec 2018

The definitive guide to Java programming — thoroughly revised for long-term support release Java SE 11

Fully updated for the current version of Java, Java SE 11, this practical guide from Oracle Press shows, step by step, how to design, write, troubleshoot, run, and maintain high-performance Java programs. Inside, bestselling author Herbert Schildt covers the entire Java language, including its syntax, keywords, and libraries. This book features clear explanations, detailed code samples, and real-world examples that demonstrate how Java can be put to work in the real world. JavaBeans, servlets, applets, Swing, lambda expressions, multithreading, and the default interface method are thoroughly discussed. Readers will get full details on all of the new features and functions available in Java SE 11.



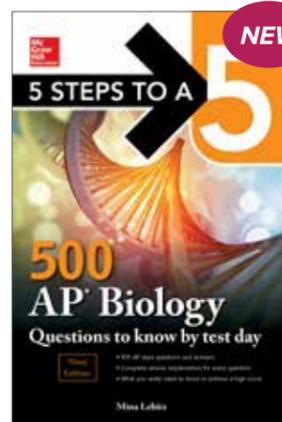
OCA/OCJP Java SE 8 Programmer Certification Bundle (Exams 1Z0-808 and 1Z0-809)

Kathy Sierra, Bert Bates, Elisabeth Robson
ISBN: 9781260452198 Pub Date: Oct 2018

Prepare for the Java SE 8 OCA and OCP Programmer exams with this money-saving, comprehensive study package

Designed as a complete self-study program, this collection offers a variety of proven, exam-focused resources to use in preparation for for OCA and OCP certification exams 1Z0-808 and 1Z0-809. Comprised of OCA Java SE 8 Programmer I Exam Guide and OCP Java SE 8 Programmer II Exam Guide, this bundle thoroughly covers every topic on both exams. *OCA/OCJP Java SE 8 Programmer Certification Bundle (Exams 1Z0-808 & 1Z0-809)* contains hundreds of practice questions that match those on the live exams in content, style, tone, format, and difficulty. Step-by-step exercises; self-tests; and “Exam Watch,” “Inside the Exam,” and “On the Job” sections highlight salient points and aid in learning.

TEST PREPARATION

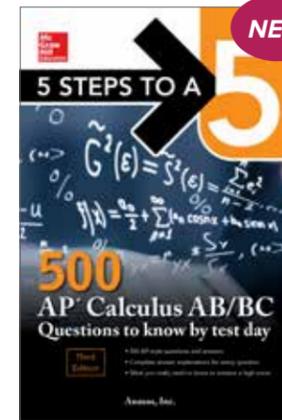


5 Steps to a 5 500 AP Biology Questions to Know by Test Day, 3rd Edition

Mina Lebitz
ISBN: 9781260442038 Pub Date: Feb 2019

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

5 Steps to a 5: 500 AP Biology Questions to Know by Test Day, Third Edition is tailored to meet the needs of most AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP Biology topics as well as answers with comprehensive explanations.

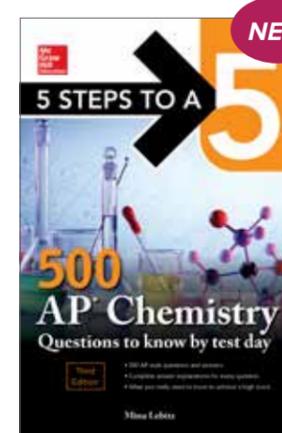


5 Steps to a 5 500 AP Calculus AB/BC Questions to Know by Test Day, 3rd Edition

Anaxos Inc.
ISBN: 9781260442014 Pub Date: Feb 2019

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

This book is tailored to meet the needs of most AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP Calculus topics as well as answers with comprehensive explanations.

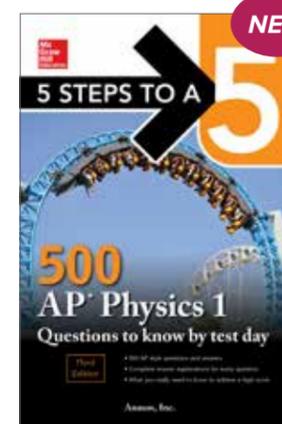


5 Steps to a 5 500 AP Chemistry Questions to Know by Test Day, 3rd Edition

Mina Lebitz
ISBN: 9781260441970 Pub Date: Feb 2019

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

5 Steps to a 5: 500 AP Chemistry Questions to Know by Test Day, Third Edition is tailored to meet the needs of most AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP Chemistry topics as well as answers with comprehensive explanations.

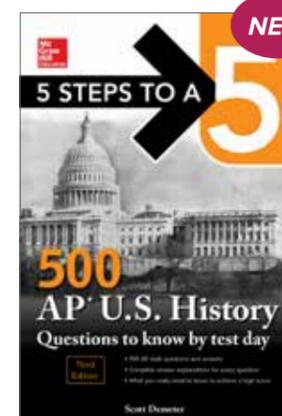


5 Steps to a 5 500 AP Physics 1 Questions to Know by Test Day, 3rd Edition

Anaxos Inc.
ISBN: 9781260441994 Pub Date: Feb 2019

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

5 Steps to a 5: 500 AP Physics 1 Questions to Know by Test Day, Third Edition is tailored to meet the needs of most AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP Physics 1 topics as well as answers with comprehensive explanations.

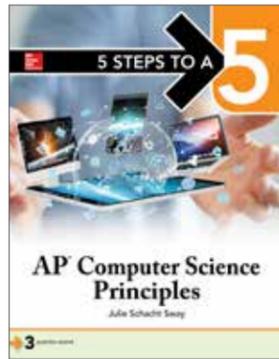


5 Steps to a 5 500 AP US History Questions to Know by Test Day, 3rd Edition

Scott Demeter
ISBN: 9781260441956 Pub Date: Feb 2019

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

5 Steps to a 5: 500 AP U.S. History Questions to Know by Test Day, Third Edition is tailored to meet the needs of most AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP U.S. History topics as well as answers with comprehensive explanations.



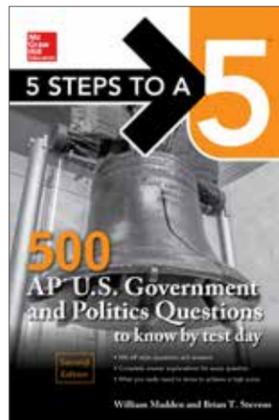
5 Steps to a 5 AP Computer Science Principles

Julie Sway

ISBN: 9781260019995 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Computer Science Principles Exam

5 Steps to a 5: AP Computer Science Principles 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the current course syllabus and reflecting the current version of the exam are included.



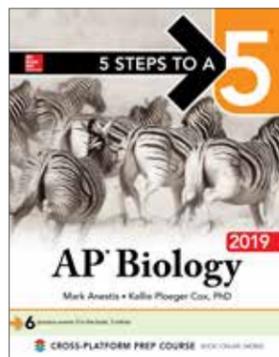
5 Steps to a 5: 500 AP U.S. Government and Politics Questions to Know by Test Day, 2nd Edition

William Madden, Brian T. Stevens

ISBN: 9781259836480 Pub Date: Jul 2018

500 AP style questions with detailed answer explanations to prepare students for what they'll see on test day

5 Steps to a 5: 500 AP U.S. Government and Politics Questions to Know by Test Day, Second Edition is tailored to meet the needs of all AP students, from the well-prepared students who use the weeks before the exam to solidify their knowledge, to those who wait until the last minute to cram for the exam. Organized for easy reference, this updated edition includes questions that cover all essential AP Government topics as well as answers with comprehensive explanations.



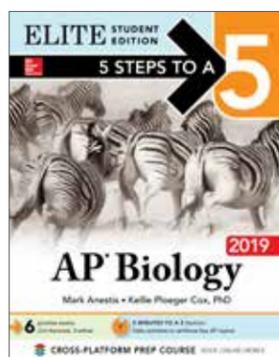
5 Steps to a 5: AP Biology 2019

Mark Anestis, Kellie Ploeger Cox

ISBN: 9781260122817 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Biology Exam — updated with new material and unparalleled digital access

This book is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



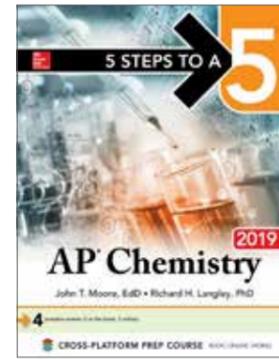
5 Steps to a 5: AP Biology 2019 Elite Student Edition

Mark Anestis, Kellie Ploeger Cox

ISBN: 9781260122831 Pub Date: Aug 2018

The Elite Edition of the popular, user-friendly guide that has helped millions of students prepare for the AP Biology Exam — updated with new material and unparalleled digital access

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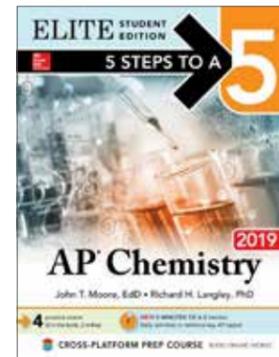
5 Steps to a 5: AP Chemistry 2019

John T. Moore, Richard H. Langley

ISBN: 9781260122701 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Chemistry Exam — updated with new material and unparalleled digital access

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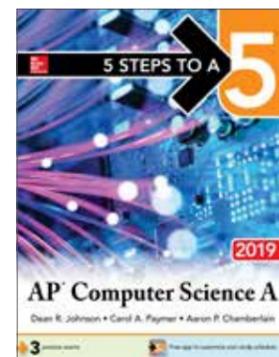
5 Steps to a 5: AP Chemistry 2019 Elite Student Edition

John T. Moore

ISBN: 9781260122671 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Chemistry Exam — updated with new material and unparalleled digital access

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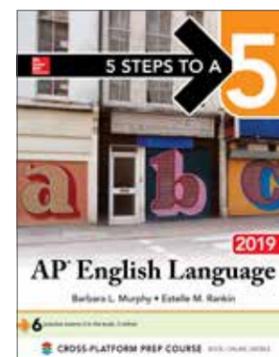
5 Steps to a 5: AP Computer Science A 2019

Dean R. Johnson, Carol A. Paymer, Aaron P. Chamberlain

ISBN: 9781260122640 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Computer Science A Exam

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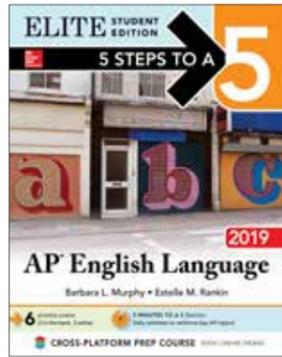
5 Steps to a 5: AP English Language 2019

Barbara L. Murphy, Estelle M. Rankin

ISBN: 9781260122602 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP English Language Exam — updated with new material and unparalleled digital access

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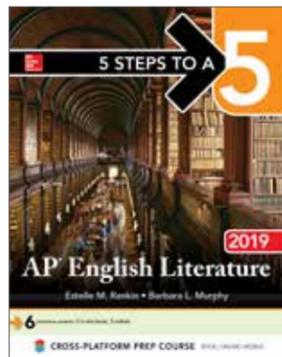
5 Steps to a 5: AP English Language 2019 Elite Student Edition

Barbara L. Murphy, Estelle M. Rankin

ISBN: 9781260122626 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP English Language Exam — updated with new material and unparalleled digital access

This book is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.



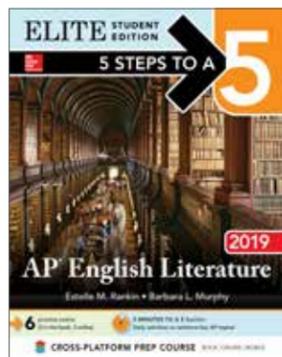
5 Steps to a 5: AP English Literature 2019

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Estelle M. Rankin, Barbara L. Murphy

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5 Steps to a 5: AP Environmental Science 2019

Linda D. Williams

ISBN: 9781260122855 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Environmental Science Exam

5 Steps to a 5: AP Environmental Science 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. A bonus interactive AP Planner app delivers a customizable study schedule and extra exam practice.



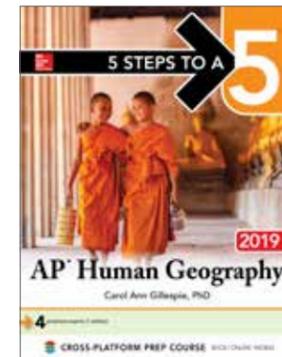
5 Steps to a 5: AP European History 2019

Jeffrey Brautigam

ISBN: 9781260122930 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP European History Exam

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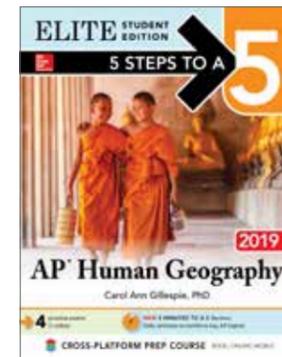
5 Steps to a 5: AP Human Geography 2019

Carol Ann Gillespie

ISBN: 9781260122886 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Human Geography Exam

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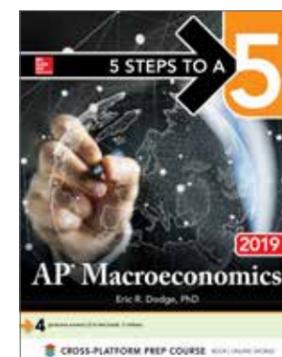
5 Steps to a 5: AP Human Geography 2019 Elite Student Edition

Carol Ann Gillespie

ISBN: 9781260122909 Pub Date: Jul 2018

The new addition to the test prep series that has helped millions of students prepare for the AP exams

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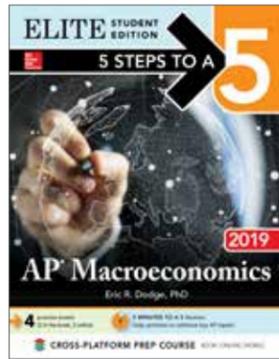
5 Steps to a 5: AP Macroeconomics 2019

Eric R. Dodge

ISBN: 9781260122961 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Macroeconomics Exam

5 Steps to a 5: AP Macroeconomics 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

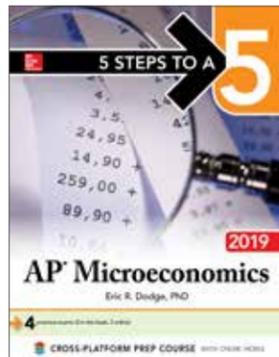


5 Steps to a 5: AP Macroeconomics 2019 Elite Student Edition

Eric R. Dodge
ISBN: 9781260122985 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Macroeconomics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Macroeconomics 2019, Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

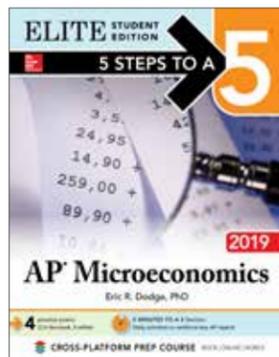


5 Steps to a 5: AP Microeconomics 2019

Eric R. Dodge
ISBN: 9781260132113 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Microeconomics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Microeconomics 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

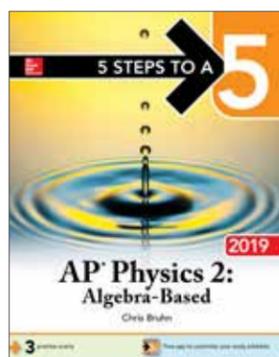


5 Steps to a 5: AP Microeconomics 2019 Elite Student Edition

Eric R. Dodge
ISBN: 9781260132137 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Microeconomics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Microeconomics 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

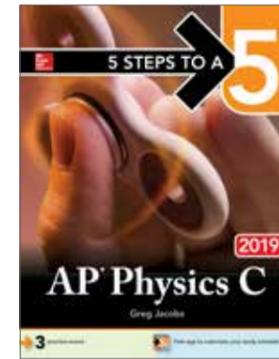


5 Steps to a 5: AP Physics 2: Algebra-Based 2019

Christopher Bruhn
ISBN: 9781260123296 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Physics 2 Exam

5 Steps to a 5: AP Physics 2: Algebra-Based 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

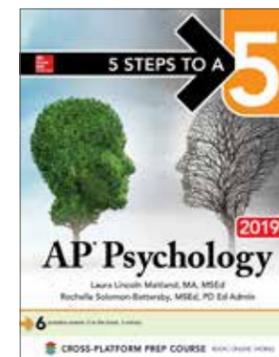


5 Steps to a 5: AP Physics C 2019

Greg Jacobs
ISBN: 9781260123326 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Physics C Exam

5 Steps to a 5: AP Physics C 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

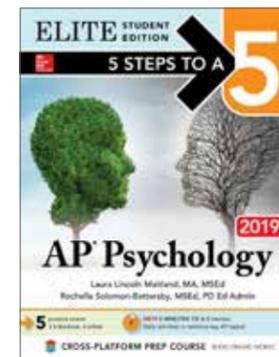


5 Steps to a 5: AP Psychology 2019

Laura Lincoln Maitland
ISBN: 9781260123197 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Psychology Exam — updated with new material and unparalleled digital access

This book is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



5 Steps to a 5: AP Psychology 2019 Elite Student Edition

Laura Lincoln Maitland
ISBN: 9781260123210 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Psychology Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP Psychology 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

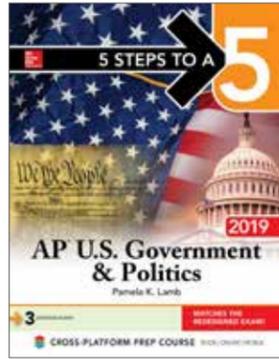


5 Steps to a 5: AP Spanish Language and Culture with MP3 Disk 2019

Dennis Lavoie
ISBN: 9781260132045 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Spanish Language and Culture Exam

5 Steps to a 5: AP Spanish Language and Culture 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 2 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. The book is accompanied by an MP3 disk.



5 Steps to a 5: AP U.S. Government & Politics 2019

Pamela K. Lamb
ISBN: 9781260123357 Pub Date: Dec 2018

The popular, user friendly guide that has helped millions of students prepare for the AP U.S. Government & Politics Exam — updated to match the new exam

5 Steps to a 5: AP U.S. Government & Politics 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

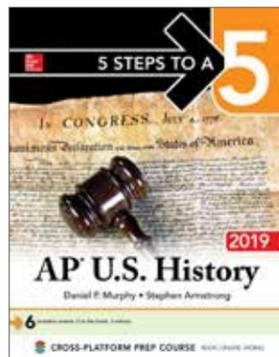


5 Steps to a 5: AP U.S. Government & Politics 2019 Elite Student Edition

Pamela K. Lamb
ISBN: 9781260123371 Pub Date: Dec 2018

The popular, user friendly guide that has helped millions of students prepare for the AP U.S. Government & Politics Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP U.S. Government & Politics 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 7 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

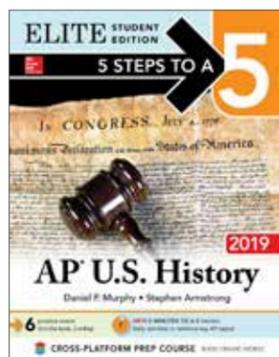


5 Steps to a 5: AP U.S. History 2019

Daniel P. Murphy
ISBN: 9781260132069 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP U.S. History Exam — updated with new material and unparalleled digital access

This book is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.



5 Steps to a 5: AP U.S. History 2019 Elite Student Edition

Daniel P. Murphy
ISBN: 9781260132083 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP U.S. History Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP U.S. History 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 6 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. *The Elite Edition* features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

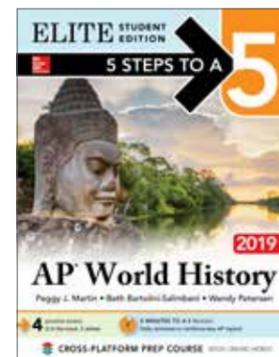


5 Steps to a 5: AP World History 2019

Peggy J. Martin
ISBN: 9781260123401 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP World History Exam — updated with new material and unparalleled digital access

This is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included.

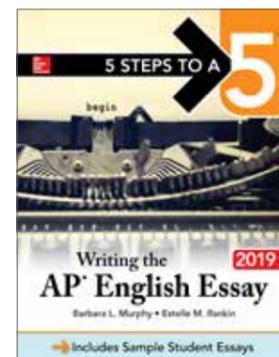


5 Steps to a 5: AP World History 2019 Elite Student Edition

Daniel P. Murphy
ISBN: 9781260123425 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP World History Exam — updated with new material and unparalleled digital access

5 Steps to a 5: AP World History 2019 Elite Student's Edition is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 4 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. The Elite Edition features a “5 Minutes to a 5” section — an additional 180 questions and activities designed to reinforce the most important AP concepts and presented in a day-by-day format.

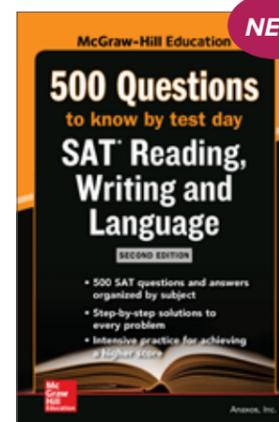


5 Steps to a 5: Writing the AP English Essay 2019

Barbara Murphy
ISBN: 9781260122527 Pub Date: Jul 2018

The popular, user friendly guide that has helped millions of students prepare for the AP English Essay

This is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and confidence they need to reach their full potential. Written by an AP reader and an AP teacher, this insider's guide explains exactly what the graders are looking for, provides strategies for writing great essays, and offers abundant essay writing practice.

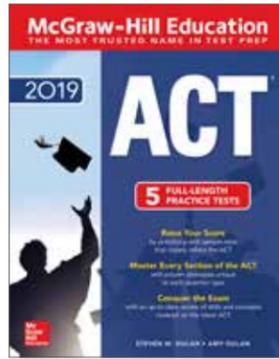


McGraw-Hill's 500 SAT Reading, Writing and Language Questions to Know by Test Day, 2nd Edition

Inc. Anaxos
ISBN: 9781260135534 Pub Date: Jan 2019

The popular study guide — updated to match the latest SAT!

McGraw-Hill's 500 SAT Reading, Writing and Language Questions to Know by Test Day, 2nd Edition was designed to help students study more efficiently and effectively for the SAT. This second edition of the popular guide has been updated to match the latest Reading and Writing sections of the SAT. Students will find 500 questions similar to those featured on the exam. Each question includes a full explanation in the answer key. This guide is an ideal supplement for overall exam preparation and also serves as a helpful review that students can run through right before taking the actual exam.



McGraw-Hill ACT 2019 Edition

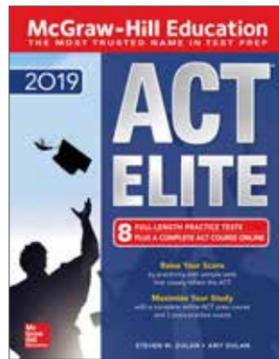
Steven W. Dulan

ISBN: 9781260121151 ISBN: 971 Pub Date: Aug 2018

The essential go-to study guide from the most trusted name in education — now revised and updated with 4 full-length practice tests for 2019

More than two million high school students take the ACT each year. Divided into four separate achievement tests — English, reading, math, and science — the ACT is the entrance exam of choice at colleges and universities nationwide. *McGraw-Hill Education's ACT 2019* provides a complete test prep program for all four exams using simple, classroom-tested techniques to help students raise their scores across the board — even in the optional writing test.

This edition includes 5 practice tests, additional expanded explanations across all question types, and a new index of questions types that makes it easy for students who need practice with specific concepts to quickly find what they need in the book. An updated math chapter includes additional concept explanations and exercises.



McGraw-Hill ACT ELITE 2019

Steven W. Dulan

ISBN: 9781260121995 Pub Date: Aug 2018

The most comprehensive multi-platform edition of McGraw-Hill's popular guide to the ACT — now revised and updated with 8 full-length practice tests for 2019

More than two million high school students take the ACT each year. Divided into four separate achievement tests — English, reading, math, and science — the ACT is the entrance exam of choice at colleges and universities nationwide. *McGraw-Hill Education's ACT ELITE* provides a complete test prep program for all four exams using simple, classroom-tested techniques to help students raise their scores across the board — even in the optional writing test.

This edition includes 8 practice tests, 5 in the book and 3 online, additional expanded explanations across all question types, and a new index of questions types for all practice tests that allows students who need practice with specific concepts to quickly find what they need in the book. An updated math chapter includes additional concept explanations and exercises.

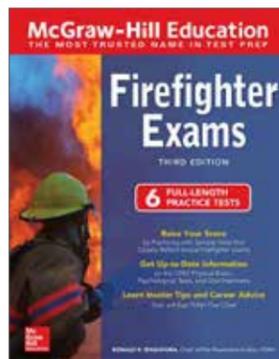
McGraw-Hill Education Firefighter Exams, 3rd Edition

Ronald R. Spadafora

ISBN: 9781260121735 Pub Date: Jul 2018

The practice and insight test-takers need to pass the exam and launch a solid career in firefighting

Written by an FDNY chief and Ground Zero veteran, this book provides a comprehensive look at firefighter exams nationwide, reveals inside information about careers, and provides the practice firefighter candidates need to take the test with knowledge and confidence. Exam-takers will come away with a full understanding of firefighter responsibilities as emergency first responders, as well as current fire department recruiting standards.



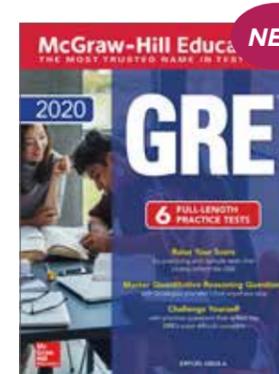
McGraw-Hill Education GRE 2019

Erfun Geula

ISBN: 9781260128611 Pub Date: May 2018

This comprehensive study guide offers students test-taking strategies and essential practice needed to succeed on the GRE

The GRE is an admissions requirement for most graduate schools. Each year more than 500,000 students take the test. This study guide offers complete coverage of all the topics covered on the GRE as well as extensive practice so students can check their progress. Written by a GRE perfect scorer, the guide introduces strategies developed by the author and focuses on the reasoning and analytical skills necessary to overcome common traps.



McGraw-Hill Education GRE 2020

Erfun Geula

ISBN: 9781260453881 Pub Date: Apr 2019

The comprehensive resource for students preparing for the GRE — fully updated and featuring extensive app support

More than half a million students take the GRE every year. Written by a GRE perfect-scoring, this updated study guide provides complete coverage of all the topics covered on the exam. *GRE 2020* features strategies developed by the author and focuses on the reasoning and analytical skills necessary to overcome common traps. Extensive practice exercises allow students to track their progress and build test-taking confidence.



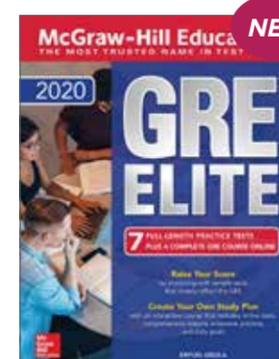
McGraw-Hill Education GRE ELITE 2019

Erfun Geula

ISBN: 9781260128635 Pub Date: May 2018

The all-in-one GRE Prep Course that provides students with comprehensive review and practice across book, online, and mobile platforms

The *GRE Cross-Platform Prep Course* is a fully immersive print, online, and mobile program designed to help students raise their scores and get into the school of their choice. The unique online platform allows test takers to assess their strengths and weaknesses and create a study plan tailored to their needs. Written by an educator who achieved a perfect score on the GRE, the course focuses on the reasoning and analytical skills necessary to overcome common traps and introduces valuable test-taking strategies developed by the author.



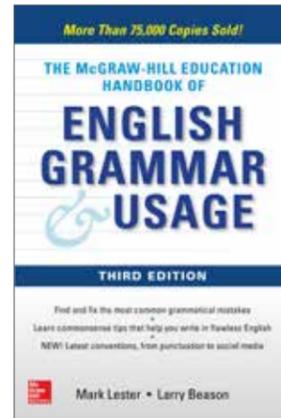
McGraw-Hill Education GRE Elite 2020

Erfun Geula

ISBN: 9781260453904 Pub Date: Apr 2019

The comprehensive cross-platform resource for students preparing for the GRE — fully updated and featuring extensive digital content

More than half a million students take the GRE every year. Written by a GRE perfect-scoring, this updated study guide provides complete coverage of all the topics covered on the exam. *GRE Elite 2020* features strategies developed by the author and focuses on the reasoning and analytical skills necessary to overcome common traps. Extensive practice exercises allow students to track their progress and build test-taking confidence.



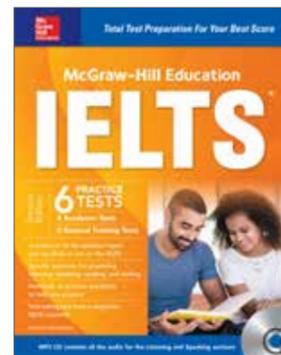
McGraw-Hill Education Handbook of English Grammar & Usage, 3rd Edition

Mark Lester

ISBN: 9781260121674 Pub Date: Nov 2018

The classic guide to English grammar—updated for today’s grammar, punctuation, social media, and digital communication needs

First published in October 2004, This book has become a go-to grammar classic. Written by acclaimed grammarians, the book provides clear explanations, definitions, simple rules, and guidelines to help readers express themselves correctly in English. New examples of usage are featured throughout this third edition. An updated chapter dedicated to grammar and its usage in digital communication provides invaluable guidance on communicating via social media, text, and email. This is an ideal guide for native-speakers of English who are looking to brush up on their skills, have specific concerns about usage, or need major improvement in written grammar and punctuation.



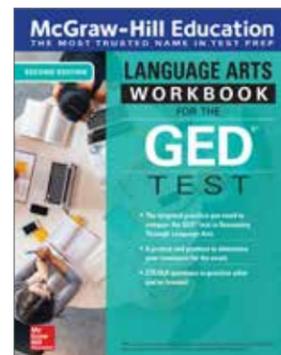
McGraw-Hill Education IELTS, 2nd Edition

Monica Sorrenson

ISBN: 9781259859564 Pub Date: Jan 2017

Everything a test-taker needs to succeed on either version of the IELTS

McGraw-Hill Education IELTS, Second Edition is the ideal way to sharpen skills and prepare for this high-stakes English proficiency test, which is required for admission or hiring by schools, multinational corporations, and government agencies worldwide. Readers preparing for either version of the test — the Academic or General Training IELTS — will benefit from this intensive practice, with tests prepared by a veteran IELTS teacher and grader.



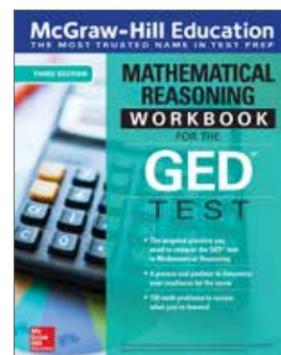
McGraw-Hill Education Language Arts Workbook for the GED Test, 2nd Edition

McGraw-Hill Education

ISBN: 9781260120707 Pub Date: Oct 2018

Provides students with intensive, targeted practice for the Reasoning Through Language Arts (RLA) section of the GED

To achieve a high score on the GED test, students must excel on the Reasoning Through Language Arts section of the exam. Packed with drills and skill-building exercises, this up-to-date workbook provides students with comprehensive practice for every RLA topic covered on the test. A pretest allows students to assess their strengths and weaknesses, and a posttest closely modeled on the real exam shows them what to expect on test day.



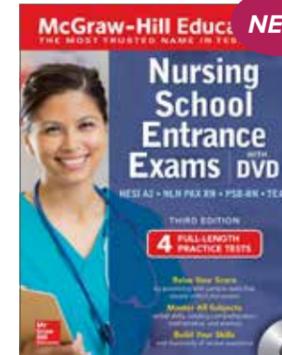
McGraw-Hill Education Mathematical Reasoning Workbook for the GED Test, 3rd Edition

McGraw-Hill Education

ISBN: 9781260120684 Pub Date: Oct 2018

Provides students with intensive, targeted practice for the Mathematical Reasoning section of the GED

To achieve a high score on the GED test, students must excel on the Mathematical Reasoning section of the exam. Packed with drills and skill-building exercises, this up-to-date workbook provides students with comprehensive practice for every Mathematical Reasoning topic covered on the test. A pretest allows students to assess their strengths and weaknesses, and a posttest closely modeled on the real exam shows them what to expect on test day.



McGraw-Hill Education Nursing School Entrance Exams with DVD, 3rd Edition

Thomas Evangelist, Wendy Hanks, Tamra Orr, Judy Unrein, Kathy Zahler

ISBN: 9781260453690 Pub Date: Apr 2019

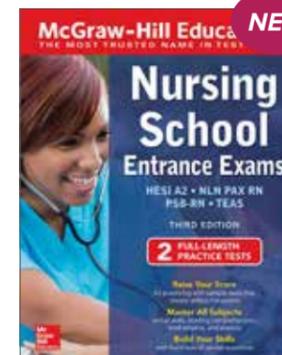
McGraw-Hill Education Nursing School Entrance Exams, 3rd Edition

Thomas Evangelist, Wendy Hanks, Tamra Orr, Judy Unrein, Kathy Zahler

ISBN: 9781260453652 Pub Date: Apr 2019

A complete study guide for the top nursing school entrance exams: the NLN PAX-RN, TEAS, PSB, and the HESI A2

This practical guide is packed with skill-building exercises, test-taking strategies, and practice tests for students preparing for the top four nursing school entrance exams: the National League for Nursing Pre-Admission Examination-RN (NLN PAX-RN), the Test of Essential Academic Skills (TEAS), the Psychological Services Bureau (PSB) RN exam, and the Evolve Reach (HESI) A2 exam. Students will find expert guidance to help them study more efficiently and increase their confidence for test day.



McGraw-Hill Education PSAT/NMSQT

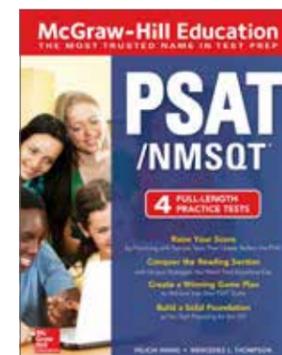
Felicia (Fang Ting) Wang, Mercedes L. Thompson

ISBN: 9781260122060 Pub Date: Aug 2018

Essential review, test-busting strategies, and practice exams for the test taken by more than 3 million U.S. students every year

PSAT/NMSQT makes sure that high school students are ready for this important exam. It provides essential skill-building techniques and strategies developed by experienced test-prep tutors. It offers a comprehensive review, test-busting strategies, extensive review questions, and full-length practice exams that will enable students to start off on the right foot with their college application process.

This book guides students through all the steps to excel on the PSAT. It teaches the essential concepts covered by the exams three sections: Reading, Writing and Language, and Math. Each chapter ends with plenty of practice targeted for each core subject. This book will help students maximize their scores by showing them what types of questions are tested on the PSAT and demonstrating strategies to solve them.



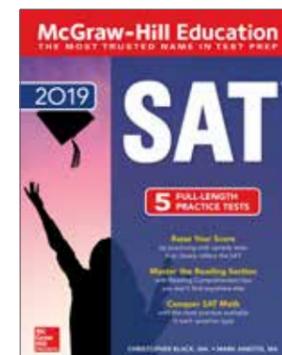
McGraw-Hill Education SAT 2019

Christopher Black, Mark Anestis

ISBN: 9781260122107 Pub Date: May 2018

The new, updated annual edition of McGraw-Hill’s popular guide to the SAT

Each year, more than two million students take the SAT. *McGraw-Hill Education’s SAT 2019* is the most comprehensive solution for students to prepare for the exam. Developed by professional SAT instructors, this invaluable guide provides a complete coaching program that focuses on building students’ skills as the best exam preparation. This updated edition includes new reading passages, a revised app, 5 full-length practice tests, targeted instruction, and hundreds of problem-solving exercises with thorough answer explanations.





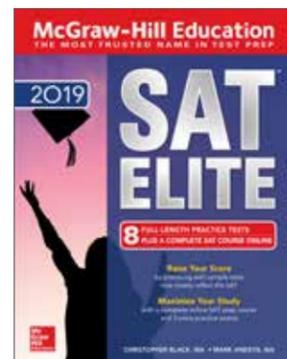
McGraw-Hill Education SAT 2020

Christopher Black, Mark Anestis

ISBN: 9781260453553 Pub Date: May 2019

The new multi-platform annual edition of McGraw-Hill's popular guide to the SAT

More than two million students take the SAT each year. This annual edition of McGraw-Hill's popular guide to the SAT has been updated with new reading passages and six full-length practice tests. Developed by professional SAT instructors, this book is packed with targeted instructions, hundreds of problem-solving exercises, and practice tests to help students hone their test-taking skills. New for this edition is access to the full SAT course plus 1 extra practice exam online.



McGraw-Hill Education SAT Elite 2019

Christopher Black, Mark Anestis

ISBN: 9781260122121 Pub Date: May 2018

The most comprehensive multi-platform edition of McGraw-Hill's popular guide to the SAT

McGraw-Hill Education's SAT ELITE 2019 is the most comprehensive solution for students to prepare for the exam. Developed by professional SAT instructors, this guide provides a complete coaching program that focuses on building students' reasoning skills as the best exam preparation. Additional tests are available online and provide students with valuable interactive practice.



McGraw-Hill Education SAT Elite 2020

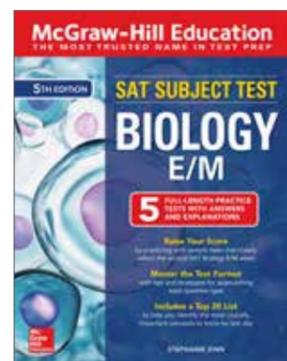
Christopher Black, Mark Anestis

ISBN: 9781260453577 Pub Date: May 2019

The most comprehensive multi-platform annual edition of McGraw-Hill's popular guide to the SAT

McGraw-Hill Education's SAT Elite Edition 2020 is the most comprehensive solution for students to prepare for the exam. Developed by professional SAT instructors, this guide provides a complete coaching program that focuses on targeted instructions and valuable practice tests as the best exam preparation.

This updated edition includes a new bonus section: "100 Extra Challenging Questions: SAT Problems Every Top-Scoring Student Should Know," covering the most difficult concepts on the exam, including detailed answer explanations.



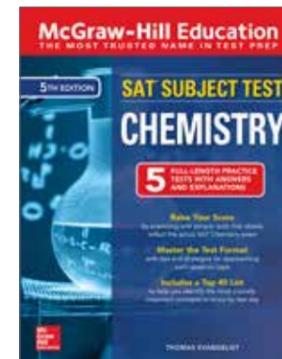
McGraw-Hill Education SAT Subject Test Biology, 5th Edition

Stephanie Zinn

ISBN: 9781260135343 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in Biology – updated to match the latest exam

Many colleges and universities require applicants to take one or more SAT Subject Tests. McGraw-Hill Education SAT Subject Test Biology E/M, Fifth Edition is a core guide to this challenging exam. The book provides students with essential skill-building techniques and strategies created and classroom-tested by high school biology teachers and curriculum developers. The book includes full-length practice tests, hundreds of sample questions, and all the facts about the current exam – everything students need to do their best on test day. This *fifth edition* has been updated to reflect the latest exam.



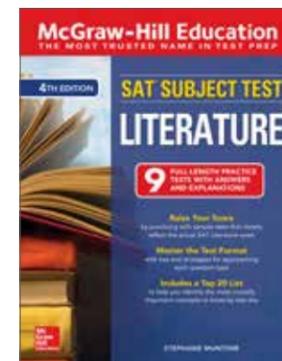
McGraw-Hill Education SAT Subject Test Chemistry, 5th Edition

Thomas A. Evangelist

ISBN: 9781260135367 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in Chemistry – updated to match the latest exam

McGraw-Hill Education SAT Subject Test Chemistry, Fifth Edition is a core guide to this challenging exam. The book provides students with essential skill-building techniques and strategies created and classroom-tested by high school chemistry teachers and curriculum developers. The book includes full-length practice tests, hundreds of sample questions, and all the facts about the current exam – everything students need to do their best on test day. This fifth edition has been updated to reflect the latest exam.



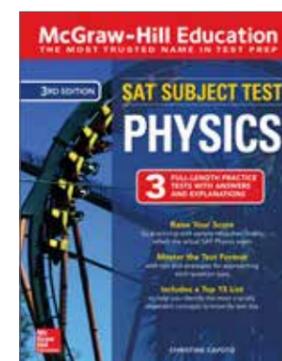
McGraw-Hill Education SAT Subject Test Literature, 4th Edition

Stephanie Muntone

ISBN: 9781260142754 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in Literature – updated to match the latest exam

McGraw-Hill Education SAT Subject Test Literature, Fourth Edition is a core guide to this challenging exam. The book provides students with essential skill-building techniques and strategies created and classroom-tested by high school literature teachers and curriculum developers. The book includes full-length practice tests, hundreds of sample questions, and all the facts about the current exam – everything students need to do their best on test day. This fourth edition has been updated to reflect the latest exam.



McGraw-Hill Education SAT Subject Test Physics, 3rd Edition

Christine Caputo

ISBN: 9781260135381 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in Physics – updated to match the latest exam

McGraw-Hill Education SAT Subject Test Physics, Third Edition is a core guide to this challenging exam. The book provides students with essential skill-building techniques and strategies created and classroom-tested by high school physics teachers and curriculum developers. The book includes full-length practice tests, hundreds of sample questions, and all the facts about the current exam – everything students need to do their best on test day. This *third edition* has been updated to reflect the latest exam.



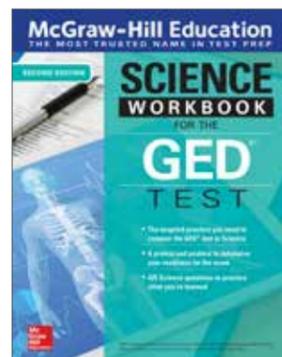
McGraw-Hill Education SAT Subject Test U.S. History, 5th Edition

Daniel Farabaugh, Stephanie Muntone, T.R. Tet

ISBN: 9781260135473 Pub Date: Dec 2018

An essential guide to the SAT Subject Test in U.S. History – updated to match the latest exam

McGraw-Hill Education SAT Subject Test U.S. History, Fifth Edition is a core guide to this challenging exam. The book provides students with essential skill-building techniques and strategies created and classroom-tested by high school history teachers and curriculum developers. The book includes full-length practice tests, hundreds of sample questions, and all the facts about the current exam – everything students need to do their best on test day. This *fifth edition* has been updated to reflect the latest exam.



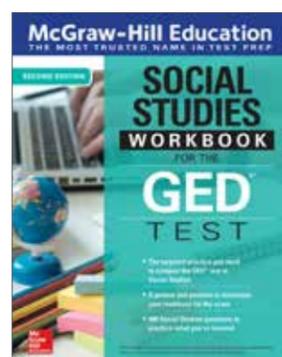
McGraw-Hill Education Science Workbook for the GED Test, 2nd Edition

McGraw-Hill Education

ISBN: 9781260121612 Pub Date: Oct 2018

Provides students with intensive, targeted practice for the Science section of the GED

To achieve a high score on the GED test, students must excel on the Science section of the exam. Packed with drills and skill-building exercises, this up-to-date workbook provides students with comprehensive practice for every Science topic covered on the test. A pretest allows students to assess their strengths and weaknesses, and a posttest closely modeled on the real exam shows them what to expect on test day.



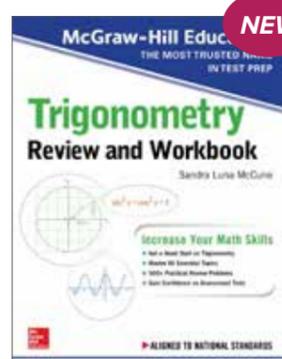
McGraw-Hill Education Social Studies Workbook for the GED Test, 2nd Edition

McGraw-Hill Education

ISBN: 9781260121759 Pub Date: Oct 2018

Provides students with intensive, targeted practice for the Social Studies section of the GED

To achieve a high score on the GED test, students must excel on the Social Studies section of the exam. Packed with drills and skill-building exercises, this up-to-date workbook provides students with comprehensive practice for every Social Studies topic covered on the test. A pretest allows students to assess their strengths and weaknesses, and a posttest closely modeled on the real exam shows them what to expect on test day.



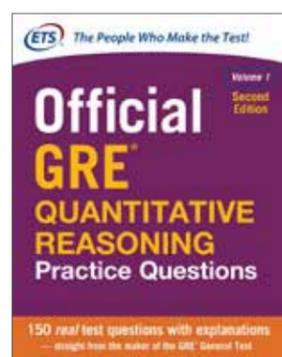
McGraw-Hill Education Trigonometry Review and Workbook

Sandra Luna McCune

ISBN: 9781260128925 Pub Date: Mar 2019

This engaging review guide and workbook is packed with step-by-step instruction and practice problems to help students sharpen their Trigonometry skills

This review guide and workbook enables high school students to strengthen their Trigonometry knowledge and use their new math skills to excel in their classwork and on standardized tests. Clear and concise explanations walk students step by step through each essential math concept. 500 practical review questions, in turn, provide extensive opportunities for students to practice their new skills. Aligned to the Common Core State Standards as well as the requirements of non-Common Core states and Canada, this book is the ideal study tool for parents and students eager for material based on national or state standards.



Official GRE Quantitative Reasoning Practice Questions, Volume 1, 2nd Edition

Educational Testing Service

ISBN: 9781259863509 Pub Date: Feb 2017

Exclusive to McGraw-Hill — the only official guide focused on the Quantitative Reasoning measure of the GRE® General Test from the creator of the test!

The world's most widely accepted graduate admissions test, the GRE General Test is taken by graduate and business school applicants from all over the world. Over 750,000 GRE tests are taken every year. Created by the company that makes the actual test, this book is the only guide from the actual test makers designed specifically for the Quantitative Reasoning measure of the GRE General Test. It includes vital test-taking information, instructional material, and 150 actual GRE Quantitative Reasoning questions with answers and explanations.



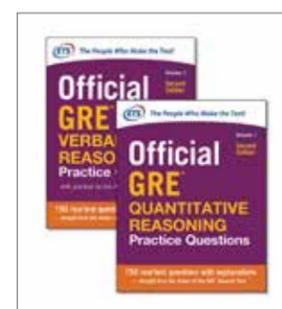
Official GRE Super Power Pack, 2nd Edition

Educational Testing Service

ISBN: 9781260026399 Pub Date: Apr 2017

The most complete, up-to-date prep test package for students preparing for the GRE® General Test — with practice exams, questions, and strategies straight from the test maker

This *Official GRE® Super Power Pack 2017 Edition* provides students with the key information and practice they need to do their best on the GRE® General Test. The bundle includes *The Official Guide to the GRE® General Test, 3rd Edition*; *Official GRE Verbal Reasoning Practice Questions, Volume 1*; and *Official Quantitative Reasoning Practice Questions, Volume 1*. This essential resource features access to four full-length authentic GRE tests (2 in the book and 2 online), more than 600 practice questions, self-study resources, and test-taking strategies straight from the test maker.



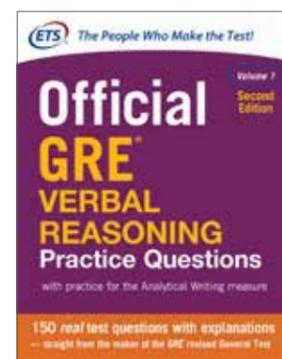
Official GRE Value Combo

Educational Testing Service

ISBN: 9781260010565 Pub Date: Mar 2017

The ideal source for students preparing for the GRE® General Test the Official GRE®

Value combo includes *Official GRE® Verbal Reasoning Practice Questions, Volume 1* and *Official GRE® Quantitative Reasoning Practice Questions, Volume 1*. Together, the books provide 300 real GRE practice questions, detailed answer explanations, strategies and tips for increasing scores and answering questions, and more.



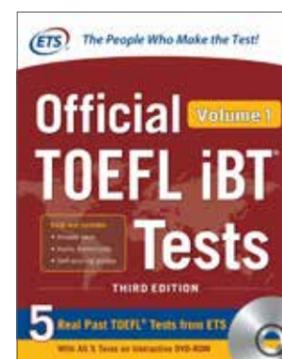
Official GRE Verbal Reasoning Practice Questions, Volume 1, 2nd Edition

Educational Testing Service

ISBN: 9781259863486 Pub Date: Feb 2017

The only official guide focused on the Verbal Reasoning measure of the GRE General Test — direct from test makers

The world's most widely accepted graduate admissions test, the GRE General Test is taken by graduate and business school applicants from all over the world. Over 750,000 GRE tests are taken every year. Created by the company that makes the actual test, *Official GRE Verbal Reasoning Practice Questions, Volume 1* is the only study guide to focus on the Verbal Reasoning measure of the GRE General Test. This guide includes vital test-taking information, instructional material, and more than 150 actual GRE Verbal Reasoning questions with answers and explanations.



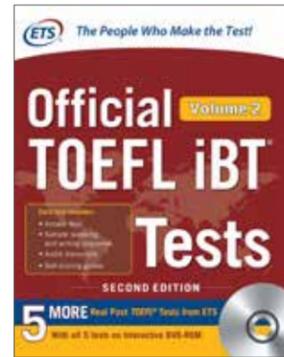
Official TOEFL iBT Tests Volume 1, 3rd Edition

Educational Testing Service

ISBN: 9781260441000 ISE (Coming Soon) Pub Date: Oct 2018

The bestselling collection of Official TOEFL iBT® Tests from ETS, the makers of the test!

Each year, more than one million students around the world take the TOEFL test. Now, the test is now being used as a placement exam for English courses in middle and high school in Central and South America as well. This book from ETS, the makers of the test, contains five actual retired TOEFL test forms with authentic reading, listening, speaking, writing questions and an answer key for each form. This third edition reflects the all the latest changes and updates to the test. It also features a DVD containing all five tests as well as a downloadable audio file with all the passages and sample responses in the listening and speaking sections.



Official TOEFL iBT Tests Volume 2, 2nd Edition

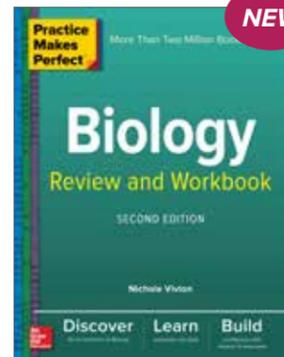
Educational Testing Service

ISBN: 97812604409 ISBN: 97 ISE (Coming Soon) Pub Date: Nov 2018

The bestselling collection of Official TOEFL iBT® Tests from ETS, the maker of the test!

Each year, more than one million students around the world take the TOEFL test. Now, the test is now being used as a placement exam for English courses in middle and high school in Central and South America as well. This book from ETS, the makers of the test, contains five actual retired TOEFL test forms with authentic reading, listening, speaking, writing questions and an answer key for each form.

This *second edition* reflects the all the latest changes and updates to the test. It also contains a DVD containing all five tests as well as a downloadable audio file with all the passages and sample responses in the listening and speaking sections.



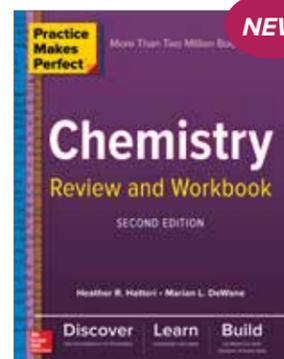
Practice Makes Perfect Biology Review and Workbook, 2nd Edition

Nichole Vivion

ISBN: 9781260135152 Pub Date: Feb 2019

This all-in-one learning tool gives students the review and practice they need to master biology essentials

With clear, easy-to-grasp review material and hundreds of exercises, this book helps students build their confidence in biology for classwork and on exams. It is the ideal guide for students new to the subject or those who want to refresh existing knowledge. The book's practice exercises encourage students to retain the biology concepts and skills they have learned.



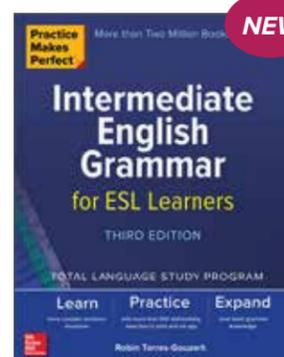
Practice Makes Perfect Chemistry Review and Workbook, 2nd Edition

Marian DeWane, Heather Hattori

ISBN: 9781260135176 Pub Date: Feb 2019

This all-in-one learning tool gives students the review and practice they need to master chemistry fundamentals

With clear, easy-to-grasp review material and hundreds of exercises, this book helps students build their confidence in chemistry for classwork and on exams. It is the ideal guide for students new to the subject or those who want to refresh existing knowledge. The book's practice exercises encourage students to retain the chemistry concepts and skills they have learned.



Practice Makes Perfect: Intermediate English Grammar for ESL Learners, 3rd Edition

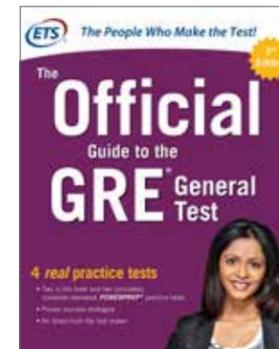
Robin Torres-Gouzerh

ISBN: 9781260453454 Pub Date: Apr 2019

The bestselling English language workbook — updated with additional exercises and interactive content

More than two million students have turned to the *Practice Makes Perfect* series for a trusted guide to help build their language-learning skills. *Practice Makes Perfect: Intermediate English Grammar for ESL Learners, 3rd Edition* leads students through English grammar using concise, easy-to-understand language designed to keep them focused on achieving your goal of total fluency. This updated edition of the popular workbook covers all aspects of English grammar and offers tons of practice exercises to help students build their language skills and gain the confidence to

speak and write in their new language. Students will learn to master such verbs, modal, auxiliaries, the passive voice, participial adjectives, subject-verb agreement, and more. This edition been enhanced with additional review exercises and online quizzes for study on-the-go.



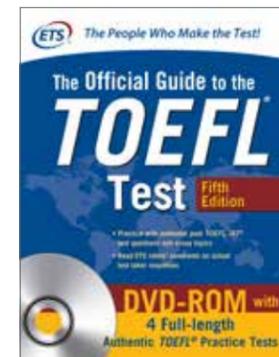
The Official Guide to the GRE General Test, 3rd Edition

Educational Testing Service

ISBN: 9781259862410 Pub Date: Dec 2016

The updated official guide to the GRE® revised General Test — complete with practice tests and expert advice from the test makers

The world's most widely accepted graduate admissions test, the GRE revised General Test is taken by about 670,000 people every year. Created by the company that makes the actual test, *The Official Guide to the GRE, 3rd Edition* is the most authoritative guide to all the latest test features and question types. Updated and expanded, this edition is packed with hundreds of authentic GRE questions and answers, and four full-length practice tests.



The Official Guide to the TOEFL Test with DVD-ROM, 5th Edition

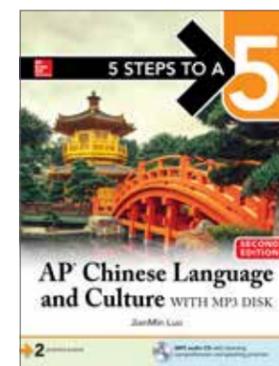
Educational Testing Service

ISBN: 9781260011210 9789813156210 (ISE) Pub Date: Dec 2017

The bestselling test-prep guide from ETS, the maker of the TOEFL® test — now expanded with a fourth full-length practice test!

The new *Official Guide to the TOEFL® Test* is the best, most reliable guide to the test that is used to meet English-language proficiency requirements at more than 10,000 institutions worldwide, including top universities in Australia, Canada, the U.K. and the U.S. This completely updated fifth edition contains comprehensive descriptions of all four sections of the test. It also provides specific information on how to produce effective spoken and written responses that demonstrate university-level English proficiency. The guide contains real *TOEFL iBT®* test questions for practice, including four authentic *TOEFL iBT®* tests — just like the ones students will encounter on test day. All four practice tests are also included on an accompanying interactive DVD-ROM.

WORLD LANGUAGES



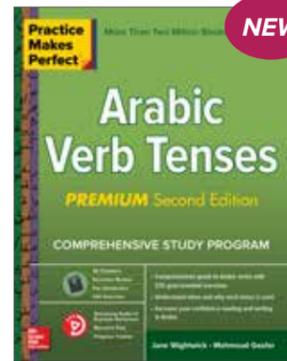
5 Steps to a 5: AP Chinese Language and Culture

JianMin Luo

ISBN: 9781260123180 Pub Date: Aug 2018

The popular, user friendly guide that has helped millions of students prepare for the AP Chinese Language and Culture Exam

5 Steps to a 5: AP Chinese Language and Culture 2019 is an accessible, easy-to-follow guide that introduces an effective 5-step study plan to help students build the skills, knowledge, and test-taking confidence they need to reach their full potential. 3 practice exams covering the latest course syllabus and reflecting the current version of the exam are included. The book is accompanied by an MP3 disk.



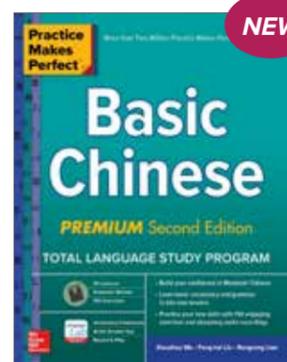
Practice Makes Perfect: Arabic Verb Tenses, Premium 2nd Edition

Jane Wightwick

ISBN: 9781260143799 Pub Date: Feb 2019

From the bestselling language series — an accessible guide to Arabic Verbs for beginner and intermediate students

Based on the successful approach of the *Practice Makes Perfect* series, this accessible guide goes beyond other verb books to coach students about when and why verb tenses are used. In addition to an array of fully conjugated verbs, students will find clear and concise explanations that pinpoint why specific tenses work in given situations.



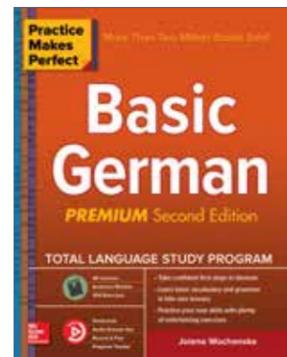
Practice Makes Perfect: Basic Chinese, Premium 2nd Edition

Xiaozhou Wu, Feng-hsi Liu, Rongrong Liao

ISBN: 9781260452433 Pub Date: Jun 2019

The popular beginner's guide to Chinese — now with two hours of native-speaker audio recordings that enhance learners' pronunciation and listening skills

From reading and recognizing Chinese script to mastering vocabulary, basic grammar, and sentence structure, *Practice Makes Perfect: Basic Chinese, Premium 2nd Edition* provides everything students need to build a solid foundation in this language. Ideal for self-studiers, it provides simplified versions of Chinese characters with the pinyin transliteration, making it easy to read, and all grammar examples have English translations.



Practice Makes Perfect: Basic German, Premium 2nd Edition

Jolene Wochenske

ISBN: 9781260120912 Pub Date: Aug 2018

The bestselling beginner-level German workbook — now enhanced with comprehensive digital support

Presented in manageable, bite-sized lessons and engaging exercises, *Practice Makes Perfect: Basic German, 2nd Edition* allows learners to easily assimilate the basics of the language. Each unit is three pages in length, which learners can complete in 10 to 15 minutes. All aspects of grammar, plus a grounding in basic vocabulary that a first-year language student should be expected to know are covered in the 46 units.



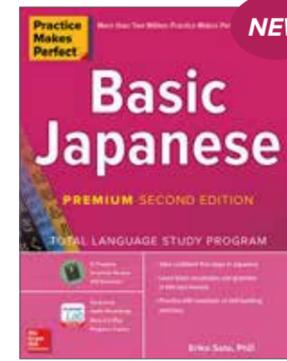
Practice Makes Perfect: Basic Italian, Premium 2nd Edition

Alessandra Visconti

ISBN: 9781260120905 Pub Date: Aug 2018

The bestselling beginner-level Italian workbook — now enhanced with comprehensive digital support

Presented in manageable, bite-sized lessons and engaging exercises, *Practice Makes Perfect: Basic Italian, 2nd Edition* allows learners to easily assimilate the basics of the language. Each unit is three pages in length, which learners can complete in 10 to 15 minutes. All aspects of grammar, plus a grounding in basic vocabulary that a first-year language student should be expected to know are covered in the 50 units.



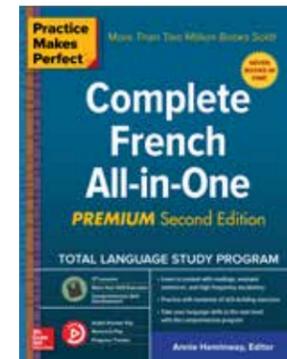
Practice Makes Perfect: Basic Japanese, Premium 2nd Edition

Eriko Sato

ISBN: 9781260121070 Pub Date: Jun 2019

The bestselling beginner-level Japanese workbook — now enhanced with comprehensive digital support

Presented in manageable, bite-sized lessons and engaging exercises, *Practice Makes Perfect: Basic Japanese, 2nd Edition* allows learners to easily assimilate the basics of the language. Eight chapters are split into bite-sized units, which learners can complete in 20 to 30 minutes. All aspects of grammar, plus a grounding in basic vocabulary that a first-year language student should be expected to know are covered in the units.



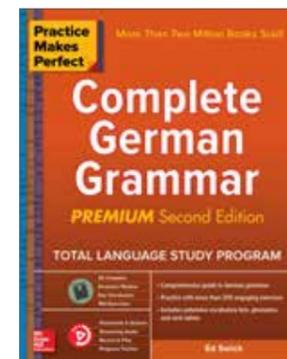
Practice Makes Perfect: Complete French All-in-One, Premium 2nd Edition

Annie Heminway

ISBN: 9781260121032 Pub Date: Aug 2018

The comprehensive, value-packed one-stop French workbook—updated with new audio recordings and online flashcards

More than a million students have turned to the *Practice Makes Perfect* series for a trusted guide to help build their language-learning skills. *Practice Makes Perfect: Complete French All-in-One, 2nd Edition* covers all facets of the French language and provides learners with a solid foundation of verbs, vocabulary and grammar, and conversational structures. Featuring seven separate books from the series in one volume, this valuable resource delivers everything learners need to become fluent in French.



Practice Makes Perfect: Complete German Grammar, Premium 2nd Edition

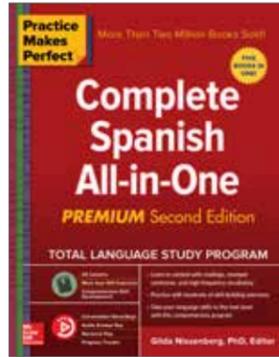
Ed Swick

ISBN: 9781260121650 Pub Date: Oct 2018

An accessible, practical guide to mastering German grammar — updated with a brand new review chapter and streaming audio recordings

Based on the successful approach of the *Practice Makes Perfect* series, this updated guide offers a clear and engaging presentation of all aspects of German grammar, including present tense regular verbs, adverbs, and adjectives. Each unit of *Practice Makes Perfect: Complete German Grammar, Second Edition* features crystal-clear explanations, numerous realistic examples, and dozens of engaging exercises geared toward beginning and intermediate language learners. This edition is enhanced with a new chapter of review exercises.

Focusing on the practical aspects of communicating in German, the book is packed with exercises in a variety of formats designed to suit every learning style. A convenient answer key is provided for reference and quick feedback. Offering a winning formula for getting a handle on German grammar right away, this is an indispensable resource for anyone who wants to learn to communicate effectively in German.



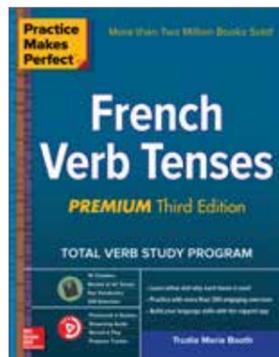
Practice Makes Perfect: Complete Spanish All-in-One, Premium 2nd Edition

Gilda Nissenberg

ISBN: 9781260121056 Pub Date: Jul 2018

The comprehensive, value-packed one-stop Spanish workbook — updated with new audio recordings and online flashcards

More than a million students have turned to the *Practice Makes Perfect* series for a trusted guide to help build their language-learning skills. *Practice Makes Perfect: Complete Spanish All-in-One, 2nd Edition* covers all facets of the Spanish language and provides learners with a solid foundation of verbs, vocabulary and grammar, and conversational structures. Featuring five separate books from the series in one volume, this valuable resource delivers everything learners need to become fluent in Spanish.



Practice Makes Perfect: French Verb Tenses, Premium 3rd Edition

Trudie Booth

ISBN: 9781260121711 Pub Date: Oct 2018

The essential guide to French verb tenses — now enhanced with audio recordings and interactive quizzes

Based on the successful approach of the *Practice Makes Perfect* series, this guide offers a clear and engaging presentation of all aspects of French verbs, combined with extensive practice, for beginning and intermediate language learners. This edition is enhanced with Answer Key audio recordings and review quizzes, available via the McGraw-Hill Education Language Lab app.

Practice Makes Perfect: French Verb Tenses, Third Edition explains when and why to use each verb tense and offers plenty of illustrative examples to help learners boost their confidence in choosing the right verb form. With numerous skill-building exercises, comprehensive verb conjugation tables, and the proven *Practice Makes Perfect* format, students will quickly build confidence in their ability to speak and write in French.



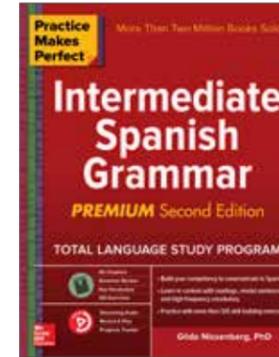
Practice Makes Perfect: German Conversation, Premium 2nd Edition

Ed Swick

ISBN: 9781260143775 Pub Date: Feb 2019

The essential resource for German learners looking to build their conversation skills — now enhanced with streaming audio

This popular guide provides advanced beginning and intermediate learners with everything they need to converse in German with confidence. This updated edition includes extensive streaming audio recordings of all the dialogue featured. Organized around 12 units, the book covers specific, real-world conversational situations. Each unit provides helpful instruction on correct pronunciation, grammar, syntax, and word usage. Each section of the book includes a series of exercises to give readers extra practice in using new concepts and also encourage them to construct personalized conversations. The lessons will reassure grammar-phobic learners that they can achieve a confident speaking style.



Practice Makes Perfect: Intermediate Spanish Grammar, Premium 2nd Edition

Gilda Nissenberg

ISBN: 9781260121698 Pub Date: Nov 2018

The popular guide to mastering Spanish grammar — now complemented by audio recordings

Specifically geared toward the different needs of intermediate language learners, *Practice Makes Perfect: Intermediate Spanish Grammar, Second Edition* reinforces and widens the understanding and usage of such grammar topics as verbs tenses and moods. The book allows students to build on their existing understanding. Students will also learn how to communicate in Spanish using idiomatic expressions with the appropriate structures: verbs, prepositions, nouns, pronouns, and adjectives in a variety of contexts.

Focusing on the practical aspects of communicating in Spanish, each grammar point is clearly explained with the help of realistic examples. Comparisons with English grammar make understanding the new information easier. Engaging exercises in a variety of formats designed to suit every learning style provide ample opportunity for practice. Reading passages based on a theme or cultural item enable students to improve their reading comprehension and vocabulary development.



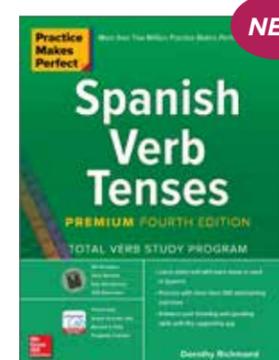
Practice Makes Perfect: Italian Verb Tenses, Premium 3rd Edition

Paola Nanni-Tate

ISBN: 9781260453430 Pub Date: Mar 2019

The popular guide to Italian verb tenses — updated with new audio recordings and interactive content

Based on the successful approach of the *Practice Makes Perfect* series, this updated workbook offers a clear and engaging presentation of all aspects of Italian verbs, combined with extensive practice for beginning and intermediate language learners. The book includes plenty of examples illustrating why and when to use certain verb tenses. With numerous skill-building exercises, comprehensive verb conjugation tables, and new audio recordings and review quizzes, students will learn to speak and write in Italian in no time at all.



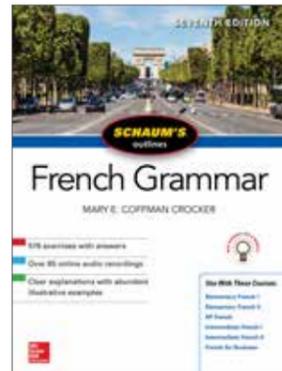
Practice Makes Perfect: Spanish Verb Tenses, Premium 4th Edition

Dorothy Richmond

ISBN: 9781260452457 Pub Date: Mar 2019

The bestselling guide to Spanish verb tenses — updated with new audio recordings and interactive content

Based on the successful approach of the *Practice Makes Perfect* series, this updated workbook offers a clear and engaging presentation of all aspects of Spanish verbs, combined with extensive practice for beginning and intermediate language learners. The book includes plenty of examples illustrating why and when to use certain verb tenses. With numerous skill-building exercises, comprehensive verb conjugation tables, and new audio recordings and review quizzes, students will learn to speak and write in Spanish in no time at all.



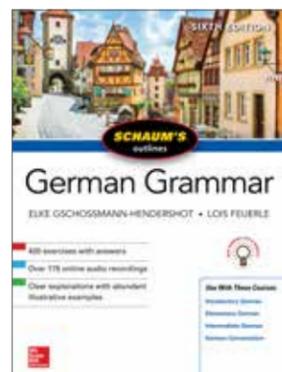
Schaum's Outline of French Grammar, 7th Edition

Mary Coffman Crocker

ISBN: 9781260120950 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of French grammar with clear and concise explanations. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review — this edition also provides access to audio recordings on the improved *Schaums.com* website. This revised edition reflects the most modern usages and topics in French language study and offers better explanations of challenging grammatical topics for easier student understanding.



Schaum's Outline of German Grammar, 6th Edition

Elke Gschossmann-Hendershot, Lois Feuerle

ISBN: 9781260120998 Pub Date: Oct 2018

The review guide millions of college students rely on — updated with new content and more practice exercises than ever

Updated to address the latest course scope and sequence, this classic study aid provides a systematic review of German grammar with clear and concise explanations. Packed with hands-on exercises enabling students to work on their own — for both initial learning and for review — this edition also provides access to audio recordings on the improved *Schaums.com* website. This revised edition reflects the most modern usages and topics in German language study and offers better explanations of challenging grammatical topics for easier student understanding.

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