

**DAMAGE REPORT NOTIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sales Order Number  |  |  | Dmg/Def Date  |  |
| Invoice Number  |  |  | Account  |  |
| Customer PO #  |  |  | Customer Name |   |
| SFDC # |   |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ISBN | Quantity | Damage Code  | Invoice Number  | Parcel# |
|  |  | Choose an item. |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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Authorized by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please ensure a copy of this authorization is included with the return of this**

**damaged product to ensure credit is provided.**

Disclaimer

Please note that if items listed in this document change status to OUT OF PRINT, the authorization granted for those items will be null/void. OP items must be returned within 90 days of the declared OP date.

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